

MARYSVILLE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

February 23, 2011

CALL TO ORDER/FLAG SALUTE

Chairperson Rasmussen called the meeting to order at 7:01 and led the flag salute.

The following were in attendance:

Board of Directors:

Marilyn Sheldon	John Soriano
Michael Mack	Carmen Rasmussen
David DeMarco	Donna Wright

Staff Members:

Greg Corn, Chief	Tracy Sisk, Secretary
Martin McFalls, AC	Tom Maloney, FM
Kristen Thorstenson, PIO	

CONSENT AGENDA

- A. Approve minutes of January 19, 2011 regular meeting.

Motion was made by Sheldon; second by Soriano to approve Consent Agenda item A.

Motion carried (4-0-2 (Wright and DeMarco abstain))

- B. Approval of February Claims and Payroll:
- | | |
|--------------------------------------|---------------|
| i. MFD Expense Fund | \$ 130,062.73 |
| ii. MFD Enterprise Fund | \$ 216.09 |
| iii. SCFPD 12 Expense Fund | \$ 21.41 |
| iv. MFD Payroll (excluding benefits) | \$ 723,343.98 |

- C. Accept financial reports for the month ending December 31, 2010.

- D. Accept financial reports for the month ending January 31, 2011.

Motion was made by Sheldon; second by Wright to approve the Consent Agenda item B, C, and D.

Motion carried (6-0)

INFORMATION ITEMS

Committee Reports

EMS Committee: Ambulance account recommendations

Month	Charity	Collections	Bankruptcy
February	\$ 2,657.77	\$ 13,935.77	\$ 0.00

Motion was made by Soriano; second by DeMarco to approve the January 2011 ambulance account recommendations.

Motion carried (6-0)

STAFF BUSINESS

State Auditor Report of WCIA Audit: Corn explained that Washington Cities Insurance Authority (WCIA) is healthy and received a positive state audit report. The report is available for the board to view tonight.

Union Grievance Filed: Corn reported that the union has filed a grievance in regard to the reassignment of the Safety/Training Battalion Chief position. The next step in the process is arbitration. The chief will keep the board informed on the process.

WFOA Saturday Seminar – Lake Chelan Registrations: Sisk asked who would like to attend the one day training seminar in June 2011. Sheldon, Wright, Soriano, and DeMarco would like to attend. Rasmussen is unable to attend, Mack will check his schedule and follow up later this week.

Operations Report (Including January Incident Report): McFalls reported on the January incident report: 772 alarms, 6 fewer than January 2010. Response times are within normal limits.

Personnel overtime report: McFalls reported the following overtime for January 2011:

January 2011	Overtime Dollars	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 39,078.28	3	8	7	795.5
Part-time	\$ 2,628.00				
Month Total	\$ 41,706.28	3	8	7	795.5
YTD Totals	\$ 41,706.28	3	8	7	795.5

DeMarco asked if the district has a written policy for part time firefighter overtime. McFalls reported there is no policy. Discussion continued on the part time firefighter program. Topics included: work hours expected; employee fatigue; incentives to encourage more part time employees.

Fire Prevention Report: See attached report. Maloney reported that March 12th is Smoke Alarm Saturday. This program is in its third year. A falls prevention pancake breakfast with Lake Stevens Fire is scheduled for March 16th.

The district is waiting to hear about the smoke alarm grant application that was submitted.

CURRENT BUSINESS

Review Quil Ceda Village Services Agreement:

A copy of the contract signed by the Village was included in the board packets. Corn reported that the coverage area included in the map is larger than the previous area covered. The expanded area includes federal land that is protected by the Department of Natural Resources (DNR). If this area is adopted into the district response area, the cost to fight any fires on that land would be MFD responsibility, rather than DNRs.

Further, the district has not received construction values or payment for the hotel resort. These issues need to be addressed before the contract is executed. Corn hopes to have these issues resolved and the contract ready for signature next month.

Schedule Budget Reduction Committee Meeting:

Two meetings at the Administration building were scheduled for 4 pm: Friday, March 4th, and Friday, March 11th.

NEW BUSINESS

Review and Consider Change to Policy #2700 “Part-time Firefighter Incentive Plan”:

Corn reported that the district has good part time firefighters and would like to see them continue their employment status. In an effort to create a retention friendly environment, administration would like to reinstate the bonus points earned during the testing process by MFD part time firefighters. This point system was phased out over the last few years. Discussion continued on alternative incentive ideas. The board would like administration to bring some incentive program ideas to next month’s meeting.

CALL ON BOARD MEMBERS

- DeMarco mentioned he was sorry to miss last month’s meeting; he was in Maryland.
- Corn thanked everyone for coming to the meeting in the inclement weather tonight.
- Sheldon mentioned that Tribal elections are on March 12th; 3 positions are on the ballot.

With no further action required, the Board adjourned at 7:49pm.

Tracy Sisk
Board Secretary

Date approved