

MARYSVILLE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

March 16, 2011

CALL TO ORDER/FLAG SALUTE

Chairperson Rasmussen called the meeting to order at 7:01 p.m.; Assistant Chief McFalls led the flag salute.

The following were in attendance:

Board of Directors:

Marilyn Sheldon	John Soriano
Michael Mack	Carmen Rasmussen
David DeMarco	Donna Wright

Staff Members:

Greg Corn, Chief	Tracy Sisk, Secretary
Martin McFalls, AC	Tom Maloney, FM
Kristen Thorstenson, PIO	

CONSENT AGENDA

A. Approve minutes of February 23, 2011 regular meeting.

B. Approval of March Claims and Payroll:

i. MFD Expense Fund	\$ 153,063.40
ii. MFD Enterprise Fund	\$
iii. SCFPD 12 Expense Fund	\$ 780.34
iv. MFD Payroll (excluding benefits)	\$ 717,831.00

C. Accept financial reports for the month ending February 28, 2011.

Motion was made by Wright; second by DeMarco to approve the Consent Agenda.

Motion carried (6-0)

INFORMATION ITEMS

Committee Reports

EMS Committee: Ambulance account recommendations

Month	Charity	Collections	Bankruptcy
March	\$ 2,565.81	\$ 8,769.02	\$ 0.00

Motion was made by Soriano; second by Sheldon to approve the March 2011 ambulance account recommendations.

Motion carried (6-0)

Budget Reduction Committee: DeMarco reported that the committee has met twice. The process is a difficult one and there is nothing to report yet.

STAFF BUSINESS

City Planning Meeting: Corn explained that department heads from throughout the city met yesterday at Station 66 for a planning meeting that included current financial status and operations. The meeting was in preparation for the City Council workshop that is scheduled for Monday, March 21st.

North County Chiefs Report: McFalls reported that he attended a meeting on March 10th and the district has made a commitment to the organization. The main topic of discussion was development of a cooperative training plan. Current and future part time members could utilize the consistent training provided at a variety of Snohomish County departments; district exclusive training would also be offered.

2009/2010 Regional Grant Update: McFalls explained that the Firefighter I/II, Company Officer and Inspector training curricula purchased with the grant funds will be utilized by MFD, Getchell and Silvana, as well as other North County departments. Additional grant funds awarded for 2010 will provide Fire Officer II and III training. He is currently researching instructors to provide this training that will be virtually cost free to MFD.

Rules of Air Management Training: Arlington, Getchell, Silvana, and Camano Island departments have joined us for training at the vacant Coca Cola plant. This is the most comprehensive training on the new 45 minute air packs to date. The program was written by Seattle Fire members. MFD captains Tucker, Jesus, and Swobody have developed and delivered the drills that have received excellent reviews. The training props were also made available for the police department.

Operations Report (Including February Incident Report): McFalls reported on the February incident report: 752 alarms, 23 more than February 2010. Response times are within normal limits. Year to date, 17 mutual aid responses have been provided by MFD and 14 have been received.

Personnel overtime report: McFalls reported the following overtime for February 2011:

February 2011	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 39,691.52	768.50	1.50	7.00	11.00	582.50
Part time	\$ 3,447.00	191.50				
Month Total	\$ 43,138.52	960.00	1.50	7.00	11.00	582.50
YTD Totals	\$ 84,844.80	1,856.50	4.50	15.00	18.00	1,378.00

Fire Prevention Report: See attached report. Maloney reported that the on-line program for Tegriss confidence test reports is close to completion. The FMO has worked with a solar panel manufacturer to make a few minor modifications to code requirements and is satisfied with the final approved design.

Thorstenson reported that the Smoke Alarm Saturday this last weekend was once again successful. Several senior communities were included and, as expected, most of the service

provided was smoke detector battery replacement. She provided a live interview on smoke alarms with KIRO Radio and was pleased to get the message out to a large audience.

The Dominoes Pizza free pizza program was featured on KCPQ TV and includes the Smokey Point and Lynnwood Dominoes stores. This program provides a coupon for a free pizza to all customers that have their smoke detector battery checked on the program day.

MFD hosted a Falls Prevention breakfast today at Station 66. The education on preventing falls included tips for personal falls prevention as well as tips for family's of those that are vulnerable to falling. The Marysville Globe was on site, as well as several other fire districts. Thorstenson thanked MFD Station 66 crew, chief officers and fire prevention personnel for their help with the breakfast.

New Commercial Construction Projects: Corn asked Maloney to provide the board with information on commercial construction projects that will affect the district. Maloney informed the board that he is able to share information on projects that have building permits issued: Everett Clinic – 30,000 sf; Firestone Tires; dental facility; Walmart; Navy model changes; National Guard.

CURRENT BUSINESS

Review Quil Ceda Village Services Agreement: Corn reported that the payment due for the hotel resort was invoiced this morning. The construction value provided by the Village is \$99,750,000 which computes to a \$ 368,056.80 payment for the last two and a half years.

The Village intends to build on the vacant land that was included in the agreement's coverage area. An addendum to the agreement will state that MFD is responsible to provide service to improved areas only.

The chief recommends that the board signs the agreement and the addendum.

Motion was made by Wright; second by Soriano to sign the Quil Ceda Village services agreement and addendum.

Motion carried (5-0-1 Sheldon abstains)

Part time Firefighter Incentive Plan:

Last month, the board directed administration to consider alternate ways to ensure the part time firefighter evaluation and bonus point program is fair and objective. McFalls reported that administration believes that the evaluation process is fair and the bonus point system is a good incentive to retain employment.

The evaluation process includes a panel interview with the shift senior officer to share input on candidates. Personnel and training records are reviewed, and district community service involvement is considered as well.

The bonus points are pre-determined based on time of employment with the district.

The board had no further questions and the updated policy that includes the bonus point incentive will be a working document for 6 months. It will be presented to the board for final acceptance after the 6 months.

Schedule Budget Reduction Committee Meeting:

A meeting at the Administration building was scheduled for 3:30 p.m.: Friday, March 25th.

CALL ON BOARD MEMBERS

- Soriano asked if any MFD firefighters attended the Columbia Tower Stair climb this year. Battalion Chief Goodale said Firefighters Brown and R. Swobody represented the district well and both had good climb times.
- Wright thanked Thorstenson and the Falls Coalition for the informative breakfast this morning.
- Sheldon mentioned that after the elections, the Tribal board remains the same. She thanked Thorstenson for keeping the board informed of events and prevention programs. Sheldon forwards the information to Tribal employees and always receives positive feedback about it. She would like to get more information on falls prevention to the Tribal Senior's Specialist for presentation at the Elders' breakfast.
- Rasmussen mentioned that she works with seniors and would like to take the falls prevention information to work with her. She mentioned the good job done on the breakfast today. She also thanked Maloney for the flexibility of design approval shown to the solar panel manufacturer. This is helpful to the image of the City because it depicts a can-do attitude.

With no further action required, the Board adjourned at 7:48 p.m.

Tracy Sisk
Board Secretary

Date approved