

MARYSVILLE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

June 15, 2011

CALL TO ORDER/FLAG SALUTE

Chairperson Rasmussen called the meeting to order at 7:03; Boardmember Soriano led the flag salute.

The following were in attendance:

Board of Directors:

Marilyn Sheldon	John Soriano
David DeMarco	Carmen Rasmussen
Donna Wright	Michael Mack

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	

CONSENT AGENDA

A. Approve minutes of May 18, 2011 regular meeting.

B. Approval of June Claims and Payroll

i. MFD Expense Fund	\$ 114,845.06
ii. MFD Expense Fund Special Warrant	\$ 1,295.00
iii. MFD Enterprise Fund	\$
iv. MFD Reserve Fund	\$
v. SCFP 12 Expense Fund	\$
vi. MFD Payroll (excluding benefits)	\$ 687,875.02

C. Accept financial reports for the month ending May 31, 2011

Motion was made by Wright; second by DeMarco to approve the Consent Agenda.

Motion carried (6-0)

INFORMATION ITEMS

Committee Reports

EMS Committee: Ambulance account recommendations

Month	Charity	Collections	Bankruptcy
June	\$ 2,656.60	\$ 30,960.30	\$ 674.00

Motion was made by Soriano; second by Mack to approve the June 2011 ambulance account recommendations.

Motion carried (6-0)

STAFF BUSINESS

Station 65 House Rental: The District’s rental house located next to Station 65 is vacant and will be offered to members of the district for a lesser rate with the agreement that yard and house maintenance be apart of the rental agreement. If the house is rented to the open public it will be rented for the fair market value of \$850 to \$900 a month and the district may have to pay a lease holding tax.

Assessor’s Office – Seminar: Corn reminded the board of the seminar on June 16th at the Snohomish County Assessor’s office. Soriano and Sheldon will be attending the seminar.

2011 Assessor Notice: Corn reviewed the 2011 Assessed Values notice sent out by Snohomish County. Residential values have dropped 12.7% county wide. In the financial modeling software the district calculated a 10% drop in values.

Providence ER Opening: Corn reported that the newly remodeled Providence Emergency department is now open.

Update on Electronic Patient Care Reporting (EPCR): Corn reported that Snohomish County EMS director Dr. Brown is concerned with the lack of detail crews through out the county are putting into the new reporting system. MSO Matsumura feels that our crews are doing a pretty good job in their reports and will continue to improve. Reports are no longer being faxed from stations; they are now required to be completed before leaving the hospital.

Operations Report (Including May Incident Report): McFalls reported on the May incident report: 775 alarms, 83 less than May 2010. The monthly average response time is 6:17 minutes. Mutual aid transports received were 11; mutual aid transports given were 16. Impacts due to staffing and apparatus adjustments in May were to M62 (previously M63) had an increase of 90 transports from April to May. L62 had an increase of 62 responses from April to May.

Personnel/Overtime Report: McFalls reported the following for May 2011:

May 2011	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 24,364.85	452.25	6.00	2.00	2.00	267.00
Part time	\$ 3,874.50	215.25				
Month Total	\$ 28,239.35	667.50	6.00	2.00	2.00	267.00
YTD Totals	\$ 211,490.28	4,606.00	33.50	30.50	59.00	2,901.50

Overtime cost for May totaled \$24,364.85, down from \$ 41,039.31 in April. Total time loss for May was 267 hours compared to 204 in April.

Fire Prevention Report: See attached report. Fire Marshal Maloney was not in attendance; fire report was included in Board packets.

Local 3219 Union Report: Union President Schoonover had nothing to report.

Update on Former Employees: Corn reported that Michael Aquino has been hired with Everett Fire District, Jenson Evans has been hired at the Port of Seattle Fire Department, and John Mullen continues to take advantage of testing opportunities.

CURRENT BUSINESS

Final Approval of the “Safety, Health, and Wellness Policies” 8000 series: The Safety, Health, and Wellness policies were distributed to the Board and accepted as working documents for six months at the December board meeting. The District requested final approval of the policies.

Motion was made by DeMarco; second by Sheldon to approve the 8000 series Safety, Health, and Wellness policies.

Motion carried (6-0)

NEW BUSINESS

Extend Battalion Chiefs Promotional List: McFalls reported that the BC promotional list has been in place for one year. The District requested approval from the Board to extend the promotional list up to one more year.

Motion was made by DeMarco; second by Soriano to extend the Battalion Chief promotional list for up to one year.

Motion carried (6-0)

Accept for Review Draft Earthquake Policy #4075: Included in the Board packets was a draft copy of the Earthquake Policy #4075 which outlines operational functions for personnel in the first and/or second work periods following an earthquake event. After discussion, the board accepted the draft policy for review for a six month period.

Motion was made by DeMarco; second by Sheldon to accept for review the draft Earthquake Policy # 4075 for six months.

Motion carried (6-0)

CALL ON BOARD MEMBERS

- Wright shared that the Washington Fire Commissioners (WFC) conference she attended in Chelan was one of the best. Liz Loomis’s presentation on public relations was good, and Wright suggested the Board look at forming a Public Relations Committee. Wright also commented that Attorney Brian Snure was very good.
- Soriano commented that the WFC Conference was very informative.
- Rasmussen attended the Healthy Communities Challenge Day and complimented the crews on what a great job they did at the Bark in the Park event and expressed her gratitude to the crews for supporting the District’s public relations.
- Corn thanked the crews and Fire Prevention for their support and hard work in public events.
- Mack shared that he enjoyed the WFC conference.
- Sheldon wished Soriano a Happy Birthday and said she learned a lot at the WFC conference as well.
- Elvrom distributed an updated board member list. Rasmussen had a change to her email address and added her extension to her work number.

RECESS

The Board recessed at 7:35 pm for a five minute break and a 30 minute Executive Session with no action to be taken.

EXECUTIVE SESSION

Executive Session convened at 7:40 pm for the purpose of discussing labor matters pursuant to RCW 42.30.140(4).

Motion was made by Soriano; second by Wright to extend executive session ten minutes.

Motion carried (6-0)

RECONVENE

The Board reconvened from Executive Session at 8:20 pm.

ADJOURNMENT

With no further action required, the Board adjourned at 8:30 p.m.

Sandra Elvrom
Board Secretary

Date approved