

# MARYSVILLE FIRE DISTRICT

## BOARD OF DIRECTORS MEETING

August 17, 2011

### **CALL TO ORDER/FLAG SALUTE**

Chairperson Rasmussen called the meeting to order at 7:03; Boardmember Soriano led the flag salute.

#### **The following were in attendance:**

##### Board of Directors:

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Marilyn Sheldon	John Soriano
Carmen Rasmussen	Michael Mack

##### Staff Members:

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Greg Corn, Chief  
Martin McFalls, AC  
Sandra Elvrom, Secretary

### **CONSENT AGENDA**

- A. Approve minutes of July 20, 2011 regular meeting.
- B. Approval of August Claims and Payroll
  - i. MFD Expense Fund \$ 112,352.02
  - ii. MFD Reserve Fund \$
  - iii. MFD Payroll (excluding benefits) \$ 712,843.56
- C. Accept financial reports for the month ending July 31, 2011
- D. Excuse Commissioner DeMarco from regular board meeting August 17, 2011.
- E. Excuse Boardmember Wright from regular board meeting August 17, 2011.

**Motion** was made by Mack; seconded by Sheldon to approve the Consent Agenda.

**Motion carried (4-0)**

### **INFORMATION ITEMS**

#### **Committee Reports**

**EMS Committee:** Ambulance account recommendations

Month	Charity	Collections	Bankruptcy
August	\$ 4,948.97	\$ 44,456.80	\$ 0

**Motion** was made by Soriano; seconded by Mack to approve the August 2011 ambulance account recommendations.

**Motion carried (4-0)**

**Personnel Committee:** The Personnel Committee will be meeting on August 23, 2011 to interview three candidates for captain's promotion.

## STAFF BUSINESS

**Operations Report (Including July Incident Report):** McFalls reported on the July incident report: 880 alarms, 31 less than July 2010. The monthly average response time is 6:16 minutes. Mutual aid transports received were 13; mutual aid transports given were 14.

**Personnel/Overtime Report:** McFalls reported the following for July 2011:

July 2011	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 42,595.06	759.00	22.00	0.00	8.00	716.00
Part time	\$ 6,453.00	358.50				
<b>Month Total</b>	<b>\$ 49,048.06</b>	<b>1,117.50</b>	<b>22.00</b>	<b>0.00</b>	<b>8.00</b>	<b>716.00</b>
YTD Totals	\$ 294,070.54	6,590.50	67.50	30.50	72.00	4,202.50

Overtime cost for July totaled \$ 49,048.06, up from \$ 33,532.20 in June. Total time loss for July was 716 hours compared to 585 hours in June.

**Staffing Deployment Update:** Effective September 1, 2011, staffing at Station 66 will be reduced to a two member crew when overtime call back is required. This decision was made collectively with the Battalion Chiefs and labor and may result in a reduction in service level.

Effective September 1, 2011, Station 63 will be cross-staffed with an Aid/Medic unit. A paramedic will be stationed at Station 63 approximately twenty days a month. This will help Medic 62 with ALS coverage.

An Acting Captain Officer's list has been implemented to help alleviate the need for captain overtime.

**Healthcare Update:** The Board received a notice from the Washington Fire Commissioners Association Health Care Program stating that there would be no increase to premiums for 2012, a reduction of 19% in the retiree plan premium, and because of the programs surplus the district will receive a one month "Premium Holiday." This means that the District and employees will not have to pay premiums for one month. This will be a savings of approximately \$132,616 for the District and \$8,768 for the employees. The District will continue to research healthcare options.

**Grant Update: Regional/AFG:** The District plans on participating in the Assistance to FF Grant process both as an individual department as well as regionally with District 22 as lead agency. For part of our individual grant we are going to ask for a bench tester which will allow us to perform work on our SCBA that we currently send out for. The regional grant will be written for IMS packs consisting of new command staff overhead team vests along with command staff boards and passport systems.

**Heat Pump Repair Station 66:** The heat pump at Station 66 needs to have the coil replaced and then recharged. The cost for the repair is approximately \$10,000. The warranty on the heat pump is expired.

**Fire Prevention Report:** See attached report. Fire Marshal Maloney was not in attendance; fire report was included in Board packets.

**Local 3219 Union Report:** Union President Schoonover reported that the Local held a golf tournament fundraiser for Firefighter Ray Hancock and his family on August 2. Over 100 people participated and after all expenses were paid, Ray and his family received \$9,962.00. The Local is planning to hold another golf tournament fundraiser on August 4, 2012 for the Hancock family.

## ***CURRENT BUSINESS***

**Service awards BBQ-September 21, 2011:** Corn reminded the Board of the Service Awards BBQ September 21<sup>st</sup> before the regular scheduled Board meeting. The Board requested a reminder via email. Boardmember Rasmussen requested that we use her work email [crasmussen@lcsnw.org](mailto:crasmussen@lcsnw.org).

## ***NEW BUSINESS***

**Budget Retreat Dates:** The Board discussed dates for the budget retreat. The choices were narrowed to October 14<sup>th</sup>. With DeMarco and Wright absent the Board requested an email be sent out to confirm what date would work best for everyone

**Regional Grant Interlocal Agreement:** The board reviewed the Regional Grant Interlocal Agreement with District 22 who is the lead agency for the Regional Grant Request. This agreement is established to identify the responsibilities and obligations of the parties in the Grant application process.

**Motion** was made by Sheldon; seconded by Soriano to enter into the Regional Grant Interlocal Agreement with District 22.

**Motion carried (4-0)**

## ***CALL ON BOARD MEMBERS***

- Mack reported that he is getting geared up for school to start September 6<sup>th</sup>, Lakewood School District has had a decrease in enrollment but they were able to retain all the staff.
- Sheldon expressed her desire to attend the Washington Fire Commissioners Conference in October. Not just for the purpose of the information being offered at the conference but for the opportunity to meet with other agencies and discuss the economic situation. She would like the opportunity to discuss ideas and hear what other agencies are doing to prepare for the future.  
Sheldon also announced that the "Raising Hands" ceremony will be held September 24<sup>th</sup> and invitations will be mailed soon.
- Soriano inquired about the "Extrication Training, McFalls reported that B shift would attend while on duty and would report back to the Board next month following feed back from the crew.

- McFalls thanked the Marysville Firefighters Association for coordinating a training seminar titled “Nozzle Forward” scheduled for September 23<sup>rd</sup> & 24<sup>th</sup>. He also thanked Aaron Bontrager and the Association’s Executive Board for the time and effort they put into organizing this event.
- Corn reported that in an effort to reduce over time hours for part-time members the District is accepting applications for a new recruit class to start this year. Approximately thirty applications have been turned in so far.

*ADJOURNMENT*

With no further action required, the Board adjourned at 7:40 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved