

# MARYSVILLE FIRE DISTRICT

## BOARD OF DIRECTORS MEETING

September 21, 2011

### **CALL TO ORDER/FLAG SALUTE**

Chairperson Rasmussen called the meeting to order at 7:08; DeMarco led the flag salute.

#### **The following were in attendance:**

##### Board of Directors:

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Marilyn Sheldon	John Soriano
Carmen Rasmussen	Dave DeMarco
Michael Mack	

##### Staff Members:

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Greg Corn, Chief  
Martin McFalls, AC  
Sandra Elvrom, Secretary

### **AUDIENCE PARTICIPATION/PRESENTATION**

Chief Corn presented service awards to the following members:

**Five Years of Service:** Mark Cook, Sandra Elvrom, Shayne Pierce. Not present: Joe Ballif, Chad Crandall, Ryan Hardwick, Mike Lewis, Kate Songhurst, and Patrick Woolcock.

**Ten Years of Service:** Dan Allen and Matt Campbell. Not present: Kevin Schroeder.

**Fifteen Years of Service:** Krista Longspagh. Not present: Jason Schoonover.

**Twenty Years of Service:** Matt Evar, Dan Schwartz, and Craig Walbridge. Not present: Darren Green.

**Twenty-Five Years of Service:** Don Pedersen and Joyce Savage.

### **CONSENT AGENDA**

- A. Approve minutes of August 17, 2011 regular meeting.
- B. Approval of September Claims and Payroll
  - i. MFD Expense Fund \$ 154,988.77
  - ii. MFD Enterprise \$ 41.28
  - iii. District #12 Expense \$ 31.41
  - iv. MFD Payroll \$ 713,362.90  
(excluding Benefits)
- C. Accept financial reports for the month ending August 31, 2011.
- D. Excuse Boardmember Donna Wright from September 21, 2011 regular Board meeting.
- ~~E. Excuse Commissioner Dave DeMarco from September 21, 2011 regular Board meeting.~~

**Motion** was made by DeMarco; seconded by Soriano to approve the Consent Agenda.

**Motion carried (5-0)**

## **INFORMATION ITEMS**

### **Communications**

Included in the Board packets was the 2010 Snohomish County EMS and Trauma Care Council report. Corn briefly reviewed the report with the board.

### **Committee Reports**

**EMS Committee:** Ambulance account recommendations:

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>
September	\$ 3,846.07	\$ 35,289.62	\$ 0

**Motion** was made by Soriano; seconded by DeMarco to approve the September 2011 ambulance account recommendations.

### **Motion carried (5-0)**

The EMS Committee will continue to research and obtain data from Systems Design on the credit card bill pay program. The Board requested more information on set up process, fee schedule, percentage of Medicaid, co-pays and private insurances to be able to compare averages.

## **STAFF BUSINESS**

**Operations Report (Including August Incident Report):** McFalls reported on the August incident report: 854 alarms, 25 calls over August 2010. The monthly average response time is 6:17 minutes. Mutual aid transports received were 8; mutual aid transports given were 10.

**Personnel/Overtime Report:** McFalls reported the following for August 2011:

<b>August 2011</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Captain Shifts</b>	<b>Paramedic Shifts</b>	<b>Firefighter Shifts</b>	<b>Sick Leave Used</b>
Full-time	\$ 39,111.67	745.0	15.0	1.0	6.0	553.0
Part time	\$ 7,227.00	401.5				
<b>Month Total</b>	<b>\$ 46,388.67</b>	<b>1,146.5</b>	<b>15.0</b>	<b>1.0</b>	<b>6.0</b>	<b>553.0</b>
YTD Totals	\$ 340,409.21	7,737.0	82.5	31.5	78.0	4,755.5

Overtime cost for August totaled \$ 46,388.67, down from \$ 49,048.06 in July. Total time loss for August was 553.0 hours compared to 716 hours in July.

**Staffing Deployment Update:** We continue to work closely with the Union and have avoided brown outs at Station 66 as well as planning to ensure adequate staffing levels in 2012.

At the end of August, fourteen members were on the supplemental acting list. This will help alleviate the need for captain overtime.

**Grant Update: Regional/AFG:** The Assistance to Firefighters Grant has been submitted by DC Maloney, and the Regional Grant in which we are a part of has been submitted by Chief Hots. The shared cost for the Regional Grant will be approximately \$ 2,000 if awarded.

**Part-Time Hiring Update:** August 30, 2011, part time interviews were held and twenty candidates were selected to proceed to back ground investigations. If all candidates pass the back ground investigations, two recruit classes of ten will be held in November and the other in January.

**Fire Prevention Report:** See attached report.

**Local 3219 Union Report:** Union Vice President Mark Sawdon had nothing to report for the Local.

## ***CURRENT BUSINESS***

**Budget Retreat Dates:** The retreat date is set for October 14, 2011, at Station 62, and will be from 8:00 am to 2:00 pm. The Board requested that the information regarding credit card bill pay with Systems Design be forwarded to them. DeMarco requested the cost recovery program information for the Board retreat.

## ***NEW BUSINESS***

**Early Retirement Incentive:** The District has a member in need of an unexpected early retirement and has asked for the early retirement incentive option one that was offered April 21, 2011 and expired May 31, 2011. After discussion, the Board approved to restore the Early Retirement Incentive Option Number One back to all members until December 31, 2011.

**Motion** was made by DeMarco; seconded by Sheldon to restore Retirement Incentive option one to its original amount of \$10,000.00 through December 31, 2011 and remove Retirement Incentive option two from the table.

**Motion carried (5-0)**

## ***CALL ON BOARD MEMBERS***

- Sheldon expressed appreciation to the Board for attending the Raising Hands event coming up this Saturday.
- Soriano informed the Board that Bayview Trail opens this Saturday.
- McFalls thanked Chief Corn for hosting the BBQ.
- Rasmussen said it was nice to see everyone tonight at the BBQ and that she will be absent from the October Board meeting.

## ***ADJOURNMENT***

With no further action required, the Board adjourned at 8:00 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved