

# MARYSVILLE FIRE DISTRICT

## BOARD OF DIRECTORS MEETING

October 19, 2011

### **CALL TO ORDER/FLAG SALUTE**

Vice Chairperson Sheldon called the meeting to order at 7:02; Wright led the flag salute.

#### **The following were in attendance:**

##### Board of Directors:

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Marilyn Sheldon	John Soriano
Donna Wright	Dave DeMarco
Michael Mack	

##### Staff Members:

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Greg Corn, Chief  
Martin McFalls, AC  
Sandra Elvrom, Secretary

### **CONSENT AGENDA**

- A. Approve minutes of September 21, 2011 regular meeting.
- B. Approval of October Claims and Payroll
  - i. MFD Expense Fund \$ 211,353.01
  - ii. MFD Reserve Fund \$ 55,595.42
  - iii. MFD Enterprise \$ 125.28
  - iv. District #12 Expense
  - v. MFD Payroll (excluding benefits) \$ 694,338.01
- C. Accept financial reports for the month ending September 30, 2011.
- D. Excuse Boardmember Rasmussen from the October 19, 2011, regular Board meeting.
- E. Excuse Commissioner Mack from the October 14, 2011, retreat special meeting.

**Motion** was made by Wright; seconded by Soriano to approve the Consent Agenda.

**Motion carried (5-0)**

### **INFORMATION ITEMS**

#### **Committee Reports**

**EMS Committee:** Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
October	\$ 8,176.08	\$ 52,908.74	\$ 0

**Motion** was made by Soriano; seconded by DeMarco to approve the October 2011 ambulance account recommendations.

**Motion carried (5-0)**

## STAFF BUSINESS

**Operations Report (Including September Incident Report):** McFalls reported on the September incident report: 859 alarms, 58 calls over September 2010. The monthly average response time is 6:31 minutes. Mutual aid transports received were 8; mutual aid transports given were 10. Our ALS responses accounted for 29% or 99 transports; BLS responses accounted for 71% or 228 transports in September.

**Personnel/Overtime Report:** McFalls reported the following for September 2011:

<b>September 2011</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Captain Shifts</b>	<b>Paramedic Shifts</b>	<b>Firefighter Shifts</b>	<b>Sick Leave Used</b>
Full-time	\$ 21,971.18	442.50	3.00	2.00	4.00	339.00
Part time	\$ 7,902.00	439.00				
<b>Month Total</b>	<b>\$ 29,873.18</b>	<b>881.50</b>	<b>3.00</b>	<b>2.00</b>	<b>4.00</b>	<b>339.00</b>
YTD Totals	\$ 370,282.39	8,618.50	85.50	33.50	82.00	5,094.50

Overtime cost for September totaled \$ 29,873.18 down from \$ 46,338.67 in August. Total time loss for September was 339.0 hours compared to 553.0 hours in August. McFalls reported that holiday and immediate call back shifts are difficult to get covered by part time firefighters. Next month McFalls will include in the Board packets a part time premium pay schedule to be considered for selected holidays, special events, public education opportunities and immediate call backs.

**Fire Prevention Report:** See attached report. Maloney reported that a change to the fire and building code was removed requiring fire sprinkler systems in 3600 square foot residential occupancy. The District responded to a fatality fire this past weekend. The Snohomish County Fire Marshalls office is investigating but looks to be accidental. Currently fire prevention is in testing mode for Land Management and Permitting program for implementation January 12, 2012.

**Local 3219 Union Report:** Union President Jason Schoonover reported that October 24, 25 & 26, members will be wearing their pink shirts in support of National Breast Cancer awareness month.

## CURRENT BUSINESS

**Budget Workshop:** The Board will not be holding a Budget Workshop prior to the Public Hearing to approve the 2012 Budget. They agreed that the 2012 budget was well presented and very well defined at the Board Retreat held October 14th. The Public Hearing to adopt the budget will be held at the November 16, 2011, board meeting.

**NEW BUSINESS**

**Capital Asset Management Policy# 6097:** DC Neuhoff and Finance Manager Hale revised the Capital Asset Management Policy #6097. The District is asking for the Board's approval for the revised policy to enter into the six month review process.

**Motion** was made by Soriano; seconded by Mack to approve the revised Capital Asset Management Policy #6097 to enter into the six month review process.

**Motion carried (5-0)**

**Ambulance Transport Billing Resolution 2011B-5:** The EMS Committee submitted a proposed rate increase for ambulance transport billing. The District is asking for the board to approve the increase to rates and adopt Resolution 2011B-5 effective January 1, 2012.

**Motion** was made by Soriano; seconded by DeMarco to adopt Ambulance Transport Billing Resolution 2011B-5, effective January 1, 2012.

**Motion carried (5-0)**

**CALL ON BOARD MEMBERS**

- Wright thanked staff for their work in putting together the information for the Board Retreat.
- Sheldon thanked the Board for the support she has received through her son's illness.

**ADJOURNMENT**

With no further action required, the Board adjourned at 7:27 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved