

# MARYSVILLE FIRE DISTRICT

## BOARD OF DIRECTORS MEETING

November 16, 2011

### **CALL TO ORDER/FLAG SALUTE**

Chairperson Rasmussen called the meeting to order at 7:04; Boardmember Soriano led the flag salute.

#### **The following were in attendance:**

##### Board of Directors:

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Marilyn Sheldon	John Soriano
Donna Wright	Michael Mack
Carmen Rasmussen	

##### Staff Members:

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Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	Tom Maloney, Fire Marshal

The Regular Board meeting closed at 7:06

### **PUBLIC HEARING/AUDIENCE PARTICIPATION**

Marysville Fire District public hearing opened at 7:06.

Chairperson Rasmussen asked if there were any public comments or questions on the 2012 Budget. There was no public comment.

**Motion** was made by Wright; second by Sheldon to close the Marysville Fire District public hearing.

#### **Motion carried (5-0)**

Marysville Fire District public hearing adjourned at 7:06 p.m.

Snohomish County Fire District No.12 public hearing opened at 7:07.

Chairperson Sheldon asked if there were any public comments or questions on the 2012 Budget. There was no public comment.

**Motion** was made by Sheldon; second by Mack to close the SCFPD 12 public hearing.

#### **Motion carried (2-0)**

Snohomish County public hearing adjourned at 7:07 p.m.

The Regular Board meeting opened at 7:07

## **CONSENT AGENDA**

- A. Approve minutes of October 14, 2011, Board Retreat special meeting.
- B. Approve minutes of October 19, 2011, regular meeting.
- C. Approval of November Claims and Payroll
  - i. MFD Expense Fund \$ 147,714.56
  - ii. MFD Reserve Fund \$ 2,606.40
  - iii. District #12 Expense \$ 31.41
  - iv. MFD Payroll (excluding benefits) \$ 693,711.39
- D. Accept financial reports for the month ending October 31, 2011.

**Motion** was made by Wright; seconded by Soriano to approve the Consent Agenda.

**Motion carried (5-0)**

Excuse Commissioner DeMarco from November 16, 2011 regular meeting.

Motion was made by Soriano; second by Sheldon to excuse DeMarco from November 16, 2011 regular meeting.

**Motion carried (5-0)**

## **INFORMATION ITEMS**

### **Committee Reports**

**EMS Committee:** Ambulance account recommendations:

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>
November	\$ 3,572.94	\$ 24,221.29	\$ 0

**Motion** was made by Soriano; seconded by Wright to approve the November 2011 ambulance account recommendations.

**Motion carried (5-0)**

## **STAFF BUSINESS**

**Part-Time Recruit Academy:** Eight new Part-time firefighters have completed the Recruit Academy and will begin ride a longs at the stations to complete their patient care contacts and driver II requirements. The second set of ten new Part-time members will begin the recruit academy in January. The entire group will be ready for shift work March 1<sup>st</sup>. Captain Campbell has expressed that this is one of the best part time groups he has been trained and he attributes this to our screening and interview process. Corn and McFalls thanked Captain Campbell and HR Manager Savage for their efforts to ensure excellent candidates being hired.

**Operations Report (Including October Incident Report):** McFalls reported on the October incident report: 805 alarms, 38 calls over October 2010. The monthly average response time is 6:20 minutes. Mutual aid transports received were 7; mutual aid transports given were 8. The Board received a report indicating number of calls cancelled in route, number of calls not cancelled in route and total out of service times for apparatus. The report reflects statistics through September 2011. Rasmussen requested report to be emailed to DeMarco. Report attached to minutes.

**Personnel/Overtime Report:** McFalls reported the following for October 2011:

<b>October 2011</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 18,486.53	347.00	1.00	3.00	0.00	144.00
Part time	\$ 9,135.00	507.50				
<b>Month Total</b>	<b>\$ 27,621.53</b>	<b>854.50</b>	<b>1.00</b>	<b>3.00</b>	<b>0.00</b>	<b>144.00</b>
YTD Totals	\$ 397,903.92	9,473.00	86.50	36.50	82.00	5,238.50

Overtime cost for October totaled \$ 27,621.53 down from \$ 29,873.18 in September. Total time loss for October was 144.0 hours compared to 339.0 hours in September.

Administration and the Local continue to collaborate together effective ways to keep overtime cost down. Chief Corn and AC McFalls thanked the Union for agreeing to implement the Supplemental Acting Captains list which has helped alleviate overtime.

**Fire Prevention Report:** See attached report. Maloney reported that last week crews delivered Dominos Pizza and changed the batteries in smoke detectors. Maloney also reported that the Everett Clinic satellite in Smokey Point is under way along with the new parking structure out at the outlet malls. Cabelas is scheduled to open in April.

**Energy Saving:** Following up on the energy saving ideas discussed at the Board retreat; Corn reported that Neuhoff has been working with the PUD and a contractor on changing out the lights at Station 65 and 63.

**Local 3219 Union Report:** Union President Schoonover reported that the Local will be holding their annual food drive in December at the Marysville Safeway.

**Motion** was made by Sheldon; second by Soriano to approve Local 3219 Union members to use the Districts gear for the holiday food drive.

**Motion carried (5-0)**

## ***NEW BUSINESS***

### **SCFPD 12 Resolution 2011A-2 “A Resolution Authorizing the 2012 Regular Levy”:**

**Motion** was made by Sheldon; second by Mack to approve SCFPD 12 Resolution 2011A-2 2012 Regular Levy.

**Motion carried (2-0)**

**SCFPD 12 Resolution 2011A-3 “A Resolution Authorizing 2012 EMS Levy:**

**Motion** was made by Sheldon; second by Mack to approve SCFPD 12 Resolution 2011A-3 2012 EMS Levy.

**Motion carried (2-0)**

**SCFPD 12 Resolution 2011A-4 “A Resolution Adopting the 2012 Operating Budget and Levy Certification”:**

**Motion** was made by Sheldon; second by Mack to approve SCFPD 12 Resolution 2011A-4 2012 Operating Budget and Levy Certification.

**Motion carried (2-0)**

**Marysville Fire District 2011B-6 “A Resolution Adopting the 2012 Operating Budget:**

**Motion** was made by Soriano; second by Wright to approve MFD Resolution 2011B-6, a resolution to adopt the 2012 Operating Budget.

**Motion carried (5-0)**

**Marysville Fire District 2011B-7 “A Resolution establishing positions and compensation for part-time firefighters of Marysville Fire District”:**

The District is asking the Board to approve implementation of a holiday pay for part-time firefighters. Part-time firefighters would receive \$18 an hour when working a designated holiday.

**Motion** was made by Wright; second by Soriano to approve MFD Resolution 2011B-7, a resolution establishing positions and compensation for part-time firefighters.

**Motion carried (5-0)**

***CALL ON BOARD MEMBERS***

- Wright wished everyone a Happy Thanksgiving.
- Sheldon thanked staff for working on the energy savings and thanked the Local for working together with administration on overtime.
- Rasmussen thanked the Local for working together with administration to alleviate overtime costs. The support of the Local is very important.
- Corn gave congratulations to the newly elected positions.

***RECESS***

The Board recessed at 7:32 p.m. for a three minute break and a twenty-five minute Executive Session with no action to be taken.

***EXECUTIVE SESSION***

Executive Session convened at 7:35 p.m. for the purpose of discussing labor negotiations pursuant to RCW 42.30.140(4).

**Motion** was made by Wright; second by Soriano to extend executive session ten minutes.

**Motion carried (5-0)**

***RECONVENE***

The Board reconvened from Executive Session at 8:15 p.m.

***ADJOURNMENT***

With no further action required, the Board adjourned at 8:15 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved