

**MARYSVILL FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**June 20, 2012**

**CALL TO ORDER/FLAG SALUTE**

Chairperson Sheldon called the meeting to order at 7:00; Commissioner DeMarco led the flag salute.

**The following were in attendance:**

Board of Directors:

Gary Bontrager	Carmen Rasmussen
Dave DeMarco	Marilyn Sheldon

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	Darryl Neuhoff, DC

**AUDIENCE PARTICIPATION/PRESENTATION**

Corn presented Battalion Chief Goodale his certificate for graduating from the National Fire Academy Executive Fire Officer program. This is a four year program that provides senior officers an education in leadership development. Congratulations Scott!

**CONSENT AGENDA**

- A. Approve minutes of May 16, 2012, regular meeting.
- B. Approval of June Claims and Payroll
 

MFD Expense Fund	\$ 165,296.82
MFD Payroll (excluding benefits)	\$ 707,476.30
- C. Accept financial reports for the month ending May 31, 2012.
- D. Excuse Boardmember Wright and Boardmember Stevens from the June 20, 2012, regular board meeting.

**Motion** was made by DeMarco; seconded by Bontrager to approve the Consent Agenda.

**Motion carried (4-0)**

**INFORMATION ITEMS**

**Communications:** The WFCA 2012 Annual Conference in Yakima will be October; boardmember's wishing to attend please RSVP with Elvrom.

**COMMITTEE REPORTS**

**EMS Committee:** Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
June	\$ 3,201.79	\$ 8,578.49	\$ 716.48

**Motion** was made by Rasmussen; seconded by DeMarco to approve the June 2012 ambulance account recommendations.

**Motion carried (4-0)**

**Personnel Committee:** Will be Meeting July 9<sup>th</sup>, at the administration building for firefighter interviews.

## **STAFF BUSINESS**

**Mobile Data Computers Presentation:** Deputy Chief Neuhoff presented the Mobile Data Computer (MDC) system to the Board. The District has an MDC in each responding rig that allows members to communicate with hospital, look up call status, paperless medical incident reporting and much more.

**Paramedic Training Update:** Firefighter Tristan Brenner was chosen to be sent to Harborview in October for paramedic training.

**2013 Preliminary A/V Due Late June:** In May, the Snohomish County Assessor's Office shared some preliminary 2013 assessed value projections during a Department of Revenue Property Tax Workshop. In this first round of estimations (which are exclusive of several key components such as new construction, state assessed utilities, refunds, exemptions, commercial and condominium values) the Marysville area was estimated to experience an 8% decline in residential property values over the previous year. Taxing districts will be given boundary specific estimations near the end of June.

**2012 AFG Grant Request:** Fire Marshal Maloney will be writing the Assistance to Firefighters Grant request for 14 sets of bunker gear, bunker gear washer/extractor, and a Train the Trainer program for advanced cleaning and inspections of bunker gear. The North County Chiefs Association has not determined what the Regional Fire Grant request will be written for at this time.

**Sunnyside Property Sale:** Moved to Executive Session.

**City of Arlington Discussions:** Arlington Fire Chief contacted Chief Corn in hopes to discuss the possibility of cooperative service opportunities with Marysville Fire. Corn will provide more information as discussions develop.

### **Operations Report (Including May Incident Report)**

McFalls reported on the May incident report: 901 alarms, 126 more calls than May 2011. The monthly average response time was 6:23 minutes. The District responded to 44 mutual aid calls and received mutual aid assistance 41 times. Mutual aid transports received were 14; mutual aid transports given were 14.

**Personnel/Overtime Report**

<b>May 2012</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 19,513.70	369.50	0.00	0.00	2.00	283.00
Part time	\$ 4,149.00	230.50				
<b>Month Total</b>	<b>\$ 23,662.70</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>283.00</b>
YTD Totals	\$ 115,416.79	3,143.00	5.00	2.00	11.00	1,981.00

Overtime for May 2012 totaled \$23,662.70. Full-time overtime costs were \$19,513.70 and part-time overtime costs were \$ 4,149.00. The new shift sign up process for part time firefighters beginning in May significantly reduced part-time overtime costs from last month. Full-time YTD over time costs are \$87,611.00 compared to \$195,553.00 YTD in May 2011.

**NFA Off-Campus Class:** McFall's reported that the District hosted the National Fire Academy (NFA) off campus class STICO on June 6 & 7 with over 40 registered participants from various departments. We will also be hosting the Fire & EMS Leadership series. These classes are funded by the (NFA) and have no affect on our budget.

**Fire Prevention Report:** Report included in Board packets. The Board requested a report on the Fourth of July incidents.

**Local 3219 Union Report:** Vice President Jason Tucker reported on the following Union events:

- MDA Fill the Boot has been postponed until September.
- The Union is sending one representative to the NW Burn Foundation Camp in July.
- Relay for Life went well, they had eight members volunteer their time.
- Approximately 25 members spent the day at Ray Hancock's helping with the yard and some general maintenance. It was a great day and appreciated by the Hancock family.
- The Union was very satisfied with the hiring process for the full time firefighters.

***CURRENT BUSINESS***

**2011 Annual Report Approval:** The 2011 Annual Report was approved by the Board of Director's. The report will be available on the District's website.

**Motion** was made by DeMarco; seconded by Rasmussen to approve the 2011 Annual Report.

**Motion carried (4-0)**

**Safer Grant Hiring Update:** The applicants took the written test on June 12<sup>th</sup>, and will have oral interviews and the EMS exercise on June 21<sup>st</sup>. The scores will be compiled and the top five candidates will move forward to interview with the Chief and the Personnel Committee July 9<sup>th</sup>. There were a total of twenty seven applicants, two were from Wenatchee.

***RECESS***

The Board recessed at 8:03 p.m. for a five minute break and called for a ten minute Executive Session with no action to be taken.

***EXECUTIVE SESSION***

Executive Session convened at 8:07 to discuss personnel pursuant to RCW 42.30.140 (4) (a), and real estate pursuant to RCW 42.30.130 (c).

***RECONVENE***

The Board reconvened from Executive Session at 8:17 p.m.

***CALL ON BOARD MEMBERS***

- Bontrager complimented staff on the quick movement in the hire process.
- Rasmussen complimented the good work staff did on the annual report.
- DeMarco will be absent from the July meeting, he will be out of town. He also inquired if there was a fire prevention internship position available for student teachers. Greg will follow up with Maloney.
- Sheldon complimented the great job done on the annual report and thanked the firefighters and McFalls in working so diligently to reduce overtime expenses.

***ADJOURNMENT***

With no further action required, the Board adjourned at 8:23 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved