

**MARYSVILL FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**July 18, 2012**

**CALL TO ORDER/FLAG SALUTE**

Chairperson Sheldon called the meeting to order at 7:00; Boardmember Rasmussen led the flag salute.

**The following were in attendance:**

Board of Directors:

Gary Bontrager	Carmen Rasmussen	Michael Stevens
Donna Wright	Marilyn Sheldon	

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	Tom Maloney, Fire Marshal

**CONSENT AGENDA**

- A. Approve minutes of June 20, 2012, regular meeting.
- B. Approval of July Claims and Payroll
  - i. MFD Expense Fund \$ 179,444.53
  - ii. MFD Payroll (excluding benefits) \$ ~~711,746.74~~ 712,034.74
- C. Accept financial reports for the month ending June 30, 2012.
- D. Excuse Commissioner DeMarco from the July 18, 2012, regular board meeting.

**Motion** was made by Rasmussen; seconded by Bontrager to approve the Consent Agenda.

**Motion carried (5-0)**

**INFORMATION ITEMS**

**Communications:** Included in Board packets.

**COMMITTEE REPORTS**

**EMS Committee:** Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
July	\$ 3,362.16	\$ 32,111.74	\$ 701.70

**Motion** was made by Rasmussen; seconded by Stevens to approve the July 2012 ambulance account recommendations.

**Motion carried (5-0)**

**Personnel Committee:** The Personnel Committee interviewed five candidates for the Safer Grant Firefighter positions on July 9<sup>th</sup>. Courtney Murdoch and Tobin McGowan were selected to fill the positions. They will start August 1<sup>st</sup> with orientation and then be sent to North Bend August 9<sup>th</sup> for twelve weeks before being assigned to shift duty. John Mullen will also begin August 1<sup>st</sup> with orientation and spend four weeks training and drilling with crews before being assigned to shift duty September 5<sup>th</sup>.

Corn reported that PM/FF Mark Sawdon resigned from the Marysville Fire District to pursue his career with King County Medic One. Sawdon worked for the District for nine years and was a great asset. Corn expressed that this is a huge loss for the District and that Mark will be missed. Discussion of replacing Sawdon's position was moved to New Business.

**Fire Ops 101 Training presentation Boardmember Stevens:** In May, Boardmember Stevens attended the Fire Ops 101 event held in Richland, Washington with PM/FF Dan Schwartz and FF Longspaugh. Schwartz presented a power point of the event and of Stevens's experience of spending a day in the shoes of a first responder. Stevens expressed that the experience at Fire Ops was incredible, and thanked Local 3219 for the opportunity to attend the event. Stevens also thanked Schwartz and Longspaugh for their hospitality while in Richland and attending the event with him. Schwartz invited and encouraged other boardmembers to attend Fire Ops 101 next year.

**STAFF BUSINESS**

**2013 Assessed Valuations (information in packets):** Included in the Board packets were the Snohomish County Assessor's 2013 assessed valuations. The City's assessed value dropped 6.8% and Fire District 12 dropped 6.5%, which equates to approximately \$ 845,000 less in taxable property in 2013. It was originally projected to be a 1.5 million dollar loss in taxable property.

**Operations Report (Including June Incident Report):**

McFalls reported on the June incident report: 800 alarms, 30 calls less than June 2011. The monthly average response time was 6:07 minutes. The District responded to 46 mutual aid calls and received mutual aid assistance 21 times. Mutual aid transports received were 8; mutual aid transports given were 6. McFalls distributed the 2<sup>nd</sup> Quarter report for Station 62 apparatus out of service hours. This quarter L62 was out of service a total of 336 hours and A62 was out of service a total of 41:22 hours. McFalls thanked Captain Green for compiling the information and putting the report together.

**Personnel/Overtime Report:**

<b>June 2012</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 15,440.60	285.00	2.00	0.00	0.00	150.00
Part time	\$ 3,816.00	212.00				
<b>Month Total</b>	<b>\$ 19,256.60</b>	<b>497.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
YTD Totals	\$ 134,673.39	3,640.00	7.00	2.00	11.00	2,131.00

Overtime for June 2012 totaled \$19,256.60. Full-time overtime costs were \$ 15,440.60 and part-time overtime costs were \$ 3,816.00. YTD over time costs are \$ 134,673.39.

**Fire Prevention/Fireworks Report:** Reports were included in the Board packets. FM Maloney reported that the District had 19 fireworks related incidents on the 4<sup>th</sup> of July, six more than last year. Over all it was a good 4<sup>th</sup> of July. Maloney also reported:

- The Everett Clinic at Smokey Point will be opening August 25<sup>th</sup>.
- Maloney submitted a grant for 14 sets of turn out gear and a washer extractor.

**Local 3219 Union Report:** President Jason Schoonover thanked the Board and administrative staff for accepting the Safer Grant and the hiring of the new firefighters. Wenatchee Fire Department candidates were thankful for the opportunity to test with us. Schoonover expressed on behalf of the Local that the Board strongly consider filling Sawdon's vacant position.

## ***CURRENT BUSINESS***

**City of Arlington Discussions:** Corn reported that there will be meeting tomorrow with the City of Arlington, Local 3219, Arlington Local and Arlington Fire Chief to further discuss the possibility of cooperative service opportunities with Marysville Fire.

## ***NEW BUSINESS***

**2012 Service Awards BBQ:** The 2012 Service Awards BBQ will be held August 15, 2012, at 5:30, at Station 62. Service awards will be presented at the beginning of the Board meeting, at 7:00 PM.

**July 23<sup>rd</sup> City Council Workshop RE: Annexation:** Monday, July 23<sup>rd</sup> City of Maryville Council will be holding a workshop to introduce the annexation of the City into Fire District 12. An annexation committee will be appointed and Corn encouraged District 12 commissioners to attend the meeting.

**Replacement Position:** With the resignation of PM/FF Sawdon, Corn asked the Board for administrative direction in the replacement of the position. The two factors taken into consideration were the previous direction of contraction through attrition and the reported staffing levels to FEMA for the SAFER Grant. Rasmussen asked if it would be possible to get a second student into paramedic training at Harborview. Corn wasn't sure if it would be possible due to the dead line being this coming Tuesday, July 24th. It was the Boards direction to replace the vacated position from the list of recent FF candidates and for Corn to see if it was feasible to get a second student into paramedic training at Harborview.

## ***CALL ON BOARD MEMBERS***

- Schoonover thanked the Board for filling the vacant position left by the resignation of Sawdon.
- FF Longspaugh invited Commissioner Sheldon to Fire Ops 101.
- Wright thanked Stevens and the Local for representing Marysville at Fire Ops 101 and commented how sorry she is to see Sawdon leave the District.
- Bontrager asked if the three part-time firefighter positions we lost due to hiring them full-time will be replaced, and would like to review part-time firefighter numbers. Bontrager also thanked the Local for the work they do.
- Stevens thanked the Local for the opportunity to attend the Fire Ops 101.
- Rasmussen commented that Sawdon's resignation was a big loss to the District.

- Sheldon thanked Maloney for putting together safety information for her to distribute before the 4<sup>th</sup> of July. She sends it out to the tribal community and they are very appreciative.

***ADJOURNMENT***

With no further action required, the Board adjourned at 8:29 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved