

**MARYSVILL FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**August 15, 2012**

***CALL TO ORDER/FLAG SALUTE***

Chairperson Sheldon called the meeting to order at 7:00; DeMarco led the flag salute.

**The following were in attendance:**

Board of Directors:

Gary Bontrager	Carmen Rasmussen	Michael Stevens
Donna Wright	Marilyn Sheldon	Dave DeMarco

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	Tom Maloney, Fire Marshal

***AUDIENCE PARTICIPATION/PRESENTATION***

Chief Corn presented service awards to the following members:

**Five Years of Service:** Nate Merseal and Andrew Vander Veen. Not Present: Ronnie Morton.

**Ten Years of Service:** Chelsie Reece

**Fifteen Years of Service:** Aaron Bontrager. Not Present: Todd Furness, Darlene Miller, and Dean Shelton.

**Twenty Years of Service:** Not present: Kevin Johnson

**Twenty-Five Years of Service:** John Gilbert and John Milless. Not Present: Steve Bonner.

***CONSENT AGENDA***

- A. Approve minutes of July 18, 2012, regular meeting.
- B. Approval of August Claims and Payroll
  - i. MFD Expense Fund \$ 157,245.67
  - ii. MFD Reserve Fund \$ 9,901.67
  - iii. FD 12 Expense \$ 31.41
  - iv. MFD Payroll (excluding benefits) \$ 725,290.47
- C. Accept financial reports for the month ending July 31, 2012.

**Motion** was made by Wright; seconded by DeMarco to approve the Consent Agenda.

**Motion carried (6-0)**

***INFORMATION ITEMS***

**Communications:** Included in the Board was a letter from the City of Arlington to be discussed under current business.

## COMMITTEE REPORTS

**EMS Committee:** Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
August	\$ 5,626.09	\$ 37,142.17	\$ 0

**Motion** was made by Rasmussen; seconded by DeMarco to approve the August 2012 ambulance account recommendations.

**Motion carried (6-0)**

## STAFF BUSINESS

**Captain Eligibility Testing:** Captain eligibility testing will take place September 5<sup>th</sup> and will consist of a written exam, video and tactical exercise. There are ten candidates testing.

**Part-time Recruit Class:** The open application process for part-time firefighters will close in October and eligible candidates will be selected to move forward in the hiring process.

**2<sup>nd</sup> Paramedic Training Student:** Corn reported that the attempt to get a 2<sup>nd</sup> student into Harborview Paramedic Training was not successful. Administration and the Executive Board of Local 3219 met on July 16<sup>th</sup> to discuss staffing levels and concessions from members that would be necessary. With the deadline being Tuesday, July 24<sup>th</sup>, Local 3219 would not have a sufficient amount of time to present the proposal to its members, this process would require a couple of weeks. Administration and the Executive Board of Local 3219 collectively agreed that it would not be feasible to get a 2<sup>nd</sup> student into Harborview paramedic training.

**Sunnyside Property:** The Sunnyside property appraisal done came in at \$90,000.00. The owner of Sunnyside Nursery felt that was too high and had a market analysis done by a realtor. At this time we do not know what the results were to the market analysis. This information needs to be released by the realtor. If the nursery owner decides not to purchase the property, the District will need to have an alternative plan.

**City of Marysville Council Meeting:** July 23<sup>rd</sup>, the City of Marysville Council held a workshop to introduce the annexation of the City into Fire District 12 where they discussed the process and legalities of the annexation. A three person committee was formed to research the financial aspect of an annexation and will make a recommendation.

### **Operations Report (Including July Incident Report):**

McFalls reported on the July incident report: 846 alarms, 34 calls less than July 2011. The monthly average response time was 6:34 minutes. The District responded to 54 mutual aid calls and received mutual aid assistance 41 times. Mutual aid transports received were 16; mutual aid transports given were 13.

Last month Commissioner Bontrager requested information on what it would take to get Station 62 back to five personnel and dedicate staff to L62 and A62. McFalls reported that with the re-hire of the three laid-off firefighter positions and the replacement hire of the vacated medic position; we will have the sufficient number of personnel to staff L62 and A62 independently. However, it won't be until we have members back from training and back from long term and short term medical leaves that we will have the capability to staff Station 62 with a five personnel crew.

**Personnel/Overtime report:**

<b>July 2012</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Captain Shifts</b>	<b>Paramedic Shifts</b>	<b>Firefighter Shifts</b>	<b>Sick Leave Used</b>
Full-time	\$ 17,675.75	352.00	0.00	4.00	5.00	408.00
Part time	\$ 6,237.00	346.00				
<b>Month Total</b>	<b>\$ 23,912.75</b>	<b>698.00</b>	<b>0.00</b>	<b>4.00</b>	<b>5.00</b>	<b>408.00</b>
YTD Totals	\$ 158,586.14	4,338.00	7.00	6.00	16.00	2,539.00

Overtime for July 2012 totaled \$ 23,912.75. Full-time overtime costs were \$ 17,675.75 and part-time overtime costs were \$ 6,237.00. YTD over time costs are \$ 158,586.14.

**Fire Prevention/Grant(s) Award:** Reports were included in the Board packets. Maloney reported that the District was awarded the Assistance to Firefighter Grant prevention in the amount of \$7,500.00 for smoke alarms and \$1,000.00 from Home Fire Sprinkler to provide media announcements for the installation of residential fire sprinklers. Corn thanked Maloney for all his work on writing the grants and for cooking tonight at the Awards Service BBQ.

**Local 3219 Union Report:** President Jason Schoonover reported that the Local sponsored the Ragin Ray Golf tournament and raised almost \$7,000.00 for Ray Hancock and his family. The MDA Fill the Boot fundraiser will be September 14<sup>th</sup> and 15<sup>th</sup>. The Union asked the District for support and approval this year to use District equipment and attire.

**Motion** was made by Bontrager; seconded by Stevens to approve the usage of department equipment and attire by the Union for the MDA Fill the Boot fundraiser.

**Motion carried (6-0)**

***CURRENT BUSINESS***

**City of Arlington Discussions/City of Arlington Meeting:** Corn reported that the meeting between City of Arlington Fire Chief, Local 3219 and Arlington Firefighter Union to discuss the possibility of cooperative service opportunities between Marysville and Arlington Fire went well. Corn was impressed with Local 3219 in the professionalism and the willingness to work with Arlington. However, Chief Corn received a call from Arlington Fire Chief that they would not be moving forward with a joint Station at this time; they will be exploring other opportunities.

The City of Arlington sent a letter to their neighboring fire departments and districts inviting them to attend an informational meeting regarding alternative fire and EMS service options. Arlington has contacted Emergency Services Consulting International (ESCI) to present and discuss potential cooperative service options that are available to Washington State Fire service agencies. The meeting will be held August 30, 2012 at 6:30pm at Arlington High School. All Board members are invited to attend.

### **CALL ON BOARD MEMBERS**

- DeMarco shared that his class at the National Fire Academy was good.
- Wright thanked Maloney for his work on the grants and she would be available to help with the Touch-a-Truck event.
- McFalls wished everyone a good Labor Day.
- Rasmussen thanked Corn and Local 3219 for their efforts on getting a 2<sup>nd</sup> student into paramedic training.
- Stevens suggested getting the antique fire engine next week for Touch-a-Truck
- Bontrager thanked staff for the presentation of service awards and thanked Maloney for his work on the grants.
- Sheldon congratulated Maloney on his grant work. Thanked the Local for working with the City of Arlington and thanked Corn for cooking tonight and staff for their years of dedication to MFD.

### **ADJOURNMENT**

With no further action required, the Board adjourned at 8:17 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved