

MARYSVILL FIRE DISTRICT
BOARD OF DIRECTORS MEETING
May 16, 2012

CALL TO ORDER/FLAG SALUTE

Chairperson Sheldon called the meeting to order at 7:00; Boardmember Rasmussen led the flag salute.

The following were in attendance:

Board of Directors:

Gary Bontrager	Carmen Rasmussen
Dave DeMarco	Michael Stevens
Marilyn Sheldon	

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	

CONSENT AGENDA

- A. Approve minutes of April 21, 2012, regular meeting.
- B. Approval of April Claims and Payroll
 - i. MFD Expense Fund \$ 127,910.54
 - ii. SCFD #12 Expense \$ 32.82
 - iii. MFD Payroll (excluding benefits) \$ 702,365.23
- C. Accept financial reports for the month ending April 30, 2012.
- D. Excuse Boardmember Wright from May 16, 2012, regular board meeting.

Motion was made by Rasmussen; seconded by DeMarco to approve the Consent Agenda.

Motion carried (5-0)

COMMITTEE REPORTS

EMS Committee: Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
May	\$ 4,001.09	\$ 20,823.21	\$ 604.00

Motion was made by Rasmussen; seconded by DeMarco to approve the May 2012 ambulance account recommendations.

Motion carried (5-0)

STAFF BUSINESS

Paramedic Training Opportunity: Five candidates participated in the paramedic testing process held Tuesday, May 8th. MSO Matsumura and Chief Corn will hold an interview with each candidate before a decision is made. The District will be sending this individual to Harborview in October for training.

Sunnyside Property Sale: Corn met with attorney Grant Weed last week regarding the Sunnyside property. Weed advised the District to have a summary appraisal done and recommended Craig Fullerton to perform the appraisal. The owner of Sunnyside Nursery is an interested party of the property.

County Executives Criminal Justice & Fire Sales Tax Increase: County Executive Reardon proposed a 0.1% county wide sales tax increase. Corn explained that the proposed tax increase was not welcomed by other county leaders so it will not likely go out to the voters.

Regional Grant Items: At the North County Chiefs Association meeting, Corn reported they discussed Regional Grant request ideas such as bunker gear, a driving simulator, Mobile Data Computers, hose and nozzles, and a policy manual program.

116th Homeless Encampments: The Marysville Police will be giving eviction notices on Monday that will give the occupants of the homeless camp until Tuesday, 2 PM the following day to be out. Marysville Police will go into the camp and remove any remaining occupants. The Tulalip Tribes and City of Marysville will then begin the clean up process.

Operations Report (Including April Incident Report)

McFalls reported on the April incident report: 756 alarms, 33 calls more than April 2011. Of those 756 calls, 666 or 88% were medically related incidents. Our monthly alarm average is 793; April 2011 our monthly alarm average was 763. The monthly average response time is 6:33 minutes. The District responded to 40 mutual aid calls and received mutual aid assistance 21 times. Mutual aid transports received were 6; mutual aid transports given were 14.

Personnel/Overtime report: McFalls reported the following for April 2012

April 2012	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 12,704.10	236.00	2.50	1.00	3.00	231.00
Part time	\$ 9,009.00	500.50				
Month Total	\$ 21,713.10	736.50	2.50	1.00	3.00	231.00
YTD Totals	\$ 91,754.09	2,543.00	5.00	2.00	9.00	1,698.00

Overtime for April 2012 totaled \$21,713.10. Full-time overtime cost was \$12,704.10 and part-time overtime cost were high at \$ 9,009.00, but with the new part-time scheduling system put into effect May 1st it should significantly reduce the overtime costs.

Fire Prevention Report: Report included in Board packets.

Local 3219 Union Report: Union President Schoonover thanked the District for accepting the SAFER Grant from FEMA. Schoonover also reported that the Local will be participating in the following events:

- Relay for Life, June 9th at MPHS.
- MDA Fill the Boot fundraiser, June 15th. The Union asked the District for support and approval this year to use District equipment and attire.

Motion was made by Rasmussen; seconded by Bontrager to approve the usage of department equipment and attire by the Union for the MDA Fill the Boot fundraiser.

Motion carried (5-0)

NEW BUSINESS

Annual Report: The Marysville Fire District 2011 Annual Report was distributed to the Board for review and approval at the June 20th regular board meeting.

Policy Revision of MFD Policy #6055 Purchasing: Bids and Contract: Included in the Board packets was agenda bill with a proposed revision to MFD Policy #6055. Purchasing: Bids and Contracts are being proposed to include language allowing the utilization of legitimate purchasing cooperatives (operating in compliance with Chapter 39.34 RCW) as an exception to the vendor list process or formal competitive bidding process.

Motion was made by Bontrager; seconded by DeMarco to accept revised MFD Policy #6055- Purchasing: Bids and Contracts.

Motion carried (5-0)

Safer Grant Award & Hiring Process: May 11, 2012, MFD was awarded the Staffing for Adequate Fire and Emergency Response (SAFER) Grant from FEMA which allows us to rehire or replace personnel due to layoff, retain firefighters who face imminent layoffs or filling positions vacated through attrition but not filled due to economic circumstances. With this grant comes a strict criterion, part being that the positions need to be filled within 90 days. The three firefighters that were laid off in April 2011 were contacted and only one accepted. The other two hold positions with other departments so they declined. Local 3219 contacted the Washington State Council of Firefighters to see if they could provide a list of laid off firefighters to us and they could not. Corn explained the hiring process and the difficulties to do so within 90 days therefore asking the Board for permission to open the two remaining positions to current MFD part-time firefighters and Washington State firefighters that have been laid off. Discussion included whether the hiring process should include firefighters that were laid off from other states.

Motion was made by Bontrager; seconded by Stevens to test and hire from our current part-time firefighters and/or Washington State firefighters that have been the object of a layoff.

Motion carried (4 Approved-1 Nay)

CALL ON BOARD MEMBERS

- Stevens reported that he will be attending the Fire Ops program in Richland with Paramedic/Firefighter, Dan Schwartz and Firefighter, Krista Longspaugh.
- Rasmussen reported that she and the Marysville Parks Department Director Jim Ballew, met with a young citizen from Marysville who wants to honor Ken Baxter and all that he did for our community. They would like to create a Ken Baxter memorial display at the Baxter Senior center. Rasmussen asked the Board for support in using a portion of the monies donated to the Baxter memorial fund.

Motion was made by Rasmussen; seconded by DeMarco to provide funds generated through the Baxter memorial donations up to, but not to exceed the amount donated to create a Ken Baxter memorial display at the Baxter Senior Center.

Motion carried (5-0)

- Sheldon thanked staff for their work on the SAFER Grant.
- Corn acknowledged AC McFalls, HR Manager Savage, Finance Manager Hale, FM Maloney, FF Carver, Captain Jesus, BC Cole and Captain Schoonover for the work they put into the SAFER Grant process.

RECESS

The Board recessed at 8:00 p.m. for a five minute break and called for a ten minute Executive Session with no action to be taken.

EXECUTIVE SESSION

Executive Session convened at 8:05 to evaluate a grievance appeal Pursuant to RCW 42.30.140 (4) (a).

RECONVENE

The Board reconvened from Executive Session at 8:15 p.m.

ADJOURNMENT

With no further action required, the Board adjourned at 8:15 p.m.

Sandra Elvrom
Board Secretary

Date approved