

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
November 19, 2012

CALL TO ORDER/FLAG SALUTE

Chairperson Sheldon called the meeting to order at 7:01; Boardmember Stevens led the flag salute.

The following were in attendance:

Board of Directors:

Gary Bontrager	Carmen Rasmussen	Michael Stevens
Donna Wright	Marilyn Sheldon	Dave DeMarco

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Board Secretary
Chelsie Reece, Finance Manager	Tom Maloney, Fire Marshal

PUBLIC HEARING

Marysville Fire District (MFD) and Snohomish County Fire District # 12 (SCFPD #12) public hearing opened at 7:02.

Finance Manager Reece summarized the 2013 proposed budget for MFD and SCFPD #12. The budgets submitted for all funds (except the MFD Expense fund) are identical to those presented at the October Budget Workshop. The MFD Expense Fund required additional funds totaling \$27,482; increases summarized as follows: Admin Medical/Dental \$2,000, Life Insurance \$500, EMS Medical/Dental \$15,000, Computer Licensing and Support \$2,200, EMT Assessments \$282, State Audit \$7,500. County A/V estimates remain consistent with previous reports.

Rasmussen asked if action had to be taken for the closing of the Enterprise fund. Reese informed the Board that would take place in January or February when the fund is closed.

Chairperson Sheldon asked if there were any public comments or questions on the 2013 Marysville Fire District proposed budget or the 2013 Snohomish County Fire District No.12 proposed budget.

There was no public comment.

The MFD and SCFPD #12 public hearing adjourned at 7:17 p.m.

The Regular Board meeting opened at 7:17

CONSENT AGENDA

- A. Approve minutes of October 17, 2012, regular board meeting.
 - B. Approve minutes of October 29, 2012, budget workshop meeting
 - C. Approval of November Claims and Payroll
 - i. MFD Expense Fund \$ 154,044.69
 - ii. SCFD #12 \$ 34.23
 - iii. MFD Payroll (excluding benefits) \$ 740,604.42
 - D. Accept financial reports for the month ending October 31, 2012.
- Motion** was made by DeMarco; seconded by Rasmussen to approve the Consent Agenda.

Motion carried (6-0)

COMMITTEE REPORTS

EMS Committee: Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
November	\$ 4,944.54	\$ 30,007.24	\$ 338.90

Motion was made by Rasmussen; seconded by Bontrager to approve the November 2012 ambulance account recommendations.

Motion carried (6-0)

STAFF BUSINESS

Marysville City Council Annexation Committee: Stevens reported that the Marysville City Council Annexation Committee will be updating the City of Marysville Council at the January workshop.

Labor/Management Seminar: Corn and Union President Schoonover attended the WSFC/WSFF Labor & Management group seminar. Corn reported that the seminar held good information.

Operations Report (Including October Incident Report): Corn reported the District responded to 884 calls in October. AC McFalls will provide a detailed report at December board meeting.

Personnel/Overtime Report: Due to the absence of AC McFalls, personnel and overtime reports will be given at December board meeting.

Fire Prevention Report: Fire report included in Board packets. Maloney reported that the District responded to an electrical fire at Marysville Pilchuck High School. The fire is being investigated by the Snohomish County Fire Marshal's office. He also reported that he is still working on the Continuity of Operations Plan (COOP).

Tulalip Tribes Raising Hands Ceremony: Corn reported that the Raising Hands Ceremony was very good and shared the appreciation award presented to the Marysville Fire District by the Tulalip Tribes.

Local 3219 Union Report: Local 3219 were not present.

- Corn reported that the Local 3219 Food Drive will be held December 5th, 6th and 7th at the Safeway in Marysville.

Motion was made by Bontrager; seconded by Stevens to approve the use of District apparatus and gear for the Local 3219 food drive December 5th, 6th and 7th.

Motion carried (6-0)

CURRENT BUSINESS

Snohomish County Fire District No.12: Resolution #2012A-1; “A Resolution Authorizing the 2013 Regular Levy” :

Motion was made by Sheldon; seconded by Bontrager to approve Resolution #2012A-1; “A Resolution Authorizing the 2013 Regular Levy.”

Motion carried (3-0)

Snohomish County Fire District No.12: Resolution #2012A-2; “A Resolution Authorizing the 2013 EMS Levy”:

Motion was made by Sheldon; seconded by Bontrager to approve Resolution #2012A-2; “A Resolution Authorizing the 2013 EMS Levy.”

Motion carried (3-0)

Snohomish County Fire District No.12: Resolution #2012A-3; “A Resolution Adopting the 2013 Operating Budget and Levy Certification”:

Motion was made by Sheldon; seconded by Bontrager to approve Resolution #2012A-3; “A Resolution Adopting the 2013 Operating Budget and Levy Certification.”

Motion carried (3-0)

Marysville Fire District: Resolution 2012B-2 “A Resolution Adopting the Marysville Fire District 2013 Operating Budget”:

Motion was made by Wright; seconded by Steven to approve Resolution 2012B-2 “A Resolution Adopting the Marysville Fire District 2013 Operating Budget.”

Motion carried (6-0)

CALL ON BOARD MEMBERS

- Bontrager complimented FM Maloney on all his work on the Grants he has submitted.
- Stevens shared that the City of Marysville Christmas lights parade will be December 1st. Stevens also expressed that he would like to see the District establish some sort of long range plan or goals statement.
- DeMarco Thanked Reece for her presentations of the 2013 budget. DeMarco on behalf of the Everett Fire Chief thanked Marysville crews for their assistance on a mutual aid fire last week. DeMarco expressed concern that Marysville had three out of its five engines out of its service area to provide mutual aid to the recent commercial fire in the City of Everett.

ADJOURNMENT

With no further action required, the Board adjourned at 7:40 p.m.

Sandra Elvrom
Board Secretary

Date approved