

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
December 19, 2012

CALL TO ORDER/FLAG SALUTE

Chairperson Sheldon called the meeting to order at 7:03; Rasmussen led the flag salute.

The following were in attendance:

Board of Directors:

Gary Bontrager	Carmen Rasmussen	Michael Stevens
Dave DeMarco	Marilyn Sheldon	

Donna Wright: Absent

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	Tom Maloney, Fire Marshal

PRESENTATIONS

Chief Corn swore in newly hired full-time Firefighters Tobin McGowan, Courtney Murdoch and Patrick Ryan. They were hired through the SAFER Grant. Congratulations!!!!

CONSENT AGENDA

- A. Approve minutes of November 19, 2012, Special board meeting.
- B. Approval of December Claims and Payroll
 - i. MFD Expense Fund \$ 157,752.01
 - ii. MFD Payroll (excluding benefits) \$ 719,332.19
- C. Accept financial reports for the month ending November 30, 2012.
- D. Excuse Boardmember Donna Wright from December 19, 2012 regular Board meeting.

Motion was made by Rasmussen; seconded by Stevens to approve the Consent Agenda.

Motion carried (5-0)

COMMITTEE REPORTS

EMS Committee: Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
December	\$ 4,571.11	\$ 44,817.28	\$ 0

Motion was made by Rasmussen; seconded by Stevens to approve the December 2012 ambulance account recommendations.

Motion carried (5-0)

STAFF BUSINESS

Marysville City Council Annexation Committee: Nothing to report.

Arlington Regionalization Study: Corn reported that the Arlington Regionalization Study has seven agencies participating and the consulting firm will be moving forward with providing contracts to each agency.

State Auditors Conducting Audit: The District is in the process of being audited by the State for years 2010 and 2011. The auditor will be holding an Entrance Conference on December 20th, at 10:00 am, at the Administration Building. Corn will notify the Boardmembers of the Exit Conference when it is scheduled.

Operations Report (Including November Incident Report): McFalls reported on the November incident report: 810 alarms, 3 calls more than November 2011. The monthly average response time remains at 6:29 minutes. The District responded to 44 mutual aid calls and received mutual aid assistance 39 times. Mutual aid transports received were 5; mutual aid transports given were 7.

Personnel/Overtime report: Due to McFalls absence at the November meeting, October overtime is also shown below.

October 2012	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 33,660.33	646.00	3.00	4.00	5.50	864.00
Part time	\$ 9,162.00	509.00				
Month Total	\$ 42,822.33	1,155.00	3.00	4.00	5.50	864.00
YTD Totals	\$ 299,177.13	7,961.00	24.00	18.00	37.50	5,288.00

November 2012	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 13,396.46	266.00	0.00	0.00	3.00	528.00
Part time	\$ 8,784.00	488.00				
Month Total	\$ 22,180.46	754.00	0.00	0.00	3.00	528.00
YTD Totals	\$ 321,357.59	8,715.00	24.00	18.00	40.50	5,816.00

Overtime for November 2012 totaled \$ 22,180.46. Full-time overtime costs were \$ 13,396.46 and part-time overtime costs were \$ 8,784.00. YTD over time costs are \$ 321,357.59; in November 2011 the Districts YTD overtime cost was \$440,873.91.

McFalls reported that the District hosted the North County Grant training and had seventy internal and external participants.

McFalls also complimented Firefighters McGowan, Murdoch and Ryan for their combined twelve awards they received from North Bend Recruit Academy.

Fire Prevention Report: December fire report was included in Board packets. Maloney added that Fire Prevention has been busy with the increase of building plan reviews. Smoke alarms for the hearing impaired were ordered through the Assistance to Firefighter Grant and the information for carbon monoxide detectors has been added to the website.

Local 3219 Union Report: President Schoonover reported that the food drive was a success, collecting approximately \$3000.00 and seventeen hundred pounds of food. Schoonover extended a word of thanks to Firefighter Longspaugh for her work in organizing the event. Schoonover also thanked the Board for their hard work and support.

Candle Light Vigil: Corn announced that the Girl Scouts have organized a candle light vigil at the Marysville Pilchuck High School on January 4, 2013 at 6:30 pm to honor the victims in the Connecticut elementary school shooting.

NEW BUSINESS

Special Operations Joint Policy Board Interlocal Agreement: Included in the Board packet was an interlocal agreement for the creations of a Snohomish County Special Operations Joint Policy Board. The agreement will be entered into by and between 9 different fire agencies in the County. Marysville Fire has participated in the formation of the organization of the Joint Policy Board for the past year.

Motion was made by Bontrager; seconded by Stevens to approve the Special Operations Joint Policy Interlocal Agreement.

Motion carried (5-0)

Administrative Salaries: Chief Corn asked the Board to provide direction in relation to Administrative salaries for 2013. The 2013 budget presented at last year's workshop reflected a 3% increase in administrative salaries. The Board asked that staff provide a detailed cost breakdown of how percentage increases would affect actual dollar increases to the budget.

CALL ON BOARD MEMBERS

- Rasmussen announced her resignation from the Marysville City Council and expressed her gratitude for the opportunity to work with Marysville Fire and her community. She wished everyone a Merry Christmas.
- Stevens wished everyone Merry Christmas and said that he will miss working with Rasmussen.
- Bontrager said that he is very pleased to see the outcome of what the SAFER Grant has done. It is a reflection of the hard work done by the Board, Administration, and the Local. He wished everyone a Merry Christmas.

- McFalls shared that FF Murdoch and FF McGowan received the Certificate of Academic Excellence award at the North Bend Fire Academy and McGowan received the Bull Dog Award. McFalls also expressed how happy the District is to have FF Mullen back.
- DeMarco expressed that he is sorry to see Rasmussen leaving the Board, and wished everyone a Merry Christmas.
- Corn thanked Rasmussen for her work and support for the last five years.
- Sheldon expressed that she would miss working with Rasmussen, thanked the Local for their work with the food drive and thanked staff for all their hard work.

ADJOURNMENT

With no further action required, the Board adjourned at 7:44 p.m.

Sandra Elvrom
Board Secretary

Date approved