

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
March 20, 2013

CALL TO ORDER/FLAG SALUTE

Chairperson Wright called the meeting to order at 7:00; Commissioner Sheldon led the flag salute.

The following were in attendance:

Board of Directors:

Gary Bontrager	Donna Wright	Michael Stevens
Dave DeMarco	Marilyn Sheldon	Rob Toyer

Staff Members:

Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	

AUDIENCE PARTICIPATION/PRESENTATIONS

Captain Chad Hale introduced himself to the Board and announced that he is the newly elected Vice-President of Local 3219. Hale shared that he is looking forward to working with the Board.

MFD CONSENT AGENDA

- A. Approve minutes of February 20, 2013, regular board meeting.
- B. Approval of March Claims and Payroll:
 - i. MFD Expense Fund \$ 146,352.36
 - ii. MFD Payroll (excluding benefits) \$ 772,807.61

Motion was made by DeMarco; seconded by Stevens to approve the MFD Consent Agenda.

Motion carried (6 -0)

SCFD #12 CONSENT AGENDA

- A. Approval of March Claims:
 - i. SCFD #12 Expense Fund \$ 846.92

Motion was made by Bontrager; seconded by Sheldon to approve the SCFD #12 Consent Agenda.

Motion carried (3-0)

COMMITTEE REPORTS

EMS Committee: Ambulance account recommendations:

Month	Charity	Collections	Bankruptcy
March	\$ 5,281.21	\$ 40,186.90	\$ 0

Motion was made by Sheldon; seconded by Bontrager to approve the March 2013 ambulance account recommendations.

Motion carried (6-0)

STAFF BUSINESS

Audit Exit Conference: The Audit Exit Conference date has not been scheduled. The District is waiting to hear from the Snohomish County Auditor's office.

Snohomish County Treasurer Payment Schedule: The Snohomish County Treasure office changed the payment processing schedule from distributing warrants every Friday to every other Friday. September 2013 is the only month this year that this will be problematic. A resolution will need to be adopted to submit invoices prior to the boardmeeting in order to pay them on time. Corn will keep the Board updated.

Rudy Wright Memorial-April 13th Cedar Field: On Saturday, April 13th, there will be a ceremony unveiling the Rudy Wright Memorial at Cedar Field. Rudy Wright was a Marysville Firefighter who was killed in the line of duty in 1970. Corn will inform the Board and MFD members of the start time of the ceremony.

Lexipol Policy & Procedure Update: March 28th, Lexipol will launch the Washington Fire Policy Manual. Members will have the capability to log on every Thursday and watch webinars specific to training.

Operations Report (Including February Incident Report): McFalls reported on the February incident report: 752 alarms, 35 calls more than February 2012. The monthly average response time was 6:36 minutes. Mutual aid transports received in February were 3; mutual aid transports given were 5. We transported 238 BLS patients and 106 ALS patients.

Personnel/Overtime Report:

February 2013	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 29,437.95	543.00	1.00	1.00	1.50	512.00
Part time	\$ 9,666.00	537.00				
Month Total	\$ 39,103.95	1,080.00	1.00	1.00	1.50	512.00
YTD Totals	\$ 71,484.95	2,046.50	2.00	1.00	6.50	1,040.00

Overtime for February 2013 totaled \$ 39,103.95. Full-time overtime costs were \$ 29,437.95 with 512 hours used for sick leave. Part-time overtime costs were \$ 9,666.00. The District will be starting a new part-time recruit class in May due to the loss of 5 part-time firefighters last month. Three were hired full-time at other departments. Discussions have been held with Lake Stevens, Arlington and Monroe to share part-time members.

Fire Prevention Report: Fire Prevention report was included in the Board packets. Maloney reported that fire prevention was busier this month due to the increase of plan reviews.

Local 3219 Union Report: Jason Tucker reported that he was officially elected as president by members and that Jim Mizell, Larry Nelson and Dan Schwartz are the Trustees. Members of the Local participated in the Scott Firefighter Stairclimb in honor of Lieutenant Jeff Thornton who passed away September 11, 2001. The stair climb raises money for Leukemia & Lymphoma research.

Upcoming Local events:

- April 6th, Food Bank Fundraiser
- June 29-30, Relay for Life

CURRENT BUSINESS

Police Promotions: Corn congratulated the police department on the promotional/swearing in event held Monday night at City Hall.

NEW BUSINESS

Agenda Bill: Discretionary Item-SCBA Retrofits and Bottles: Requesting authorization to move forward with the purchase of three SCBA retrofits and five or six new bottles as the appropriated budget allows.

We are retrofitting 3 packs currently. This money will allow an additional 3 packs to be retrofitted from our retired pack cache, and 5 or 6 new 45 minute bottles. Per DC Maloney, after August 2013 we will no longer be able to retrofit old style harnesses due to an upcoming change in standards.

Discussion was held in regards to retrofitting the remaining bottles in storage before the August 2013 deadline. At the April Board meeting, Corn will provide the number of SCBA packs that can be retrofitted.

Motion was made by DeMarco; seconded by Stevens to approve discretionary item expenditure for the purchase of SCBA Retrofits and Bottles as presented in the Agenda Bill.

Motion carried (6-0)

CALL ON BOARD MEMBERS

- Sheldon reported the tribes voted Mel Sheldon as Chair, Debbie Parker as Vice-Chair, Theresa Sheldon as Boardmember and Marie Zackuse as secretary.
- Stevens attended the Legislative Day in Washington DC which presented information on continuing funding for Safer Grants. He said the conference was very educational.
- Bontrager attended the Washington State Survey and Rating Bureau Seminar. The seminar pertained to the new grading schedule. This grading schedule is used for the purpose of establishing fire insurance premium rates.

ADJOURNMENT

With no further action required, the Board adjourned at 7:40 p.m.

Sandra Elvrom
Board Secretary

Date approved