

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**July 17, 2013**

**CALL TO ORDER/FLAG SALUTE**

Chairperson Wright called the meeting to order at 7:00; Commissioner Bontrager led the flag salute.

**The following were in attendance:**

**Board of Directors:**

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Gary Bontrager	Donna Wright	Michael Stevens
Marilyn Sheldon	Rob Toyer	Dave DeMarco

**Staff Members:**

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Greg Corn, Chief	Sandra Elvrom, Secretary
Martin McFalls, AC	

**AUDIENCE PARTICIPATION/PRESENTATIONS**

The Phoenix Award was awarded to Captain Matt Campbell, FF/PM Kate Songhurst, FF/PM Jeramie Strittmatter, FF Sam Eagle, FF Basil Bailey, FF Patrick Ryan, FF Pavel Stakhnyuk and FF Bo Monson for their heroic efforts in saving the life of Mr. Jess Ray on May 23, 2013.

The Phoenix Award was awarded to FF/PM Brent Carlson, FF/PM Mike Lewis, FF Cook, FF Joe Ballif, FF Courtney Murdoch, FF Brandon Dickerson and FF Anthony Martin for their heroic efforts in saving the life of Mr. Atwal on June 9, 2013.

This award is a symbol of thanks and appreciation from the Board of Directors and the citizens whose lives were saved.

**MFD CONSENT AGENDA**

- A. Approve minutes of June 19, 2013, regular board meeting.
- B. Approval of July Claims and Payroll:
  - i. MFD Expense Fund \$ 183,450.07
  - ii. MFD Payroll (excluding benefits) \$ 777,313.38

- C. Excuse Commissioner DeMarco from the June 19, 2013 board meeting.

**Motion** was made by Sheldon; seconded by DeMarco to approve the MFD Consent Agenda.  
**Motion carried (6 -0)**

**SCFD #12 CONSENT AGENDA**

- A. Approve minutes of June 24, 2013, special meeting.
- B. Approval of July Claims:
  - i. SCFD #12 Expense Fund \$ 0

**Motion** was made by Bontrager; seconded by Sheldon to approve the SCFD #12 Consent Agenda.

**Motion carried (3-0)**

## ***INFORMATION ITEMS***

**Communications:** Communications were included in Board packets.

### **Committee Reports:**

**EMS Committee:** Approval of July EMS accounts recommendations.

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>
<b>July</b>	\$ 1,552.85	\$ 27,079.34	\$ 0

**Motion** was made by Sheldon; seconded by Stevens to approve the July 2013 ambulance account recommendations.

**Motion carried (6-0)**

**Strategic Planning Committee:** Chief Corn and Captain Tucker are in the process of selecting committee members.

## ***STAFF BUSINESS***

**2014 Preliminary Assessed Values:** The 2014 preliminary assessed values from Snohomish County Assessor's Office reflected a 7.5%-7.9% increase in assessed value for the City of Marysville and Fire District 12. New construction is not included in the assessment. The increase will generate approximately \$385,000 in revenues. Chief Corn reported that the District budgeted for a 3% decrease in assessed values, so this is very good news since the last three years have reflected a decrease. The impact on the Levy rates will be minimal, Fire levy will drop to approximately \$1.43 from \$1.50. And the EMS levy rate will drop from \$0.50 to approximately \$0.45.

**City Council Annexation:** The increase in assessed values has taken away the urgency for the City of Marysville to move forward on the annexation. It will allow the City to study the impact of an annexation more thoroughly including hiring an independent consultant. Information will be brought back to December meeting.

**SnoPac 2014 Assessment & Staffing Model Direction:** Corn reported that in 2014 the SnoPac Board of Directors will be making changes in staffing which will include hiring three new positions, and a reduction of one Fire Dispatch position during the off-peak hours of 11 pm to 7am, to start January 1 of 2014. This vacancy will occur during low volume times so no decrease in service levels to the community will occur. Corn also reported that SnoPac is in the process of implementing the Locution software.

**Affordable Care Act Implementation Delay:** The Affordable Care Act, aka Obama Care has been delayed until 2015. The District will continue to use the part-time scheduling module that has been implemented.

**Captain Resignation:** Captain Jason Schoonover has accepted an unconditional job offer for the position of Battalion Chief with a Fire Department in Northern California. The District is very sad to see him go but also very happy for the opportunities that await him. His resignation has left a vacancy for a captains position.

**Operations Report (Including June Incident Report):** McFalls reported that in June we had 866 calls, 66 calls more than June 2012. We have had 4966 alarms year to date. The average response time for June was 6:33 seconds. Looking at Mutual Aid transports, we received help from other agencies 13 times and provided 7 patient transports for other agencies. The total number of transports was 392, with 295 of those being Basic Life Support and 97 Advanced Life Support.

**Lexipol Policy & Procedure Update:** McFalls reported that the Policy Review Committee is continuing to work through the chapters.

**Personnel/Overtime Report:**

<b>June 2013</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 31,388.13	590.50	0.00	4.00	6.00	228.50
Part time	\$ 972.00	54.00				
<b>Month Total</b>	<b>\$ 32,360.13</b>	<b>644.50</b>	<b>0.00</b>	<b>4.00</b>	<b>6.00</b>	<b>228.50</b>
YTD Totals	\$ 223,940.93	5,024.50	6.00	22.00	27.00	2,287.50

McFalls reported that the June full-time overtime costs were \$ 31,388.13. The part-time overtime costs were \$ 972.00, with all part-time members at or below 120 total hours for June.

**Fire Prevention Report:** Maloney was not present at the board meeting; however Corn reported that there were no significant fires and we responded to one hand injury this 4<sup>th</sup> of July.

**Local 3219 Union Report:** Union President Jason Tucker shared that they are sad to see Captain Schoonover leave, he will be missed. Local 3219 supports the hiring of a fulltime firefighter.

Tucker also reported that the new CPR training and protocols have had a positive impact and increased moral on members.

***CURRENT BUSINESS***

**Marysville Fire District and SCFD #12 Audit Exit Conference Information Packets:**

Included in the Board packets were the MFD and SCFD #12 Audit Exit Conference information packets. Corn reviewed the recommendations with the Board.

***NEW BUSINESS***

**Personnel Committee to Establish Promotional Interview Date:** The resignation of Captain Schoonover has left a vacancy for a captain’s position. The Personnel Committee will interview the top three candidates off the Captains Promotional List on Monday, July 22<sup>nd</sup>, at 5:30 pm at the Administration Building.

In order to stay compliant with the SAFER Grant the District will be filling a full-time firefighter position. The District will hire the top candidate off of the existing part-time firefighter eligibility list.

**Motion** was made by Bontrager; seconded by Sheldon to hire one full-time firefighter from the established part-time firefighter eligibility list to stay in compliance with the SAFER Grant.

**Motion carried (6-0)**

### ***CALL ON BOARD MEMBERS***

- Sheldon congratulated staff on another good audit.
- Stevens congratulated the firefighters and paramedics on earning the Phoenix Award and congratulated staff on a good audit.
- Bontrager shared he is proud of staff for another good audit and complimented the work being done to be compliant with the new Health Care Act. Bontrager also reported that he will be absent from the August board meeting.
- McFalls reported that this Saturday the Dalmatian Drive will take place at Station 63 from noon to 4:00. The District partners with Marysville Chiropractic for this event.
- Wright reminded the Board of the Sno-Isle meeting tomorrow night at District #16, Lake Roesiger.

### ***ADJOURNMENT***

With no further action required, the Board adjourned at 8:00 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved