



## **SCFD #12 CONSENT AGENDA**

A. Approval of August Claims:

- i. SCFD #12 Expense Fund \$ 117.83

**Motion** was made by Sheldon; seconded by DeMarco to approve the SCFD #12 Consent Agenda.

**Motion carried (2-0)**

## **INFORMATION ITEMS**

**Communications:** Communications were included in Board packets

## **COMMITTEE REPORTS**

### **EMS Committee:**

Approval of August EMS accounts recommendations.

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>
August	\$ 3,299.85	\$ 26,195.46	\$ 0

**Motion** was made by Sheldon; seconded by Stevens to approve the August 2013 ambulance account recommendations.

**Motion carried (4-0)**

**Strategic Planning Committee:** The Strategic Planning Committee will meet September 27<sup>th</sup>, 3 pm at Station 62.

## **STAFF BUSINESS**

**New Recruit Update:** Firefighter Jonathan Glasson has completed his second week at North Bend Fire Academy. McFalls reported that he is doing great; he has met and exceeded the expectations of the academy.

**Station 66 HVAC Issues:** DC Neuhoff provided a synopsis of the history and challenges of the HVAC (Heating Ventilation Air Conditioning) system since its inception. The system is having issues again and shutting down. Marysville Fire District staff will be reviewing all quotes and maintenance requests, shall determine a course of action regarding repairs and contractor selection, and move forward accordingly. It is the intent of staff to seek the best balance of cost and qualifications regarding contractor selection for both maintenance and repair. Since the quotes for repair have been made to all contractors on the MRSC Small Works Roster, Marysville Fire District should be in compliance with both state statutes as well as internal policies referencing public works projects and competitive bidding requirements.

**Engine 66 Repair:** Engine 66 water tank has had to undergo several repairs to keep it from leaking. Maker of the water tank, H&W gave a lifetime warranty on the tank but went out of business eight months ago. The District will be purchasing a new water tank for the engine costing approximately \$8,000. Engine 66 will be out of service for about 8 weeks. The Board was provided with an update on the current reserve engine status. DeMarco requested that staff keep Board advised on status of engine reserve.

**Operations Report (Including July Incident Report):** McFalls reported that in July we had 928 calls, 82 more calls than in July of 2012. The average response time for July was 6:24, our second lowest average response time for the year. Looking at Mutual Aid transports received, there were 19 while we provided 8 transports for other agencies. The total number of transports was 364, with 257 of those being Basic Life Support and 107 Advanced Life Support.

**Lexipol Policy & Procedure Update:** Nothing new to report; chapters were reviewed by FM Maloney and BC Goodale then returned to HR Savage for review.

**July Personnel/Overtime Report:**

<b>July 2013</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 26,564.00	472.75	7.50	6.50	1.00	181.00
Part time	\$ 1,458.00	81.00				
<b>Month Total</b>	<b>\$ 28,022.00</b>	<b>553.75</b>	<b>7.50</b>	<b>6.50</b>	<b>1.00</b>	<b>181.00</b>
YTD Totals	\$ 251,962.93	5,578.25	13.50	28.50	28.00	2,468.50

McFalls reported that July full-time overtime costs were \$ 26,564.00; approximately \$5,000.00 less than June. The part-time overtime costs were \$ 1,458.00, with all part-time members at or below 120 total hours for June.

**Fire Prevention Report:** FM Maloney was not present; report was included in board packets.

**Local 3219 Union Report:** President Jason Tucker reported on the following events to be held by the local:

- The Ray Hancock golf tournament is being held September 7<sup>th</sup>, at the Glen Eagle golf course.
- MDA is September 13<sup>th</sup>, 9 am to 3 pm, on the corners of Grove and State Ave.
- Beginning in October the “Firefighter Coats for Kids” will be held at Liberty Elementary School. Fourth graders at Liberty will be fitted and receive a new coat from the donations made.

**Motion** was made by DeMarco; seconded by Sheldon to approve the usage of the parade engine, department equipment and attire by the Union for the MDA Fill the Boot fundraiser.

**Motion carried (4-0)**

## **CURRENT BUSINESS**

**Station 63 Parking Lot:** Attorney, Grant Weed, advised the District that the City of Maysville Public Works department cannot legally perform the paving at Station 63. Staff will proceed with previously selected paving contractor.

**Painting Station 63 and Shop:** Request for authorization to move forward with the painting of Station 63 and the shop as included in the 2013 budget.

**Motion** was made by DeMarco; seconded by Stevens to approve the painting of Station 63 and Shop as budgeted for.

**Motion carried (4-0)**

**Bathroom Remodel at Station 65:** The remodel for Station 65 bathroom will require additional work from an architect. Stevens will meet with Neuhoff to take a look at the plans and go over a few ideas. The plans will then be sent to the architect.

**Authorize Extension of Battalion Chief's Eligibility List:** The Board authorized the extension of the Battalion Chiefs eligibility list until July 2014.

**Motion** was made by DeMarco; seconded by Stevens to extend the Battalion Chiefs eligibility list for twelve months.

**Motion carried (4-0)**

**Testing Process for Full-Time FF List:** The District would like to plan for and establish a new full-time firefighter list. There is one person left on the current list. We would use our own officers to help with the testing process The Board approved the District to test and establish a full-time firefighters list.

**September Board Meeting: Awards BBQ:** The 2013 Service Awards BBQ will be held September 21, 2013, at 6:00, at Station 62. Service awards will be presented at the beginning of the Board meeting, at 7:00 PM.

**Budget Workshop:** Boardmembers discussed dates for the 2014 Budget Workshop. Two dates were chosen, October 21<sup>st</sup>, 3-7 and November 1<sup>st</sup>, 9-3. Confirmation of the date will be emailed to boardmembers.

## **CALL ON BOARD MEMBERS**

- DeMarco apologized for missing the Captains interviews and thanked Donna for filling in.
- Sheldon reminded Boardmembers of the Tulalip Tribes Raising Hands event on October 26<sup>th</sup>, at 6 pm.
- Wright shared that Homegrown and National Night Out was great, a lot of people helped out. The pink helmets were a hit with the public and she felt the community really appreciated the events.

## **ADJOURNMENT**

With no further action required, the Board adjourned at 8:05 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved