

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**DECEMBER 18, 2013**

**CALL TO ORDER/FLAG SALUTE**

Vice-Chairperson DeMarco called the meeting to order at 7:00; DeMarco led the flag salute.

**The following were in attendance:**

Board of Directors:

Michael Stevens	Gary Bontrager	Marilyn Sheldon
Dave DeMarco	Rob Toyer	

Staff Members:

Greg Corn, Chief  
Martin McFalls, Assistant Chief  
Sandra Elvrom, Secretary  
Tom Maloney, Fire Marshal

**PRESENTATIONS**

Chief Corn swore in newly hired full-time Firefighter Jonathan Glasson. Congratulations Jonathan!!!!

**MFD CONSENT AGENDA**

- A. Approve minutes of November 20, 2013, regular board meeting.
- B. Approval of December Claims and Payroll:
  - i. MFD Expense Fund \$ 175,580.88
  - ii. MFD Payroll (excluding benefits) \$ 773,174.70

**Motion** was made by Stevens; seconded by Bontrager to approve the MFD Consent Agenda.

**Motion carried (5-0)**

**INFORMATION ITEMS**

**Committee Reports**

EMS Committee: Approval of December EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
December	\$ 2,915.91	\$ 22,094.94	\$ 851.87

**Motion** was made by Toyer; seconded by Sheldon to approve the December 2013 ambulance account recommendations.

**Motion carried (5-0)**

**Planning Committee:** The planning committee met on December 13th and established the Districts Core Values and guiding statements. They will meet again on January 17, and work towards creating a new Vision Statement

**Personnel Committee:** The Personnel Committee will hold interviews to hire two full-time Firefighters on Friday, January 3rd, at 9:00 am, at the Administration building.

**STAFF BUSINESS**

**Regional Bunker Gear Project:** Maloney reported that MFD is participating in the North County PPE project. The risk assessment has been completed and participants will be meeting this Friday to review different specifications on PPE.

**FEMA Grant Submission:** Maloney reported that he submitted a grant to FEMA for a washer/extractor and Firefighter II training.

**Firefighter/Paramedic Resignation:** Corn reported that Firefighter/Paramedic Paul Brough resigned from MFD effective 12/16 and has been hired with District One. Interviews will be held this Friday and Monday. Candidates will be taken from the Lateral Firefighter/Paramedic list that has already been established.

**Operations Report (Including November Incident Report):** McFalls reported that in November we responded to 867 calls, 57 more calls than November of 2012. The average response time for last month was 6:45. We received 12 mutual aid transports, and provided 8 transports for other agencies. Our total number of transports for November was 385, with 297 of those being Basic Life Support and 88 being Advanced Life Support.

**Personnel/Overtime Report:**

<b>November 2013</b>	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 39,059.59	712.75	7.00	2.00	4.50	698.50
Part time	\$ 1,692.00	94.00				
<b>Month Total</b>	<b>\$ 40,751.59</b>	<b>806.75</b>	<b>7.00</b>	<b>2.00</b>	<b>4.50</b>	<b>698.50</b>
YTD Totals	\$ 398,355.20	8,456.00	34.00	44.50	39.00	4,399.00

November's full-time overtime costs were \$39,059.59. The part-time overtime costs were \$1,692. Six new part-time firefighters will begin recruit training in January.

**Fire Prevention Report:** The fire prevention report was included in Board packets. Fire Marshal Maloney also reported that the District had four fires last month. The Honda car dealership will be open in January and the Ford car dealership will be opening sometime this spring.

**Local 3219 Union Report:** President Jason Tucker reported that the Local raised approximately \$3100 and collected about 1800 pounds of food at this year's food drive. The Local walked in the Christmas parade and through a grant, the Local was able to provide coats for an additional 100 kids.

## ***CURRENT BUSINESS***

**Board of Directors E-mail Information:** Corn distributed Bontrager, DeMarco and Sheldon their new District email information. Staff will email their personal email accounts to let them know when they have District mail.

## ***CALL ON BOARD MEMBERS***

- Bontrager wished everyone a Merry Christmas and a Happy New Year.
- Sheldon apologized for arriving late to the meeting. She thanked the Local for all of the work put into the food drive and the coats for kids program.
- Toyer wished everyone a Merry Christmas.
- Stevens wished everyone a Merry Christmas.
- DeMarco wished everyone a Merry Christmas.

## ***RECESS***

The Board recessed at 7:26 p.m. for a five minute break and called for a thirty minute Executive Session with possible action to be taken.

## ***EXECUTIVE SESSION***

Executive Session convened at 7:31 to discuss Labor relations pursuant to RCW 42.30.140 (4) (a).

## ***RECONVENE***

The Board reconvened from Executive Session at 8:01 p.m. with no action taken.

## ***ADJOURNMENT***

With no further action required, the Board adjourned at 8:05 p.m.

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Sandra Elvrom  
Board Secretary

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Date approved