

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 16, 2014

CALL TO ORDER/FLAG SALUTE

Chairperson DeMarco called the meeting to order at 7:00 p.m.; McFalls led the flag salute.

The following were in attendance:

Board of Directors:

Michael Stevens	Gary Bontrager	Dave DeMarco
Donna Wright	Rob Toyer	Marilyn Sheldon

Staff Members:

Martin McFalls, Assistant Fire Chief
Sandra Elvrom, Secretary

AUDIENCE PARTICIPATION

Firefighter/Paramedic Songhurst addressed the Board of Directors to respectively request that they consider sending two members to Harborview Paramedic training this year. Songhurst shared that the increase in calls and the extensive care needed during advanced life support calls has become more prevalent in the district and therefore warrants a need for more paramedics.

Union Vice President Chad Hale asked the Board what the status was on the Unions request for re-staffing the Battalion Chief of Training position. DeMarco responded that direction was given to Chief Corn to work with the Local on this matter.

MFD CONSENT AGENDA

- A. Approve minutes of March 19, 2014, regular board meeting.
- B. Approve minutes of March 21, 2014, regular board meeting.
- C. Approval of April Claims and Payroll:
 - i. MFD Expense Fund \$ 165,368.39
 - ii. MFD Payroll (excluding benefits) \$ 809,128.03

Motion was made by Wright; seconded by Toyer to approve the MFD Consent Agenda.

Motion carried (6-0)



INFORMATION ITEMS

Committee Reports

EMS Committee: Approval of April EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
April	\$ 6,132.60	\$ 30,135.85	\$ 91.59

Motion was made by Wright; seconded by Toyer to approve the April 2014 ambulance account recommendations.

Motion carried (6-0)

Planning Committee: Nothing to report and scheduling of next meeting date was moved to call on boardmembers.

Personnel Committee: Captain/Firefighter Interviews will be held Friday 4/25, at 9:00am, at Admin building. Stevens reported that Captain Aaron Soper was chosen to be promoted to Battalion Chief.

STAFF BUSINESS

Oso Landslide: Battalion Chief Scott Goodale provided a report on the OSO disaster to the Board. He shared personal insight and experience of the time he spent as a supervising officer involved in the disaster. He discussed several difficult situations that resulted in extraordinary teamwork from national and local responders with citizens, friends, and families of the Oso community. He also discussed many lessons learned from the response that will be incorporated into the future training of the special operations zone team.

Operations Report (Including March Incident Report): McFalls reported that in March we responded to 914 calls, 71 more calls than March of 2013. The average response time was 6:27 minutes. We received 14 mutual aid transports and provided 12 transports for other agencies in March. Our total number of transports for March was 444, with 309 of those being Basic Life Support (BLS) and 135 being Advanced Life Support (ALS).

Personnel/Overtime Report:

March 2014	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 77,326.06	1,435.25	14.00	18.00	23.00	804.00
Part time	\$ 2,654.00	72.50				
Month Total	\$ 79,980.06	1,507.75	14.00	18.00	23.00	804.00
YTD Totals	\$193,193.92	3,734.50	26.00	30.00	37.00	2720.25

Full-time overtime for March was \$77,326.06, the Part-time overtime was \$2,654.00. Since March 22 to today the District has committed over \$91,000, 35 personnel, and 1,538 hours to the OSO disaster.

Se

Dist. #12 Commissioner meeting with Consultants: McFalls informed the Commissioners that a date needs to be set to meet with the consulting firm hired by the City of Marysville. The Commissioners will be contacted via email to coordinate a date. DC Neuhoff has given a statistical data report to the consulting firm conducting the study for the City of Marysville Council.

Fire Prevention Report: Report was included in the Board packets. Commissioner Sheldon requested information on the smoke detectors for the hearing impaired.

Local 3219 Union Report: The Local had nothing to report.

NEW BUSINESS

Fiscal Year 2013 Annual Financial Reports: The Fiscal Year 2013 Annual Financial reports were submitted to the Board for review and acceptance for both Marysville Fire District and Snohomish County Fire District No. 12. This is an annual requirement per RCW 43.09.230 and is regulated by Washington State Auditor's Office. Finance Manager Chelsie Reece reviewed the reports with the Board.

Motion was made by Wright; seconded by Bontrager to accept the Fiscal Year 2013 Annual Report for Marysville Fire District and Snohomish County Fire District No. 12.

Motion carried (6-0)

Acceptance 2013 Annual Report: The 2013 Annual report was accepted by the Board of Director's.

Motion was made by DeMarco; seconded by Toyer to accept the Marysville Fire District 2013 Annual Report.

Motion carried (6-0)

Agenda Bill: Ambulance Purchase: Previous Board of Directors action approving the 2014 Apparatus Budget provided for the purchase of two new Ambulances. It was known that in 2013, North County Fire Authority (NCFA) initiated a competitive bidding process, and subsequently awarded a bid for the purchase of one or more ambulances from Braun NW. As a matter of routine, a clause allowing other public agencies to purchase from that bid award was included in the original specifications, and agreed to by the awarded bidder. As the units specified by NCFA were sufficiently similar to the type and design required by Marysville Fire District, the option of purchasing from their bid award was pursued.

Ensuing negotiations with Braun NW resulted in a series of design modifications sufficiently limited in scope and size that allowed for direct purchase utilizing the NCFA bid award.

Staff and Legal Counsel have reviewed the original bid specifications, Braun negotiated proposal for Marysville Fire District, and Interlocal Agreements. Based upon recommendations of counsel, a minor addition to the Interlocal was added. Counsel advised of no other concerns or recommendations.

MFD staff request the authorization to purchase two Type 1 Ambulances from Braun NW utilizing Bid Award by North County Fire Authority.

Motion was made by Bontrager; seconded by Sheldon to authorize the purchase of two Type 1 Ambulances as budgeted in the 2014 Apparatus Fund, utilizing the North County Fire Authority bid award.

Motion carried (6-0)



CALL ON BOARD MEMBERS

- Planning committee members set a date for May 9th, 9 am, at Station 62.
- Bontrager commented that it was nice to see Marysville Fire be apart of the OSO mudslide rescue and recovery efforts.
- Sheldon raised her hands to all those who helped in the OSO mudslide.
- McFalls shared that the North Bend recruits graduation is Friday, April 18th from 10-2. If board members wish to attend, please meet at the Admin building to carpool.
- Wright thanked all who helped in the OSO mudslide and thanked BC Goodale for his leadership.
- Toyer thanked all who helped in the OSO mudslide.
- Stevens thanked all who helped in the OSO mudslide. Stevens asked what the time frame for reservations to attend paramedic training at Harborview is.
- FF Longspaugh asked for clarification regarding the re-staffing of the Battalion Chief of Training. DeMarco reiterated that Chief Corn was directed to work with the Union on this matter.
- DeMarco apologized for missing last month's meeting and thanked all who helped in the OSO mudslide.

ADJOURNMENT

With no further action required, the Board adjourned at 8:12 p.m.



Sandra Elvrom
Board Secretary

5/21/14
Date approved



Fire Prevention Report

April 16, 2014

- The total fire loss for 2014:
 - There were 5 fire incidents investigated thus far in 2014, with \$1.2 million in assessed value and over \$835,000 in fire loss.
- We installed our first hearing impaired smoke alarm in the Sunnyside area. These alarms are limited and work with installed smoke alarms. We obtained these alarms through our smoke alarm grant.
- We have been consistently above 80% for all of our fire systems these past two months. This is an improvement from last year where we averaged 74% compliance. The tracking is done through Tegriss and is managed by Lt. Inspector McGhee.
- We have seen an increase in plan reviews this month with many new projects starting in the coming months. We are looking forward for another busy summer. I have included a list of projects that are in progress or in planning.

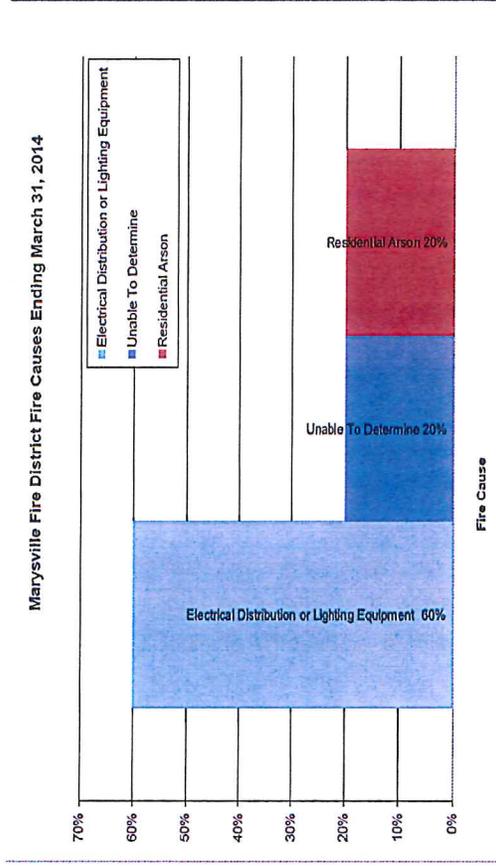
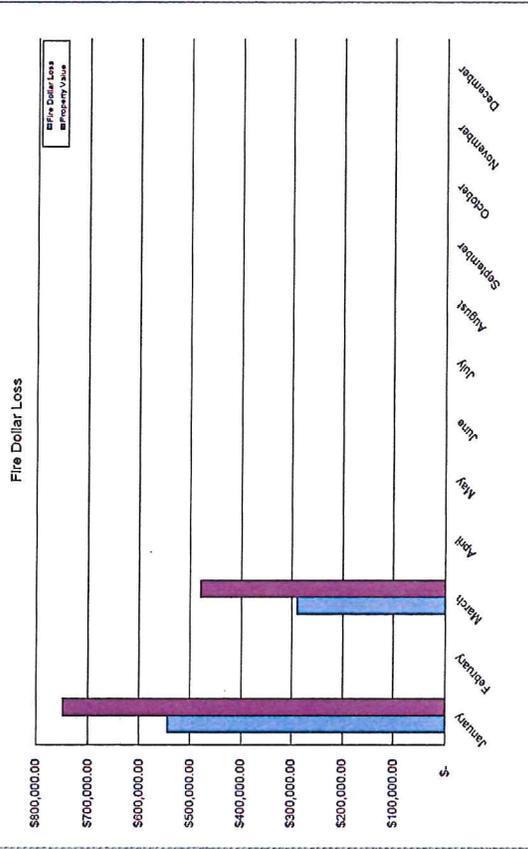
Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	17	200
Elementary Age (K-5)	0	100
Station Tours	52	76
Smoke Alarm Installations	1	4
Youth Fire-Setter Interventions	0	0
Helmet Fittings	15	15
Public Events	350	350

Marysville Fire District 2014 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	2	1	0	0	\$ 749,548.00	\$ 545,249.00
February	0	0	0	0	0	0	0	0		
March	2	1	1	0	2	0	0	0	\$ 480,000.00	\$ 290,000.00
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	5	3	1	1	4	1	0	0	\$ 1,229,548.00	\$ 835,249.00



Progress of Projects Currently Working
Revised March 2014

Projects of Interest:

- Zorzi new commercial next to Lakewood-Twin lakes: Planning has issued commercial site plan approval. Plans submitted and under plan review as of 5-25-2011: approx 19,000 SF showroom, warehouse, storage, approx 1,000 SF mezz. Still waiting for response back from 8-2011 plan review. Permit extended 12-2012
- Quilceda Creek Apts (AHM 10-31-2011): Still finishing buildings.
- Washington Trucking: Off of HWY 529 - pre-con meeting was 2-28-2014. Still no building permit submitted 3-6-2014.
- Central Welding: New building: PA12-010: civil plans approved & commercial-site plans. building application submitted 9-19-2013. Technical meeting in December on occupancy use.
- Lakewood Station: Commercial & multi-family project 17- buildings: Submitted 1-2014
- Marysville School Bus Barn B12-0194: All phases of work being completed 11-2013. Pre-Final meeting 1-2014.
- Historic Society 6805 51st Ave NE: B13-0279: new commercial - Building phase 11-2013. Main framing of Shell Work completed 2-2014. Submitted T.I application 2-2014.
- Villas at Lakewood: PA12027: 16800 27th Ave: 11-10-2012: 5-Multi-Family buildings under plan review. All phases of work on the site.
- Walgreens Shell: B13-0058: 1440 SF Retail building: Plans submitted 2-2013. Framing stages & sprinkler work 3-6-2014.
- Walgreens 16,000 SF remodel: B13-0059: Framing stages 3-3-2014.
- Light of Hope Church: B13-0163: submitted 4-9-2013: 4176 76th St 3,400 SF to the 2nd floor addition to an existing building. Permit issued on 8-15-2013.
- Mike Hansen: B13-0216: submitted 5-21-2013; 1115 45th Ave NE; duplex lot, fire sprinkler required; 5,160 SF Total: plan revisions approved 9-15-2013. Work started 12-2013. Fire sprinkler issued 2-5-2014. Framing stage 3-6-2014.
- New 3,350 SF B13-0441- Marysville Retail Chirva (Miniker) 9228 State Ave: Under construction 3-6-2014.
- Scotts 152nd & 40th: Ok to storage outside soil materials 1-2014.

- LDS Church 84th St. submitted for building permits: 11-18-2013. Plan review completed 1-30-2014.
- Lakewood Station Multifamily: 2609 172nd St : Building Plans submitted 1-7-2014. civil submitted 3-5-2014.
- Vintage Senior Housing 4- stories building: 2131 172nd St: Submitted 2-4-2014.
- Ford Auto Dealership: 15900 Smokey Point: Building Plans submitted 2-14-2014.

Active Residential Plat:

- Harbor homes: number of lots submitted & under construction: 83rd Ave & 65th.
- Belmark: Shasta Ridge: Several lots under construction & in plan review: 82nd & 38th
- Steven court: 49-lots: Angela planner: 83rd & 61st. 25 permits have been issued.
- Rock Creek North Division 4 approx 100 lots: Has not been approved.
- Rock Creek North Division 2- Phase I- approx 35 lots: under construction. Turning in 20-lots over the next month.
- Harvest Hills 70 lot plat Belmark is the builder.

Pre-Application Submittals:

- Bella Cresta- 4-6 unit condo Harbor Homes: behind Wal-Mart
- Pre-application: Warehouse building 534,000-SF