

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 18, 2014

CALL TO ORDER/FLAG SALUTE

Chairperson DeMarco called the meeting to order and led the flag salute at 7:00 p.m.

The following were in attendance:

Board of Directors:

Gary Bontrager Dave DeMarco
Marilyn Sheldon Rob Toyer

Absent: Donna Wright
Michael Stevens

Staff Members:

Greg Corn, Fire Chief
Martin McFalls, Assistant Fire Chief
Chelsie Reece, Finance Manager
Sandra Elvrom, Secretary

MFD CONSENT AGENDA

- A. Approve minutes of May 21, 2014, regular board meeting.
- B. Approval of June Claims and Payroll:
 - i. MFD Expense Fund \$ 153,477.98
 - ii. MFD Payroll (excluding benefits) \$ ~~788,489.23~~ \$ 788,639.47
- C. Excuse Boardmember Stevens from June 18, 2014 regular board meeting.
- D. Excuse Boardmember Wright from June 18, 2014 regular board meeting.

Motion was made by Sheldon; seconded by Toyer to approve the MFD Consent Agenda.

Motion carried (4-0)

Committee Reports

EMS Committee: Approval of June EMS accounts recommendations.

| Month | Charity | Collections | Bankruptcy |
|-------|-------------|--------------|------------|
| June | \$ 3,583.37 | \$ 27,585.86 | \$ 0 |

Motion was made by Toyer; seconded by Sheldon to approve the June 2014 ambulance account recommendations.

Motion carried (4-0)

Planning Committee: The June 20th planning committee meeting has been cancelled and will be rescheduled.



Personnel Committee: Interviews will be held tomorrow, June 19th at 3:30, at the Administration building for the Battalion Chief of Training and Captain position.

STAFF BUSINESS

WA. Survey & Rating: The Washington Surveying & Rating Bureau conducted their on-site visit June 9th and 10th. They are processing the City and FD #12 information separately.

City Fire and EMS Study: The City consultants have met with the SCFD#12 Commissioners and have been provided with all other information they requested from the District. They are hoping to finish the study at the end of June and present their findings to the City in July.

FD #12 Tribal Trust Land Exemption: Finance Manager Reece presented the Board with information regarding a federal court ruling which exempts permanent improvements on tribal trust land from property taxation. This ruling will effect approximately \$84.2M in assessed value within Fire District 12. Fire District 12 will be required to refund tax payers of the qualifying parcels all taxes paid starting with the 2nd half of 2011 through 2014; Snohomish County has reported the total value of this tax loss at \$500,645.19. The exact refund liability will be determined once delinquent tax accounts are cleared and other exemptions are applied. The District will also be analyzing the funding formula used in the inter-local agreement between Fire District 12 and the City of Marysville; negotiations will be necessary to set a mutually agreeable 2015 funding amount for Marysville Fire District. More information will be provided to the Board as further details are obtained.

Operations Report (Including May Incident Report):

| May 2014 | Dollars | Total Hours | Captain Shifts | Paramedic Shifts | Firefighter Shifts | Sick Leave Used |
|--------------------|---------------------|-----------------|----------------|------------------|--------------------|-----------------|
| Full-time | \$ 51,181.01 | 1,773.75 | 10.00 | 2.00 | 15.00 | 1,121.00 |
| Part time | \$ 1,530.00 | 85.00 | | | | |
| Month Total | \$ 52,711.01 | 1,858.75 | 10.00 | 2.00 | 15.00 | 1,121.00 |
| YTD Totals | \$ 347,804.10 | 7,557.25 | 59.50 | 49.00 | 78.50 | 3,756.50 |

Full-time overtime for May was \$51,181.01, the Part-time overtime was \$ 1,530.00.

Personnel/Overtime Report : McFalls reported that in May we responded to 933 calls, 71 more calls than May of 2013. The District has maintained an average of 71 more calls a month this year and if this number is maintained for the remainder of the year, we will have over 11,200 responses for 2014. This would surpass the previous highest of 10,500 back when we still served the Arlington Smokey Point area. The average response time remains at 6:20 minutes. We received 17 mutual aid transports and provided 6 transports for other agencies in May. Our total number of transports for May was 419, with 319 of those being Basic Life Support (BLS) and 100 being Advanced Life Support (ALS).



Captains Testing: McFalls reported that Captains testing was held today and thanked all ten candidates and Captain Jason Tucker for his sitting in on the tactical assessment portion of the exam.

Strawberry Festival & 4th of July Staffing: McFalls reported we will have an additional Aid Unit staffed for the Parade during Strawberry Festival and plan on having an extra Engine Company staffed for the 4th of July.

Fire Prevention Report: Fire Marshal Maloney was absent from the meeting; the fire prevention report was provided in the Board packets.

Local 3219 Union Report: Union President, Jason Tucker reported the following:

- FF Kelley Smith will be attending the MDA summer burn camp and that the Union will be coordinating the "Fill The Boot" event.
- The Union is happy to have come to agreement with the contracts.
- The Union supports sending a second medic to training and understands the concern for over-time. The Union will work with the District to help alleviate the over-time.

OLD BUSINESS

Paramedic Training: Corn reported that following direction from the Board to work with labor, he met with the Union on June 5th to work out the over-time cost that will accrue with sending a second student to Harborview Paramedic training. The District was able to reserve a second student position pending approval from the Board. Chief Corn recommended that a second student be sent.

The Board approved a second student be sent to Harborview Paramedic training.

NEW BUSINESS

SCFD #12 Resolution 2014A-1 Declaring Surplus and Authorizing the Sale of One 1978

Dodge Powerwagon: The SCFD#12 Commissioners approved Resolution 2014A-11, authorizing the sale of one 1978 Dodge Powerwagon.

Motion was made by DeMarco; seconded by Bontrager to adopt Resolution 2014A-1 Declaring Surplus and Authorizing the Sale of One 1978 Dodge Powerwagon.

Motion carried (3-0)

Marysville Fire District Resolution 2014B-2 Declaring Surplus and Authorizing the Sale of One 1988 Evergreen Trailer: The Board of Directors approved Resolution 2014B-2, authorizing the sale of one 1988 Evergreen Trailer.

Motion was made by Toyer; seconded by Sheldon to adopt Resolution 2014B-2 Declaring Surplus and authorizing the Sale of One 1988 Evergreen Trailer.

Motion carried (4-0)

CALL ON BOARD MEMBERS

- Bontrager shared an overview of the information he learned at the Open Government training he attended on June 6th in Chelan. Topics covered included the Open Public Meeting Act, Public Records Act, Executive Session and a Boardmembers responsibility to the community and members.
- DeMarco requested a cost proposal to provide computer tablets to each boardmember so that they can receive board packets and other board related information electronically. He directed Corn to provide a proposal from DC Neuhoff at the next board meeting.

RECESS

The Board recessed at 7:50 p.m. for a five minute break and called for a forty minute Executive Session for the purpose of discussing labor relations and personnel.

EXECUTIVE SESSION

Executive Session convened at 7:55 to discuss Labor relations pursuant to RCW 42.30.140 (4) (a) and personnel pursuant to RCW 42.30.110 (g).

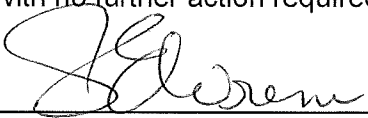
RECONVENE

The Board reconvened from Executive Session with no action to be taken at 8:35 p.m.

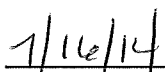
The Board directed staff to provide each Boardmember a copy of the Collective Bargaining Agreement with the updated language. The Board would also like a five year financial analysis reflecting those changes in contract.

ADJOURNMENT

With no further action required, the Board adjourned at 8:36 p.m.



Sandra Elvrom
Board Secretary



Date approved



Fire Prevention Report

June 18, 2014

- The total fire loss for 2014:
 - There were 9 fire incidents investigated thus far in 2014, with \$1.8 million in assessed value and over \$1 million in fire loss.
- We participated in the Healthy Communities Challenge and we were able to interact with over 300 people. We had an interactive booth to discuss risk prevention with the attendees.
- We are in the final phases of the PPE selection process we will meet with the other agencies to discuss our findings with the wear tests that were completed by our members. The meeting that was held on May 29th helped us move forward with certain features that will make the gear more functional.
- As school ends we participated in several events with most of the elementary schools. These events included field days, family nights, and engine visits.
- We also helped with the sports physicals at MPHS. We provided an aid car for the athletes.

Public Education

Number of Public Education Attendees

| Program | Current Month | Year to date |
|---------------------------------|---------------|--------------|
| Preschool Program | 10 | 235 |
| Elementary Age (K-5) | 620 | 890 |
| Station Tours | 0 | 86 |
| Smoke Alarm Installations | 0 | 4 |
| Youth Fire-Setter Interventions | 0 | 0 |
| Helmet Fittings | 0 | 20 |
| Public Events | 300 | 1450 |

Marysville Fire District 2014 Fire Incident Totals

| Month | Total Investigations | Accidental | Incendiary | Undetermined | Residential | Commercial | Vehicle | Other | Total Property Value | Total Fire Loss |
|---------------|----------------------|------------|------------|--------------|-------------|------------|----------|----------|------------------------|------------------------|
| January | 3 | 2 | 0 | 1 | 2 | 1 | 0 | 0 | \$ 749,548.00 | \$ 545,249.00 |
| February | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| March | 2 | 1 | 1 | 0 | 2 | 0 | 0 | 0 | \$ 480,000.00 | \$ 290,000.00 |
| April | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| May | 3 | 2 | 0 | 1 | 3 | 0 | 0 | 0 | \$ 541,238.00 | \$ 195,042.00 |
| June | 1 | 1 | | | 1 | | | | \$ 60,000.00 | \$ 25,000.00 |
| July | | | | | | | | | | |
| August | | | | | | | | | | |
| September | | | | | | | | | | |
| October | | | | | | | | | | |
| November | | | | | | | | | | |
| December | | | | | | | | | | |
| Totals | 9 | 6 | 1 | 2 | 8 | 1 | 0 | 0 | \$ 1,830,786.00 | \$ 1,055,291.00 |

