

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 20, 2014

CALL TO ORDER/FLAG SALUTE

Chairperson DeMarco called the meeting to order and led the flag salute at 7:00 p.m.

The following were in attendance:

Board of Directors:

Gary Bontrager	Dave DeMarco
Marilyn Sheldon	Rob Toyer
Donna Wright	Michael Stevens

Staff Members:

Greg Corn, Fire Chief
Martin McFalls, Assistant Fire Chief
Tom Maloney, Fire Marshal
Sandra Elvrom, Secretary
Paula DeSanctis, Secretary

MFD CONSENT AGENDA

- A. Approve minutes of July 16, 2014, regular board meeting.
- B. Approval of August Claims and Payroll:
 - i. MFD Expense Fund \$ 162,682.39
 - ii. MFD Payroll (excluding benefits) \$ 959,685.65

Motion was made by Bontrager; seconded by Stevens to approve the MFD Consent Agenda.

Motion carried (6-0)

SCFD #12 CONSENT AGENDA

- A. Approval of August Claims::
 - i. SCFD #12 Expense Fund \$ 32.82

Motion was made by DeMarco; seconded by Bontrager to approve the SCFD #12 Consent Agenda.

Motion carried (3-0)

INFORMATION ITEMS

COMMITTEE REPORTS

EMS Committee: Approval of August EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
August	\$3,558.71	\$26,574.52	\$154.28

Motion was made by Toyer; seconded by Sheldon to approve the August 2014 ambulance account recommendations.

Motion carried (6-0)



Planning Committee Update: The planning committee meeting has been scheduled for September 26, 2014, 9:30 a.m. @station 62.

STAFF BUSINESS

Introduction of Paula: Chief Corn introduced Paula DeSanctis as the new Board Secretary and part time Administrative Assistant for the District.

WA Survey & Rating: The Washington Survey & Rating Bureau needs additional fire flow information from Fire Marshal, Tom Maloney, in order to finish the report. Maloney will be attending a meeting with the Bureau before final report is posted.

City Fire and EMS Study: Chief Corn reported that the Consultants for the City of Marysville's Fire and EMS Study will present a draft report to the City Council in September.

Paramedic Hiring: The District has filled one paramedic position with a candidate from Leavenworth who is currently attending the North Bend Fire Academy.

WFOA 2015 Health Care Rates: The WFOA 2015 Health Care Rates will have no rate increases, no contribution holiday and all coverage will stay the same.

Wage increase/retro pay: HR Manager, Savage, and Payroll Clerk/Administrative Assistant, Elvrom, have completed the wage increase and retro pay for all eligible employees. Savage also prepared and distributed a detailed information packet explaining any and all changes to each employee.

Surplus Items: Corn reported that the Hazmat truck and trailer, fire safety house trailer and the brush truck were auctioned off through publics surplus.com.

Operations Report (Including July Incident Report): McFalls reported that in July we responded to 1039 calls, 111 more calls than July of 2013. The average response time is 6:19 minutes. We received 12 mutual aid transports and provided 10 transports for other agencies in July. Our total number of transports for July was 434, with 316 of those being Basic Life Support (BLS) and 118 being Advanced Life Support (ALS). Corn reported on the SNO-PAC, First Watch program that was implemented in August allowing the tracking of crew turn out time. AC McFalls and DC Neuhoﬀ attended a Data Analysis and Presentation for Fire Officers training that will be useful in future reporting.

Personnel/Overtime Report:

July 2014	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 40,320.27	740.25	12.00	0.00	12.00	561.00
Part time	\$ 1,026.00	57.00				
Month Total	\$ 41,346.27	797.25	12.00	0.00	12.00	561.00
YTD Totals	\$ 460,063.83	9,723.75	78.50	52.00	99.50	5,259.25

Full-time overtime for July was \$40,320.27; the Part-time overtime was \$1,026.00. 

We currently have six members off the line for injury or illness and an additional three that are off the schedule for training. We have suffered tremendous turn-over in our part time membership and despite multiple recruit classes held or pending; we have been unable to keep enough part time members to cover the schedule. In June, July and August we have hired full time overtime to cover over 600 hours of vacant part time shifts.

Fire Prevention Report: The Fire Prevention report was provided in board packets. Fire Marshal, Tom Maloney reported that the City Council will be meeting in September to discuss banning the sale of and discharging of fireworks within the City of Marysville. He reported that we were awarded the training portion of the AGF grant and are waiting to hear on the remaining funds. Maloney also reported he is finishing the risk analysis for the bunker gear. He gave a reminder of two upcoming events: the 9/11 Memorial on Thursday, September 11th at the Marysville Library starting at 8:30 a.m. and Touch a Truck will be Saturday, September 13th at Asbery Field from 10 a.m. – 1 p.m.

Local 3219 Union Report: Union President, Jason Tucker gave a reminder of the upcoming Ray Hancock golf tournament on September 6th at Gleneagle Golf Course. The Board approved Tucker's request to use the department gear for the upcoming "Fill the Boot" event in September. The date is still to be determined. Tucker reported they currently have \$1,500.00 in donations for "Coats for Kids" which will take place in September or October.

OLD BUSINESS

Executive Search Consultants (draft fire chief job announcement): The updated job announcement for Fire Chief was distributed to all Board members tonight. DeMarco will review and report back. DeMarco stated that he was approached by the commissioners in District 8 informing him that their Fire Chief will be retiring in March and asked if Marysville Fire District might be interested in performing a joint search for a new Fire Chief. The Board was in consensus to talk with neighboring Fire Districts. Chief Corn stated he would contact District 8 in regards to these matters. Further, DeMarco spoke of District 8's desire to explore joint service possibilities.

Computer Tablets: Division Chief Neuhoff has received the ordered I-Pads for the commissioners. Neuhoff is waiting for City software before distributing them.

WA. Fire Commissioners Conference: Administrative Assistant, Sandra Elvrom confirmed that Bontrager, Stevens and Wright would be attending the 2014 WFCA Conference in Spokane on October 23-25th. They will all also attend the Snure Seminar on Wednesday evening, October 22, 2014.

Service Awards BBQ, September Board meeting 6:00: Chief Corn invited all Board members to attend the Service Awards BBQ on Wednesday, September 17th at 6:00 p.m. before the Board meeting.

NEW BUSINESS

Establish date for Budget Workshop: The 2015 Annual Budget Workshop will be held on Friday, October 17, 2014 from 9:00 a.m. – 5:00 p.m. at station 62.

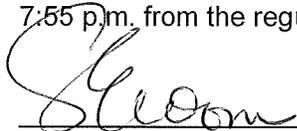


CALL ON BOARD MEMBERS

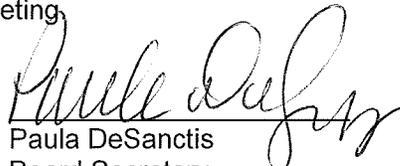
- Bontrager expressed his gratitude to both HR Manager, Savage and to Payroll Clerk/Administrative Assistant, Elvrom for a wonderful job on completing the retro pay and packets for all eligible employees. He stated he was glad to hear that the fireworks incidents were down. Bontrager also reported that New World – CAD program will be postponed, possibly until next year.
- DeMarco expressed his concern with New World failing to produce a product that is acceptable with Snohomish County's fire service community. He asked the Board for their support in addressing SNOPAC, asking for their definition of failure in providing software products pursuant to the New World Contract. The Board was in consensus to have Division Chief Neuhoff along with Chief Corn Draft a letter to the SNOPAC Board and present it at next month's meeting.
- Sheldon thanked both Savage and Elvrom for their dedication to completing the retro pay and packets for eligible employees.
- All board members welcomed DeSanctis as the new Board Secretary.

ADJOURNMENT

With no further action required, motion was made by Toyer; seconded by Sheldon to adjourn at 7:55 p.m. from the regular board meeting.



Sandra Elvrom
Board Secretary



Paula DeSanctis
Board Secretary

9/17/14
Date approved



Fire Prevention Report

August 20, 2014

- The total fire loss for 2014:
 - There were 10 fire incidents investigated thus far in 2014, with \$1.9 million in assessed value and over \$1.1 million in fire loss.
- We participated in the National Night Out and Homegrown both of these events were very successful.
- We will be hosting a couple of trainings next month. A Tegriss training that will allow us to share what is working well and what needs to be improved with the reporting system for fire systems. Our fire systems compliance rate is near 80%. The other training is for the quarterly fire prevention symposium which has a host of topics.
- Touch-A-Truck is coming in September as well.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	20	265
Elementary Age (K-5)	91	1181
Station Tours	95	181
Smoke Alarm Installations	0	4
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	20
Public Events	100	1550

Marysville Fire District 2014 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	2	1	0	0	\$ 749,548.00	\$ 545,249.00
February	0	0	0	0	0	0	0	0		
March	2	1	1	0	2	0	0	0	\$ 480,000.00	\$ 290,000.00
April	0	0	0	0	0	0	0	0		
May	3	2	0	1	3	0	0	0	\$ 541,238.00	\$ 195,042.00
June	2	1	0	1	1	0	0	1	\$ 130,000.00	\$ 50,000.00
July	0	0	0	0	0	0	0	0		
August										
September										
October										
November										
December										
Totals	10	6	1	3	8	1	0	1	\$ 1,900,786.00	\$ 1,080,291.00

