

**Regional Fire Authority  
Planning Committee Meeting  
City of Marysville and Fire District #12  
Meeting #2 – March 19, 2015**

***CALL TO ORDER***

Co-Chair Muller called the meeting to order at 5:00 pm. and attendance was taken.

**The following were in attendance:**

Regional Fire Authority Planning Committee:

Steve Muller	Gary Bontrager
Jeff Seibert	Dave DeMarco
Jeff Vaughan	Marilyn Sheldon

Staff Members:

Greg Corn, Fire Chief	Gloria Hirashima, Chief Administrative Officer
Martin McFalls, Assistant Fire Chief	Sandy Langdon, Finance Director
Chelsie Reece, Finance Manager	Jon Nehring, Mayor
Paula DeSanctis, Board Secretary	

Co-Chair Muller requested that Co-Chair DeMarco's Fire District 12 exhibit be added to the agenda under New Business.

**Motion:** To approve agenda as amended.

**Made By:** Seibert

**Seconded By:** DeMarco

**Action:** PASSED unanimously

***APPROVAL OF MINUTES***

Minutes from the February 5, 2015 meeting were distributed. Co-Chair Muller requested to defer approval of the meeting minutes to the next scheduled meeting.

***NEW BUSINESS***

**Fire Financials** - Finance Manager Reece presented an overview of the Marysville Fire District and Fire District 12' revenue and expenditure activity from 2011 to current. This presentation summarized the activity within each fund and provided a brief narrative to any notable events/contracts that may be applicable to the period including: assessed valuation fluctuations, labor contract terms, fire protection contracts, new and expiring grant dollar, ambulance transport revenue trends, and expenditure trends as it relates to service demand and staffing levels.

**Fire Contract Information** – Finance Manager Reece discussed the Quilceda Village Service agreement including term and annual payments. She noted the contract term expires at the end of 2015 and

shared how the tribal trust exemption properties affected the payment formula for 2014 and 2015 service years. The other contract fees received by the District (SCFD #15 ALS Services, Sno-Isle Library, and Marysville School District) were briefly discussed within the financial information presentation.

**Fire District 12 Exhibit (GIS Maps)** – Co-Chair DeMarco presented several GIS maps illustrating MFD jurisdictional boundaries, neighboring jurisdictions, all 2014 responses, 2014 top producing locations, 2014 paramedic unit dispatches, Station 65 responses, and Fire District 12 recently exempt parcels. DeMarco also included some comparable charts of firefighter total cost of compensation and department responses between MFD and comparable surrounding agencies.

### ***OPEN DISSUSSION***

#### **Co-Chair Muller -**

Requested the following items:

- (1) A list of email contacts of RFA committee members and participating staff be compiled and distributed to the members and staff.
- (2) A person is appointed to prepare and email the upcoming agenda and previous meeting minutes to all committee members one week in advance. MFD Board Secretary Paula DeSanctis will be the point person on RFA Meeting documents.
- (3) Invite someone with knowledge about the administration and management of a fire benefit charge to speak at the next scheduled meeting.
- (4) An in-depth fire district financial presentation by Finance Manager Reece.
- (5) Historical graphs of average response times and response levels.

#### **Councilmember Seibert –**

Requested additional GIS maps showing each individual stations' response activity.

### ***NEXT MEETING AGENDA***

The next RFA meeting is scheduled for Thursday, May 7<sup>th</sup>, 2015 from 5:00-6:30 P.M. at Marysville City Hall and the first Thursday of every month following.

### ***ADJOURNMENT***

Meeting adjourned at 6:30 pm.