

**Regional Fire Authority
Planning Committee Meeting
City of Marysville and Fire District #12
Meeting #4 – June 16, 2015**

CALL TO ORDER

Co-Chair DeMarco called the meeting to order at 5:07 P.M. and attendance was taken.

The following were in attendance:

Regional Fire Authority Planning Committee:

Steve Muller
Jeff Seibert
Jeff Vaughan
Kamille Norton

Dave DeMarco

Staff Members:

Jon Nehring, Mayor
Gloria Hirashima, Chief Administrative Officer
Sandy Langdon, Finance Director

Martin McFalls, Interim Fire Chief
Chelsie Reece, Finance Manager
Paula DeSanctis, Board Secretary

APPROVAL OF MINUTES

Consider approval of the May 12, 2015 Regional Fire Authority Meeting Minutes.
Jeff Vaughan noted some spelling errors to be corrected.

Motion: To approve the amended May 12, 2015 RFA Meeting Minutes
Made By: Co-Chair Muller
Seconded By: Council Member Vaughan
Action: PASSED unanimously

OLD BUSINESS

Everett Clinic Response and Transport Statistics: Interim Chief McFalls reviewed the 2014-2015 Everett Clinic response and transport statistics that were included in the RFA packets. The report included BLS, ALS, Service Calls, Cancelled Calls, and total number of calls for both the Smokey Point and Marysville locations. The report also included transport fees billed.

The consideration of responding to only ALS call at the Everett Clinic was discussed. DeMarco stated that the Everett Clinic communicates with the Marysville Fire District by calling 911. The Marysville Fire District being the only responder in the area does not have the option of not responding to a 911 call.

Station Response Activity Maps: The station response activity maps are being produced by David Doop at the City and were not available for tonight's meeting. When the maps are completed and received they will be sent out electronically to all RFA members.

NEW BUSINESS

RFA Asset Transfer: Chief Administrative Officer Hirashima reviewed the RFA Asset Transfer Package Proposal. The main points discussed were:

- Transferring the ownership of the MFD Administration Building to the City of Marysville.
- MFD to vacate the Public Safety Building.
- MFD to purchase a 2.7 acre property parcel from the City of Marysville at current fair market value for future Station 61 site.
- Construct a new Station 61/Administrative Facility utilizing a combination of debt and fund balance.

The full Asset Transfer Proposal was included in the RFA meeting packets.

Co Chair DeMarco stated he would like to see a Drill Building included in the construction of the new Station 61/Administration facility, if possible.

RFA Financial Planning Model 2015-2020: MFD Finance Manager Reece presented the RFA Financial Planning Model for years 2015-2020 illustrating five different levy rate models beginning at a 2017 tax neutral rate of approximately \$1.64 per \$1,000 A/V and progressing up to \$2.00 per \$1,000 A/V. The primary model assumptions included: a 2016 6% A/V increase and a 4% A/V increase from 2017-2020; a 3.69% increase in labor costs at current staffing levels; approximately \$1.2M Fire District 12 fund balance transferring to the RFA in 2016; a \$6M, 10 year bond with an estimated \$668,672 annual payment; and the utilization of approximately \$4.6M in fund balance for station 61 land acquisition and construction.

OPEN DISCUSSION

Co Chair Muller – Revisited the option of a Fire Benefit Charge. He suggested that we contact District 1 to get a report on their findings. It was also suggested that we hire someone to study the demographics of our District as it would relate to Fire Benefit Charges.

Co Chair DeMarco – Asked the Committee Members their thoughts about the RFA moving forward. All members were in consensus that moving forward with the RFA is beneficial to both the City and the Fire District and that the issue of governance still needs to be addressed along with a discussion on the levy rate to be brought to the voters. DeMarco stated he would like to see the RFA ready by August 4, 2015, for the November 2015 Ballot. DeMarco also discussed the option of MFD moving forward with the purchase of the property and moving forward with the construction of Station 61/Administration Facility as soon as possible.

NEXT MEETING AGENDA

The next RFA Committee Meeting is scheduled for Wednesday, June 24, 2015, 5:00 pm at Marysville City Hall.

ADJOURNMENT

Motion: To adjourn the RFA Committee Meeting at 6:21 pm.
Made By: Co-Chair Muller
Seconded By: Council Member Vaughan
Action: PASSED unanimously