

MARYSVILLE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

June 17, 2015

CALL TO ORDER/FLAG SALUTE

Vice Chairperson Bontrager called the meeting to order and led the flag salute at 7:04 p.m.

The following were in attendance:

Board of Directors:

Gary Bontrager
Rob Toyer
Marilyn Sheldon

Boardmember Donna Wright attended the meeting via conference call.

Chairperson Stevens and Boardmember DeMarco were excused from the June 16, 2015, Regular Board Meeting.

Staff Members:

Martin McFalls, Interim Fire Chief
Darryl Neuhoff, Division Chief
Paula DeSanctis, Secretary

PRESENTATIONS

MFD CONSENT AGENDA

- A. Approve minutes of May 20, 2015, regular meeting.
- B. Approval of June Claims and Payroll:
 - i. MFD Expense Fund \$ 156,417.59
 - ii. MFD Payroll (excluding benefits) \$ 866,243.94
 - iii. MFD Apparatus Fund \$ 2,161.87

Motion: To approve the MFD Consent Agenda
Made By: Toyer
Seconded By: Sheldon
Action: PASSED unanimously

SCFD #12 Consent Agenda

- A. Approval of June Claims:
 - I. SCFD #12 Expense Fund \$ 2,725.00

Motion: To approve the SCFD #12 Consent Agenda
Made By: Bontrager
Seconded By: Sheldon
Action: PASSED unanimously



INFORMATION ITEMS

Communications:

Interim McFalls shared with the Boardmembers a couple of letters received on behalf of District employees.

Jason Ingersoll and Brian Merkley responded to a call at the Cottages to an elderly lady who had passed away. We received a letter from a family member thanking both Jason and Brian for the kindness and consideration they showed the family members who were present at the time of the call. It was stated; "they made a pretty gloomy day a bit brighter."

We also received a letter from Aimee Jolie, a Vocational Rehabilitation Counselor who wanted to acknowledge Joyce Savage for her professionalism and heart for going above and beyond. Aimee stated that Joyce was one of the most responsible, positive, and collaborative people with whom she has had the pleasure to work with.

McFalls thanked the employees and expressed his gratitude.

Committee Reports

EMS Committee: Approval of June EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
June	1,879.66	22,080.17	0.00

Motion: To approve the June 2015 ambulance account recommendations.
Made By: Toyer
Seconded By: Sheldon
Action: PASSED unanimously

Planning Committee: BC Jeff Cole has recently update the 2015-2018 Planning Document and was sent out electronically to all Planning Committee Members for their review. The next Planning Committee Meeting will be set in August.

Personnel Committee: McFalls asked that at the July Board Meeting we will need to set an August date for Captain Promotions. McFalls stated we have one confirmed and one pending retirement for the end of August bringing us to two vacant positions including John Gilbert and one pending vacancy. He also stated we have reserved three spots at North Bend for the upcoming class.

STAFF BUSINESS

Operations Report (Including April Incident Report): Interim Chief McFalls reported that in May our average response time was 6 minutes, 13 seconds. In May we provided mutual aid with patient transports 13 times and received mutual aid transports 13 times as well. We had a total of 457 transports in May. Of those, 340 were BLS and 117 ALS.

May 2015	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 68,162.65	1,174.00	3.00	5.00	17.00	671.25
Part time	\$ 2,179.54	98.00				
Month Total	\$ 70,342.19	1,272.00	3.00	5.00	17.00	671.25
YTD Totals	\$ 251,664.23	4,560.50	9.00	25.50	49.50	3,382.75

For May, the F/T overtime was \$68,162.65 and the P/T overtime was \$2,179.54

Fire Prevention Report: Fire Marshal Maloney was absent from the meeting. The fire report was included in the Board packets.

Local 3219 Union Report: Nothing to report

OLD BUSINESS

Regional Fire Authority Update: The RFA Committee met on June 16, 2015 where Finance Manager Reece presented a RFA Financial Planning Model from 2015-2020. Interim Chief McFalls review the Everett Clinic Response and Transport Statistics. City Chief Administrative Officer Hirashima presented the proposed RFA Asset Transfer. The next RFA meeting is scheduled for Wednesday, June 24, 2015, 5:00pm at Marysville City Hall.

New World: The possible new go live dates for New World are October 27 or 29, 2015.

Sunnyside Nursery/Wetlands Mitigation: All correspondences between Marysville Fire District and Steve with Sunnyside Nursery were included in the Board packets. DC Neuhoff informed the Board of the Critical Area Study and Buffer Restoration Plan report received from Wetland Resource stated that we would need to plant over one thousand one hundred trees and shrubs on the property to comply with the City Code and resolve the on-site violation. The full report was included in the Board Packets. DC Neuhoff stated he has a contact name and number for another wetland biologist to get a second Critical Area Study report.

NEW BUSINESS

Agenda Bill – Revision of Marysville Fire District Policy #6065 – Related Party Transactions – Employees

Motion: To revise the Marysville Fire District Policy #6065
Made By: Sheldon
Seconded By: Toyer
Action: PASSED unanimously

Agenda Bill – 2015 City of Marysville/Fire District 12 ILA Amendment Contract
Finance Manager Reece was conference called in to explain the language on the contract. The contract between the City of Marysville and Fire District 12 require official amendment to accommodate a funding formula variance from the original contract for the 2015 calendar year.

Motion: To authorize the execution of the Second Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities.

Made By: Sheldon
Seconded By: Toyer
Action: PASSED unanimously

Agenda Bill – Part-Time Administrative Assistant Monthly Hourly Increase

Interim Chief McFalls explained that part-time Administrative Assistant Paula DeSanctis has been asked to help in several different areas of the office and to do so it would require additional hours.

Motion: To approve an increase of four hours per week for Administrative Assistant Paula DeSanctis
Made By: Toyer
Seconded By: Sheldon
Action: PASSED unanimously

Agenda Bill – MOU: Merp/HRA Sick Leave Conversion

The Marysville Professional Firefighters and Battalion Chiefs have requested an MOU to allow a sick leave conversion to the Medical Reimbursement Program or HRA VEBA upon retirement or separation.

Agenda Bill – MFD Resolution 2015B-8 – Declaring surplus two Ferno Model 93H ambulance cots and authorizing their sale to Thurston County Medic One

After recently purchasing the Stryker Power Load Cot Systems for all EMS units, the district no longer has need for two previously purchased Ferno cots. As such, they are now surplus to the district's needs. Thurston County has offered the Marysville Fire District \$2,500.00 for each of our two cots.

Motion: To declare the two Ferno Model 93H cots as surplus and authorize their sale to Thurston County Medic One
Made By: Sheldon
Seconded By: Toyer
Action: PASSED unanimously



CALL ON BOARD MEMBERS

Bontrager – All recent seminars he attended have included the reminder of HIPAA laws surrounding social media. His Chelan Training included Personnel Risk Management and reminded everyone that due to our occupation, we are held to a higher standard.

Sheldon – The Chelan Conference was very informative. The instructor talked about a lot of important subjects. She would have liked to go more in depth on certain topics. Marilyn thanked DC Neuhoff for all his work on the Wetlands Mitigation.

Toyer – Nothing more to report.

Wright – Nothing more to report.

McFalls – Wished everyone a very happy Strawberry Festival Weekend!

Paula DeSanctis – Asked for dates the District 12 Commissioners are available for a Special Meeting for the purpose of RFA discussions. DeSanctis informed the Board that we need to select a date for a Special Meeting to discuss Station 61 property and funding. DeSanctis also reminded the Board members of the upcoming Special meetings:

- July 7, 2015 candidate review meeting 4 p.m. at Station 62
- July 23, 2015 candidate meet and greet 6 p.m. at Station 62
- July 24, 2015 candidate panel interviews 8 a.m. at Mountain View Presbyterian Church.

ADJOURNMENT

With no further action required, the Board adjourned at 7:57 p.m.


 Paula DeSanctis
 Board Secretary

7/15/15
 Date approved

Fire Prevention Report

June 17, 2015

- The total fire loss for 2015:
 - There were 7 fire incidents investigated thus far in 2015, with \$2.1 million in assessed value and over \$846,000 in fire loss.
- We continue to maintain a 90% compliance rate for all of our fire systems within city. The electronic reporting has significantly increased working fire systems.
- We continue to see an increase in pre-application plans.
- We are looking into electronic plans review equipment.
- The crews have been busy attending field days and open houses at the elementary schools this month as well as last month.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	0	241
Elementary Age (K-5)	4	559
Station Tours	1	83
Smoke Alarm Installations	0	8
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	8
Public Events	2	1230

Marysville Fire District 2015 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	2	0	0	2	0	0	0	\$ 1,018,228.00	\$ 421,847.00
February	2	0	0	2	1	0	0	1	\$ 343,235.00	\$ 38,824.00
March	1	0	1	0	1	0	0	0	\$ 350,000.00	\$ 350,000.00
April	0	0	0	0	0	0	0	0	\$ -	\$ -
May	2	2	0	0	2	0	0	0	\$ 436,400.00	\$ 36,299.00
June	0	0	0	0	0	0	0	0	\$ -	\$ -
July	0	0	0	0	0	0	0	0	\$ -	\$ -
August	0	0	0	0	0	0	0	0	\$ -	\$ -
September	0	0	0	0	0	0	0	0	\$ -	\$ -
October	0	0	0	0	0	0	0	0	\$ -	\$ -
November	0	0	0	0	0	0	0	0	\$ -	\$ -
December	0	0	0	0	0	0	0	0	\$ -	\$ -
Totals	7	4	1	2	6	0	0	1	\$ 2,147,863.00	\$ 846,970.00

