

# MARYSVILLE FIRE DISTRICT

## BOARD OF DIRECTORS MEETING

July 15, 2015

### **CALL TO ORDER/FLAG SALUTE**

Chairperson Stevens called the meeting to order and Sheldon led the flag salute at 7:00 p.m.

### **The following were in attendance:**

#### Board of Directors:

Gary Bontrager	David DeMarco
Rob Toyer	Marilyn Sheldon
Michael Stevens	

#### Staff Members:

Martin McFalls, Interim Fire Chief	Joyce Savage, Human Resources Manager
Darryl Neuhoff, Division Chief	Chelsie Reece, Finance Manager
Paula DeSanctis, Secretary	

### **PRESENTATIONS**

Chief McFalls welcomed Deputy Chief and Medical Service Administrator Scott Dorsey from SCFD #7, SCFD #7 Chief Gary Meek, SCFD #7 Union President Michael O'Connell, Lake Stevens Fire District #8 Chief Kevin O'Brien, and City of Arlington Public Safety Director Bruce Stedman. Chief Dorsey gave a presentation on a shared Community Resource Paramedic Program that is currently planned to go in service for District 7, Monroe and Lake Stevens sometime in August. A brief Q & A session followed the presentation.

### **MFD CONSENT AGENDA**

- A. Approve minutes of June 17, 2015, regular meeting.
- B. Approve minutes of July 7, 2015, Special Meeting-Chief Applicant Review.
- C. Approval of July Claims and Payroll:
  - i. MFD Expense Fund \$ 146,038.79
  - ii. MFD Payroll (excluding benefits) \$ 840,576.68
  - iii. MFD Apparatus Fund \$ 1,989.07

**Motion:** To approve the MFD Consent Agenda  
**Made By:** DeMarco  
**Seconded By:** Bontrager  
**Action:** PASSED unanimously



**SCFD #12 Consent Agenda**

- A. Approve minutes of June 23, 2015, District #12 Special Meeting - RFA
- B. Approval of July Claims:
  - I. SCFD #12 Expense Fund \$ 605.00

**Motion:** To approve the SCFD #12 Consent Agenda  
**Made By:** Bontrager  
**Seconded By:** Sheldon  
**Action:** Passed unanimously

**INFORMATION ITEMS**

**Communications:**

- Chief McFalls highlighted a letter that was received from Peggy Weddell thanking the crew members for the care they provided to her mother on June 8 and 9, 2015.
- McFalls invited all Board Members to attend the July 16, 2015, Sno Isle Fire Commissioners meeting/BBQ at Lake Roesiger.

**Committee Reports**

EMS Committee: Approval of July EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
June	2,437.28	28,841.81	0.00

**Motion:** To approve the July ambulance recommendations.  
**Made By:** Toyer  
**Seconded By:** Bontrager  
**Action:** PASSED unanimously

**Planning Committee:** The next Planning Committee Meeting was scheduled for Friday, August 21, 2015, 9:00 a.m. at Station 62.

**Personnel Committee:** Nothing to report.

**STAFF BUSINESS**

**Operations Report (Including April Incident Report):** June was our first month with over 1,000 calls this year. Our average response time for all call types was 6:15. Our total mutual aid given was 59 responses and we received mutual aid 111 times. For patient transports we received mutual aid 14 times and provided mutual aid 11 times for other departments. Our total EMS transports were down in June further supporting the high fire related incident month that we had. We had 120 fire related incidents by June 30, 2015, nearly double the amount of the entire 2014 year. We had 27 brush fires in 2014, and 55 by July 2, 2015.

Chief Maloney included a detailed firework related report in the Board Packets. SNOPAC gave us an Independence Day Snapshot of number of calls in their center between noon and 3 a.m. on the July 4, 2015, that showed quite a significant difference in this year versus the past two years on the 4<sup>th</sup> of July.

June 2015	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 47,740.29	902.25	2.00	4.00	10.00	806.50
Part time	\$ 1,732.50	80.50				
<b>Month Total</b>	<b>\$ 49,472.79</b>	<b>982.75</b>	<b>2.00</b>	<b>4.00</b>	<b>10.00</b>	<b>806.50</b>
YTD Totals	\$ 301,137.02	5,543.25	11.00	29.50	59.50	4,189.25

For June, the F/T overtime was \$ 47,740.29 and the P/T overtime was \$ 1,732.50.

**Fire Prevention Report:** The fire report was included in the Board packets. Fire Marshal Maloney had nothing to add.

**Local 3219 Union Report:** Union President Jason Tucker reported that they have the MDA event on August 15, 2015. The Local is requesting to use a MFD engine and gear for the event. All members were in agreement to allow the use of MFD gear and apparatus for the upcoming MDA event.

**Finance Report:** Finance Manager Reece presented the mid-year finance report.

## **OLD BUSINESS**

**Regional Fire Authority Update:** DeMarco, on behalf of all the Commissioners, presented Finance Manager Reece with a letter of commendation for her outstanding efforts researching, synthesizing, and presenting on the topic of fire benefit charges for the purpose of educating the Regional Fire Authority Committee. He expressed their gratitude for her exemplary service.

Next DeMarco gave a brief overview of the last Regional Fire Authority Meetings stating that the City Council Members and the District 12 Commissioners were unable to come to an agreement on the topic of governance. No future RFA meetings have been scheduled.

**New World:** DC Neuhoff informed the Board that the new Go Live Date for New World is October 27, 2015. Training will be scheduled closer to the Go Live Date.

**Sunnyside Nursery/Wetlands Mitigation:** DC Neuhoff informed the Board that an agreement has been made to allow Sunnyside Nursery to continue its community garden on the District 12 property. We have not received the final report from Wetlands Resource. The draft received stated MFD would need to replant around 1100 plants and shrubs to restore the wetlands. Neuhoff is looking to get a second opinion on the restoration of the wetlands vegetation.

*NEW BUSINESS*

**Attrited position replacements/Captain promotion:** Chief McFalls requested that the board approve the promotion of one Captain to fill the current vacated position and the new hire of two entry level firefighters to fill the slot of two upcoming retiring employees. McFalls stated he would like to be able to send the new hires to the August 6, 2015, Washington State Training Academy.

**Motion:** To approve the Promotion of one Captain effective September 1, 2015, and the new hire of two entry level firefighters effective August 1, 2015  
**Made By:** Bontrager  
**Seconded By:** Toyer  
**Action:** PASSED 3 to 2

**EXECUTIVE SESSION**

Chairperson Stevens called for executive session at 9:00 p.m. to discuss the following items pursuant RCW 42.30.110(g):

- To review the performance of a public employee
- To evaluate the qualifications of Chief applicants

Chairperson Stevens announced that the Regular Meeting would reconvene at 9:45 p.m.

Chairperson Stevens called for a twenty minute extension returning at 10:05 p.m.

The Regular Meeting reconvened at 10:05 p.m.

**ADJOURNMENT**

With no further action required, the Board adjourned at 10:06 p.m.

  
 Paula DeSanctis

8/19/15  
 Date approved