

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS

SPECIAL MEETING

October 14, 2015

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order and led the flag salute at 7:05 pm.

The following were in attendance:

Board of Directors:

Gary Bontrager	Rob Toyer
Michael Stevens	Marilyn Sheldon
Donna Wright	

Staff Members:

Martin McFalls, Fire Chief
Darryl Neuhoff, Division Chief
Paula DeSanctis, Secretary

PRESENTATIONS – BADGE PINNING

Chief McFalls asked the following newly promoted Honorees families to join him in the badge pinning ceremony:
Captain Sam Eagle, Firefighter/Paramedic Courtney Murdoch, and Firefighter/Paramedic Tyler Dormaier.

RECESS

Chairperson Stevens called for a five minute recess at 7:15 pm. The Open Public Meeting will reconvene at 7:20 pm.

RECONVENE

The open Public Meeting reconvened at 7:20 pm.

Chairperson Stevens introduced and welcomed Attorney Grant Weed.

MFD CONSENT AGENDA

- A. Approve minutes of September 16, 2015, Regular Meeting.
- B. Approval of September Claims and Payroll:
 - i. MFD Expense Fund \$ 181,376.40
 - ii. MFD Payroll (excluding benefits) \$ 824,204.63
 - iii. MFD Apparatus Fund \$ 0.00
 - iv. MFD Reserve Fund \$ 52,056.32
- C. Excuse Commissioner DeMarco from the October 14, 2015, Special Meeting

G: Office Shared/MFD Board/2015 Minutes/10-14-15 Minutes of the Board Approved Initials



Motion: To approve the MFD Consent Agenda
Made By: Toyer
Seconded By: Bontrager
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

Committee Reports

EMS Committee: Approval of October EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
October	1,471.34	21,418.62	0.00

Motion: To approve the October ambulance recommendations.
Made By: Wright
Seconded By: Toyer
Action: PASSED unanimously

Planning Committee: The Planning Committee has not met. Next meeting will be scheduled after the budget retreat

Personnel Committee: Chairperson Stevens announced that the Personnel Committee has promoted Eric Swobody to Battalion Chief and promoted Basil Bailey, Andrew Vander Veen, and Patrick Woolcock to Captains.

STAFF BUSINESS

Operations Report (Including April Incident Report):

September was the fourth month in row we ran over 1,000 calls. Our average response time was 6:16. We received mutual aid 17 times and assisted neighboring districts 14 times. We had a total of 471 transports, 353 of those were BLS with 118 being ALS.

Personnel Overtime Report:

September 2015	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 33,524.77	594.50	1.00	4.00	5.00	760.75
Part time	\$ 840.00	40.00				
Month Total	\$ 34,364.77	634.50	1.00	4.00	5.00	575.00
YTD Totals	\$ 441,666.72	9,089.00	17.00	43.50	89.50	7,415.25

For September, the F/T overtime was \$33,524.77 and the P/T overtime was \$840.00.

Fire Prevention Report: The Fire Marshal was absent from the meeting. The fire prevention report was included in the Board packets.

Local 3219 Union Report: Union President Jason Tucker stated the local is currently working on the Coats for Kids event.

2016 Budget Workshop: The 2016 Budget Workshop has been scheduled for October 29-30, 2015, at Station 66 from 9 am to 4 pm.

SAO Audit: Per Finance Manager Chelsie Reece, Chief McFalls informed the Board that the 2014 annual financial audits for both Marysville Fire and FD 12 have been completed. We received clean audits for both agencies. The exit conference is scheduled for Monday, October 19th at 10am at the Admin Building. Please let Paula know if you plan to attend, as a quorum will necessitate the posting of a special meeting.

OLD BUSINESS

Regional Fire Authority Update: Nothing to report.

New World: The New World Go-Live date is still October 27, 2015. DC Neuhoff assured the Board that there are contingent plans in place.

Sunnyside Nursery/Wetlands Mitigation: DC Neuhoff reported he has been working with Attorney Grant Weed on potentially selling both properties held by District 12. Neuhoff is in the process of having the properties appraised.

Station 65 Roof and Bay Door Bid: The new roof is about 95% complete. A contract has been signed for the bay doors and we are moving forward with the project.

NEW BUSINESS

Agenda Bill – 2015 Capital Asset Inventory

Motion: To accept the reconciliation report and authorize the capital asset removal from the CIAS.
Made By: Bontrager
Seconded By: Wright
Action: PASSED unanimously

CALL ON BOARD MEMBERS

Bontrager – Stated it was nice to see all the guest present for tonight's badge pinning ceremony. Also, he is excited for this year's WFCA Conference being held locally and for Sno-Isle participating.

Stevens – Congratulated all who were recently promoted. Stevens stated he enjoys being a part of the process and seeing growth within the District.



Sheldon – Requested the support of the Fire District and its Board Members for the Tulalip Tribes concern of the increase in crude oil trains from the Anacortes oil terminal. Attorney Grant Weed suggested that if all are in full support that a motion be made by the Board Members for Chief McFalls to write a letter on behalf of the District and the Board of Directors giving their support of concern.

Motion: To authorize Chief McFalls to draft a letter to the Tulalip Tribes in support of the concern in the increase in crude oil trains from the Anacortes oil terminal.
Made By: Sheldon
Seconded By: Bontrager
Action: **PASSED unanimously**

Sheldon also thanked all who attended the Raising Hands Event and congratulated all newly promoted employees and the honorees of tonight's badge pinning's.

Wright – WFCR Region 5 will be hosting the hospitality room at the WFCR Conference next week at the Tulalip Resort. Wright invited everyone to please stop by.

Toyer – Nothing more.

McFalls – Gave a hand out from the Community Recovery Committee which included information regarding the Remembrance Walk on October 24, 2015. McFalls stated that Seattle's Peer Support group has been invited back on October 21, 2015. McFalls thanked Commissioner Sheldon for the Raising Hands Event. He stated it was very well organized and a magnificent event.

DeSanctis – Nothing more.

EXECUTIVE SESSION

Chairperson Stevens called for a 15 minute executive session at 7:49 pm to discuss the following topics:


- Personnel - Per RCW 42.30.110(f)

The Open Public Meeting will reconvene at 8:04 pm.

The Open Public Meeting reconvened at 8:04 pm.

ADJOURNMENT

With no further action required, the Board adjourned at 8:04 pm.


Paula DeSanctis
Board Secretary

11/18/15
Date approved

Fire Prevention Report

October 14, 2015

- The total fire loss for 2015:
 - There were 19 fire incidents investigated thus far in 2015, with \$12.2 million in assessed value and over \$1.5 million in fire loss.
- Dick's Sporting Goods will open on October 21 with the Grand Opening on the 23rd.
- We started a CERT class at Station 66 and have 27 participants in the class. We are working with Diana Rose from the city to facilitate the class. We are planning another class this spring as well.
- We had a meeting with Puget Sound Clean Air to discuss some more partnership opportunities to include education and media announcements.
- We participated in a safety event at Home Depot earlier this month as well.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	2	261
Elementary Age (K-5)	3	979
Station Tours	0	185
Smoke Alarm Installations	2	20
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	12
Public Events	2	3430

Marysville Fire District 2015 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	2	0	0	2	0	0	0	\$ 1,018,228.00	\$ 421,847.00
February	2	0	0	2	1	0	0	1	\$ 343,235.00	\$ 38,824.00
March	1	0	1	0	1	0	0	0	\$ 350,000.00	\$ 350,000.00
April	0	0	0	0	0	0	0	0	\$ -	\$ -
May	2	2	0	0	2	0	0	0	\$ 436,400.00	\$ 36,299.00
June	6	0	3	3	3	0	2	1	\$ 348,600.00	\$ 192,200.00
July	3	3	0	0	3	0	0	0	\$ 786,500.00	\$ 120,000.00
August	1	1	0	0	1	0	0	0	\$ 8,235,100.00	\$ 40,000.00
September	2	0	0	2	2	0	0	0	\$ 738,180.00	\$ 347,642.00
October	0	0	0	0	0	0	0	0	\$ -	\$ -
November	0	0	0	0	0	0	0	0	\$ -	\$ -
December	0	0	0	0	0	0	0	0	\$ -	\$ -
Totals	19	8	4	7	15	0	2	2	\$ 12,256,243.00	\$ 1,546,812.00

