

**MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS**  
**Special Meeting – Budget Workshop**  
October 29, 2015

Vice Chairperson Bontrager called the meeting to order at 9:10 am.

**The following were in attendance:**

Board of Directors:

Dave DeMarco	Donna Wright
Rob Toyer	Gary Bontrager
Marilyn Sheldon	

Staff Members:

Martin McFalls, Chief	Joyce Savage, Human Resources Manager
Chelsie Reece, Finance Manager	Paula DeSanctis, Board Secretary

City Staff Guests:

Jon Nehring, Mayor  
Gloria Hirashima, Chief Administrative Officer  
Sandy Langdon, Finance Manager

**2016 PRELIMINARY BUDGET**

Finance Manager Reece reviewed the 2016 budget which included updated 2015 revenue estimates for Marysville Fire District (MFD) and Snohomish County Fire Protection District No. 12 (SCFPD #12). MFD had an increase in revenues of approximately \$461,980.21 and SCFD #12 property tax will increase approximately 2.4% dependent on the agreed chosen levy rate. Reece and the Board reviewed the 2016 property values and levy rates. 2016 income tax for MFD will be approximately \$12,482,049.90. The Board reviewed the 2016 proposed budget which included all MFD and SCFPD #12 funds, discretionary personnel costs, program costs and equipment costs.

**RECESS**

The Board recessed at 10:15 am for a fifteen minute break.

**RECONVENE**

The Board reconvened at 10:30 am.

Chairperson Stevens arrived and joined the meeting at 10:30 am.

Reece presented the District's five year financial planning model showing the District's economic forecast with the current staffing and the impact of hiring additional staffing in 2016. Reece also shared the Washington State Auditor's office financial intelligence tool, which charts the financial health indicators against SAO standards as well as industry peers.

**RECESS**

The Board recesses at 12:30 for a thirty minute lunch.

**RECONVENE**

The Board reconvened at 1:00 pm.

After reviewing the proposed 2016 budget line items and requests, the board requested additional detail on the proposed administrative salary increases. The Board approved all new equipment and existing line item requests as presented. The Board authorized "placeholder" funding be maintained for the additional staffing requests; however approval of the positions is pending further presentation from staff. Final approval of participation in the Community Paramedic Program is also pending further study and presentation; "placeholder" funding was authorized.



Commissioner Sheldon excused herself from the meeting at 2:30 pm.

Chief McFalls presented the 2015-2018 Planning Document. Chief McFalls also shared the notes and District goals from the Mathis Workshop held in August.

**ADJOURNMENT**

With no further action required, the Board adjourned at 3:15 pm.

  
Paula DeSanctis  
Board Secretary

11/18/15  
Date approved