

MARYSVILLE FIRE DISTRICT

BOARD OF DIRECTORS MEETING

November 18, 2015

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order and led the flag salute at 7:16pm.

The following were in attendance:

Board of Directors:

Michael Stevens	Dave DeMarco
Donna Wright	Gary Bontrager
Rob Toyer	Marilyn Sheldon

Staff Members:

Martin McFalls, Fire Chief
Chelsie Reece, Finance Manager
Darryl Neuhoff, Division Chief
Paula DeSanctis, Secretary

PRESENTATIONS

MFD CONSENT AGENDA

- A. Approve minutes of October 14, 2015, Special Meeting.
- B. Approve minutes of October 29, 2015, Special Meeting.
- C. Approve minutes of October 30, 2015, Special Meeting.
- D. Approval of November Claims and Payroll:
 - i. MFD Expense Fund \$ 193,020.29
 - ii. MFD Payroll (excluding benefits) \$ 816,659.47
 - iii. MFD Apparatus Fund \$ 0.00

Motion: To approve the MFD Consent Agenda
Made By: DeMarco
Seconded By: Toyer
Action: PASSED unanimously

SCFD #12 Consent Agenda

- A. Approval of November Claims:
 - I. SCFD #12 Expense Fund \$ 4,715.17

Motion: To approve the SCFD #12 Consent Agenda
Made By: Bontrager
Seconded By: Sheldon
Action: PASSED unanimously

PUBLIC HEARING

Consider resolution(s) for Marysville Fire District and Snohomish County Fire District No. 12 related to the Adoption of Budget(s), for the Year 2016, setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund.

Finance Manager Reece reviewed the following Resolutions:

MFD – 2015B-10 “A Resolution Adopting the 2016 Operating Budget”

FD12 – 2015A-5 “A Resolution Authorizing the 2016 Regular Levy”

FD12 – 2015A-6 “A Resolution Authorizing the 2016 EMS Levy”

FD12 – 2015A-7 “A Resolution Adopting the 2016 Operating Budget and Levy Certification”

Chairperson Stevens solicited public comments with none given.

INFORMATION ITEMS

Communications:

Chief McFalls highlighted a letter of appreciation and recognition from a neighboring District for the action of MFD Paramedic Ian Barrett. Ian happened upon a car versus pedestrian accident and stopped to help Woodinville Fire and Rescue attend to a young male with life threatening injuries.

Committee Reports

EMS Committee: Approval of November EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
November	3,390.16	23,900.87	150.00

Motion: To approve the November ambulance recommendations.
Made By: Toyer
Seconded By: Sheldon
Action: PASSED unanimously

Planning Committee:

The first quarter meeting of 2016 will be scheduled at the December 16, 2015 Board Meeting.

Personnel Committee:

Nothing to report.

STAFF BUSINESS

Operations Report (Including April Incident Report):

Chief McFalls informed the Board that the operation and incident reports will be delayed due to the transition to New World on October 27, 2015.

McFalls stated we ran 110 calls on Tuesday, November 17, 2015, the night of the big windstorm. Several crew members were called in to help with the call volume.

Personnel

Personnel Overtime Report:

October 2015	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 31,128.81	521.00	2.00	1.00	1.00	1,013.25
Part time	\$ 1,638.00	76.00				
Month Total	\$ 32,766.81	597.00	2.00	1.00	1.00	1,013.25
YTD Totals	\$ 474,433.53	9,686.00	19.00	44.50	90.50	8,428.50

For October, the F/T overtime was \$ 31,128.81 and the P/T overtime was \$1,638.00.

Fire Prevention Report:

The fire prevention report was included in the Board packets.

Local 3219 Union Report:

There was no Union representative present at the meeting. Chief McFalls asked the Board Members to approve the use of MFD apparatus and gear for upcoming public holiday events. All members were in agreement to allow the usage of both MFD apparatus and gear.

OLD BUSINESS

Regional Fire Authority Update:

Nothing to report.

New World:

DC Neuhoff reported on New World going live on October 27, 2015. There were several issues the first week some of which have been remedied, but it continues to be a work in progress. After this week's wind storm it is clear that the level 2 operation with New World needs to be examined.

Sunnyside Nursery/Wetlands Mitigation:

DC Neuhoff shared that the City of Marysville Chief Administrator, Gloria Hirashima, has been looking into the mitigation fees and found that the property could be classified as a type two rather than a type three which allows for a larger buildable area and less planting needed. Neuhoff stated that the Sunnyside Nursery owner is interested in purchasing the property. Once a property appraisal is complete we can enter into negotiations.

Station 65 Roof and Bay Door Bid:

The Station 65 roof project has been completed and the bay door is currently in progress. In the event that the bay door does not get final acceptance before year-end, funding was carried forward to 2016.

Oil Train Letter:

McFalls presented the drafted letter to the members of the Washington State Congressional Delegation addressing the concern of the proposed projects to develop oil export facilities that will significantly increase freight traffic on BNSF rail lines in our region.

Chief Evaluation:

Commissioner DeMarco requested that we add executive session to the December 2015 Board Meeting Agenda to discuss the Fire Chief evaluation. Chairperson Stevens will schedule a time to conduct the formal evaluation with Chief McFalls.

NEW BUSINESS

MFD Resolution 2015B-10 “A Resolution Adopting the 2016 Operating Budget”

Finance Manager Reece reviewed the 2016 operating budget.

Motion: To Adopt the 2016 Operating Budget.
Made By: DeMarco
Seconded By: Sheldon
Action: PASSED unanimously

SCFD 12 Resolution 2015-A5: “A Resolution Authorizing the 2016 Regular Levy”

Finance Manager Reece reviewed the 2016 regular levy.

Motion: Authorize the 2016 Regular Levy
Made By: Sheldon
Seconded By: DeMarco
Action: PASSED unanimously

SCFD 12 Resolution 2015-A6: “A Resolution Authorizing the 2016 EMS Levy”

Finance Manager Reece reviewed the 2016 EMS levy.

Motion: Authorize the 2016 EMS Levy
Made By: Sheldon
Seconded By: DeMarco
Action: PASSED unanimously

SCFD 12 Resolution 2015-A7: “A Resolution Adopting the 2016 Operating Budget and Levy Certification”

Motion: To Adopt the 2016 Operating Budget and Levy Certification
Made By: Sheldon
Seconded By: DeMarco
Action: PASSED unanimously

FD12: Third Amendment to Agreement for Joint Operations of Fire and Emergency Medical Protection Facilities: Marysville Fire District ILA

Motion: To Approve the Third Amendment to Agreement for Joint Operations of Fire and Emergency Medical Protection Facilities: Marysville Fire District ILA
Made By: Sheldon
Seconded By: DeMarco

Action: PASSED unanimously

Agenda Bill: 2016 Administrative Salary Increases

Motion: To Approve the 2016 Administrative Salary Increases Effective
Made By: DeMarco
Seconded By: Wright
Action: PASSED unanimously

Quil Ceda Village Contact Negotiations:

Chief McFalls outlined the proposed QCV contact and the counter offer received from the Tribes. The Board requested that McFalls and the Tribe come to an agreement on which principle they prefer to operate under whether it be cost per call, risk of service across the board, or property value assessment. McFalls will schedule a meeting with the tribe to discuss this question.

CALL ON BOARD MEMBERS

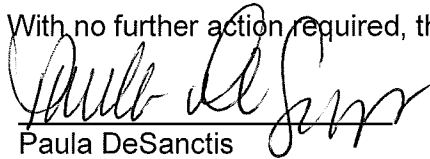
DeMarco – Wished everyone a Happy Thanksgiving.

McFalls – Thanked the Board members for their time and wished everyone a Happy Thanksgiving.

DeSanctis – Congratulated Toyer on his re-election.

ADJOURNMENT

With no further action required, the Board adjourned at 8:40 pm.



Paula DeSanctis
Board Secretary

12/16/15
Date approved

Fire Prevention Report

December 16, 2015

- The total fire loss for 2015:
 - There were 22 fire incidents investigated thus far in 2015, with \$13 million in assessed value and over \$1.7 million in fire loss.
- We are planning emergency management training for 2016. Snohomish County DEM will conduct this training for us as we continue to develop our plans with the city.
- We are planning our spring CERT class and it should start in late February.
- We delivered Santa with a special helper at the Marysville Parade of Lights at the beginning of the month.
- BC Matsumura provided CPR and First Aid training to the employees of the Quil Ceda Village. We will be conducting additional training for the Village as well. We will also be starting classes in Marysville after the first of year. The classes will be held at Station 66 on one Saturday.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	0	311
Elementary Age (K-5)	0	979
Station Tours	1	225
Smoke Alarm Installations	0	20
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	12
Public Events	0	3530

Marysville Fire District 2015 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	2	0	0	2	0	0	0	\$ 1,018,228.00	\$ 421,847.00
February	2	0	0	2	1	0	0	1	\$ 343,235.00	\$ 38,824.00
March	1	0	1	0	1	0	0	0	\$ 350,000.00	\$ 350,000.00
April	0	0	0	0	0	0	0	0	\$ -	\$ -
May	2	2	0	0	2	0	0	0	\$ 436,400.00	\$ 36,299.00
June	6	0	3	3	3	0	2	1	\$ 348,600.00	\$ 192,200.00
July	3	3	0	0	3	0	0	0	\$ 786,500.00	\$ 120,000.00
August	1	1	0	0	1	0	0	0	\$ 8,235,100.00	\$ 40,000.00
September	2	0	0	2	2	0	0	0	\$ 738,180.00	\$ 347,642.00
October	0	0	0	0	0	0	0	0	\$ -	\$ -
November	3	2	0	1	3	0	0	0	\$ 768,476.00	\$ 185,900.00
December										
Totals	22	10	4	8	18	0	2	2	\$ 13,024,719.00	\$ 1,732,712.00

