

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**August 17, 2016**

***CALL TO ORDER/FLAG SALUTE***

Chairperson Stevens called the meeting to order and led the flag salute at 7:02 pm.

**The following were in attendance:**

**Board of Directors:**

Michael Stevens	Gary Bontrager
Rob Toyer	Marilyn Sheldon
Donna Wright	Pat Cook

**Staff Members:**

Martin McFalls, Fire Chief  
Tom Maloney, Fire Marshal  
Darryl Neuhoff, Deputy Chief  
Paula DeSanctis, Secretary

**Guests:**

Grant Weed, District Attorney

***PRESENTATION / AUDIENCE PARTICIPATION***

Marysville resident, Terry Nies stated that he was here tonight in support for the RFA formation. He expressed that this RFA needs to happen so the citizens of Marysville continue to get the level of service they deserve. Mr. Nies asked the District 12 Commissioners to come to a conclusion quickly and move forward. Mr. Nies stated that the citizens are willing to help and support the Commissioners in any way.

***MFD CONSENT AGENDA***

- A. Approve minutes of July 26, 2016, special meeting
- B. Approval of August Claims and Payroll:
  - i. MFD Expense Fund \$ 202,080.34
  - ii. MFD Payroll (excluding benefits) \$ 886,885.45
  - iii. MFD Apparatus Fund \$ 13,778.67

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Wright  
**Seconded By:** Toyer  
**Action:** PASSED unanimously

***SCFD #12 Consent Agenda***

- A. Approval of August May Claims:
  - I. SCFD #12 Expense Fund \$ 3,172.96

**Motion:** To approve the SCFD #12 Consent Agenda  
**Made By:** Sheldon  
**Seconded By:** Cook  
**Action:** PASSED unanimously

### **INFORMATION ITEMS**

#### **Communications:**

##### **Chief McFalls reminded the Board of the following:**

We will be observing and conducting the 9/11 Memorial Program Sunday, 9/11/2016. Presentations will start at 8:30am. There will be a breakfast to follow at Station 62. Also, the same day, BC Taylor will be singing the National Anthem at the Seahawks opening game with 35 firefighters wearing class A's holding the American flag during the opening ceremony.

Service Awards BBQ, Wednesday, September 21, 2016, 6pm Board Meeting at 7pm. McFalls shared that we will have 19 members receiving service awards totaling over 300 years of service. There will be some additional awards presented and special guests in attendance.

2017 Budget Workshop – Friday, October 7, 2016, 9am-4pm at Station 66. McFalls shared that Gloria and Sandy from the city have accepted our invitation to attend and will be working together with Finance Manager Chelsie McInnis on a unified financial presentation.

#### **SNOPAC/SNOCOM Update:**

DC Neuhoff shared that SNOPAC and SNOCOM are continuing to work through their merger.

### **Committee Reports**

EMS Committee: Approval of August EMS accounts recommendations.

<b>Month</b>	<b>Charity</b>	<b>Collections</b>	<b>Bankruptcy</b>
August	1,869.40	18,378.06	0.00

**Motion:** To approve the August ambulance recommendations.  
**Made By:** Toyer  
**Seconded By:** Sheldon  
**Action:** PASSED unanimously

**Planning Committee:** The next Planning Committee Meeting is scheduled for September 23, 2016, 9am at Station 62.

**Personnel Committee:** Has not met.

### **STAFF BUSINESS**

**Operations Report:** Chief McFalls reported that we had 1,163 calls in July, 24 less than July of 2015. We are on track for having 13,000 plus calls for the year. The crews have been very busy with back to back calls. Our response times are within the acceptable time frame.



ALS and BLS continue to be 85% of our call volume. We still have several members out on long term leave with injuries or illness. McFalls stated that we have three members currently at North Bend. Graduation will be October 28, 2016, and will be back on the line by November 1, 2016.

**Overtime Report:**

<b>July 2016</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Captain Shifts</b>	<b>Paramedic Shifts</b>	<b>Firefighter Shifts</b>	<b>Sick Leave Used</b>
Full-time	\$ 55,890.76	984.50	8.00	9.00	9.00	586.50
Part time	\$ 798.00	38.00				
<b>Month Total</b>	<b>\$ 56,688.76</b>	<b>1,022.50</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>586.50</b>
YTD Totals	\$ 473,241.92	8,273.00	58.00	58.00	63.00	4,746.00

**For July, the F/T overtime was \$ 55,890.97 and the P/T overtime was \$ 798.00.**

**Fire Prevention Report:** Fire Marshal Tom Maloney stated the fire report was in the Board packets and had nothing further to report.

**Local 3219 Union Report:** Chad Hale reported that President Jason Tucker was at a conference in Nevada. Hale stated that the Union is in favor of the RFA and feel very strongly with the results of studies performed that the RFA is the best model to provide service to our citizens. Hale thanked the District 12 Commissioners for considering the RFA and extension of the ILA. Hale expressed that all Union representative are willing and available to meet and discuss the topic. Commissioner Bontrager replied that he would like to see Union representation at the upcoming RFA meetings to bring information back to the firefighters to prevent any miscommunication or false information which tends to bring down moral. Commissioner Cook stated that he would like to extend the same invitation to the Arlington Union.

**OLD BUSINESS**

**Locution System Station Alerting:** DC Neuhoff reported that he has sent all information requested for a bid on a new alerting system at each station. Neuhoff will follow up and ask for a time frame for when to expect a bid.

**ESO Software:** DC Neuhoff stated we are moving forward with the new ESO Software. He is in the process of negotiating the conversion of FDM and New World information.

**ILA Update:** Chief McFalls reported on the Training Consortium ILA. Everett has not submitted the draft ILA to their legal department. MFD District Attorney Grant Weed has reviewed and distributed a red line draft to all Boardmembers. Weed states that there are a small handful of issues that need attention. Once final, Weed will meet with the Boardmembers to walk through the entire ILA. McFalls stated that Arlington's Fire Chief, Bruce Stedman, has been invited to attend all future Training Consortium meetings. Chief McFalls would like to see everything in place by January 1, 2017. Commissioner Bontrager is in full support of a local training consortium. He feels the state financing has fallen short on funding current training facilities. Bontrager stated he is joining the Sno-Isle Fire Commissioners in looking for outside funding.

**Fire Engine Bid:** DC Neuhoff reported that the specifications for the new fire engine are complete. The insurer has reviewed the language and is now with Attorney Grant Weed for approval. Once approved we will advertise and solicit bids.

### **NEW BUSINESS**

No new business

### **CALL ON BOARD MEMBERS**

**Sheldon** – Expressed that she is excited to see the RFA move forward.

**Bontrager** – Thanked the Union for their support. Reported that they will be addressing some very important issues at the 2017 Budget Workshop. One being the importance of Fire Prevention and how it effects every level of the organization. Second, adding fulltime personnel. Bontrager and Stevens have been in discussions with Chief McFalls as to how many more fulltime employees are needed for 2017. It is the Board's goal to address the issue the first part of 2017 and have new crew members on the line as soon as possible.

**Wright** – Worked the booth at the 3<sup>rd</sup> Street Fair. Stated they had a lot of kids and families visit. The public was thankful for the fire prevention and safety information that was provided.

**Stevens** – Asked the Union members if they had a date for the retiree recognition/awards celebration. Union members confirmed the date as November 12, 2016, at the Opera House. Stevens expressed that he feels good about where we are and that we are moving forward.

**Cook** – Thanked the Union for their strong support that help move us forward towards an RFA.

**Neuhoff** – Expressed that he is proud to be a part of where the Marysville Fire District came from and is excited to see where it is headed, to be a part of the future RFA and the ability to provide more services to our residents.

**McFalls** – Again invited the Board Members to attend next month's Service Awards BBQ. Reported that Brandon Bates has been appointed the Interim Fire Chief for District 21.

**DeSanctis** – Stated that the WFCMA Conference and Snure Seminar agendas were emailed out to all Board Members. DeSanctis asked that everyone please confirm if they will be attending.

### **EXECUTIVE SESSION**

Chairperson Stevens called for a ten-minute executive session at 7:37pm to consider the minimum price at which real estate will be offered for sale pursuant RCW 42.30.110(c) returning at 7:47pm.

### **RECONVENE**

The Open Public Meeting reconvened at 7:48pm.

### **ADJOURNMENT**

With no further action required, the Board adjourned at 7:50 pm.



Paula DeSanctis  
Board Secretary

9/21/16  
Date approved

## Fire Prevention Report

August 17, 2016

- The total fire loss for 2016:
  - There were 14 fire incidents investigated so far in 2016, with \$3.4 million in assessed value and over \$1 million in fire loss.
- We participated in National Night Out in partnership with City. This year there were three locations and smaller groups. This was a great way to spend more time working with our community by providing a personable approach.
- We continue to see an above average plan review schedule and increased construction inspections.
- We will be hosting an inspection class in September that is sponsored by ICC and Washington State Association of Fire Marshals.

### Public Education

**Number of Public Education Attendees**

<b>Program</b>	<b>Current Month</b>	<b>Year to date</b>
Preschool Program	0	381
Elementary Age (K-5)	0	795
Station Tours	0	43
Smoke Alarm Installations	0	83
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	500	3500

Marysville Fire District 2016 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	2	0	1	0	\$ 590,799.00	\$ 380,441.00
February	0	0	0	0	0	0	0	0	\$ 0	\$ 0
March	1	1	0	0	1	0	0	0	\$ 249,977.00	\$ 52,675.00
April	1	1	0	0	1	0	0	0	\$ 163,400.00	\$ 40,000.00
May	1	1	0	0	1	0	0	0	\$ 269,800.00	\$ 100,000.00
June	4	1	0	3	1	1	1	1	\$ 1,453,998.00	\$ 361,500.00
July	4	1	0	3	0	0	0	0	\$ 709,194.00	\$ 122,971.00
August									\$	\$
September									\$	\$
October									\$	\$
November									\$	\$
December									\$	\$
<b>Totals</b>	<b>14</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>6</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>\$ 3,437,168.00</b>	<b>\$ 1,057,587.00</b>

