

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
September 21, 2016**

CALL TO ORDER/FLAG SALUTE

Vice Chairperson Bontrager called the meeting to order and led the flag salute at 7:28 pm following the Service Awards presentations.

The following were in attendance:

Board of Directors:

Gary Bontrager
Marilyn Sheldon
Donna Wright
Pat Cook

Staff Members:

Martin McFalls, Fire Chief
Tom Maloney, Fire Marshal
Darryl Neuhoff, Deputy Chief
Paula DeSanctis, Secretary

Guests:

Grant Weed, District Attorney

PRESENTATIONS / SERVICE AWARDS

Service Awards were presented prior to the regular board meeting, please see attached.

Vice Chairperson Bontrager excused Board member Stevens and Board member Toyer from the September 21, 2016 regular board meeting.

MFD CONSENT AGENDA

- A. Approve minutes of August 17, 2016, regular meeting
- B. Approval of September Claims and Payroll:
 - i. MFD Expense Fund \$ 178,628.91
 - ii. MFD Payroll (excluding benefits) \$ 899,577.67
 - iii. MFD Apparatus Fund \$ 3,676.20

Motion: To approve the MFD Consent Agenda
Made By: Wright
Seconded By: Sheldon
Action: PASSED unanimously

SCFD #12 Consent Agenda

- A. Approve minutes of the August 17, 2016, special meeting
- B. Approve minutes of the August 24, 2016, special meeting
- C. Approval of September Claims:
 - I. SCFD #12 Expense Fund \$ 3,433.75

PD

Motion: To approve the SCFD #12 Consent Agenda
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications:

- Chief McFalls shared an email he received from the Assistant State Auditor, Lingyun Zhou, expressing her appreciation of the admin staff's helpfulness. She gave special recognition to Finance Manger Chelsie McInnis for her dedication in fulfilling her role as the liaison for the current audit.
- Chief McFalls stated he has been in communication with Chief Strotz from District 19. McFalls shared that District 19 was reaching out because they have been in discussions with Arlington for paramedic services.
- North County sent a letter expressing interest in joining the RFA formation. Commissioner Bontrager expressed that the three agencies, Marysville, District 12, and Arlington should all take part in responding to the letter.
- Chief McFalls shared that he received an email from Nina Reece inquiring about next years' service contract in light of the current RFA talks.

Committee Reports

EMS Committee: Approval of September EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
September	5,867.07	41,567.77	0.00

Motion: To approve the September ambulance recommendations.
Made By: Wright
Seconded By: Cook
Action: PASSED unanimously

Planning Committee: The next Planning Committee Meeting is scheduled for September 23, 2016, 9am at Station 62.

Personnel Committee: Has not met.

STAFF BUSINESS

Operations Report: Chief Cole reported that our response times in August were normal. We had 1,212 calls in August, slightly over August 2015. Cole shared that we completed Active Shooter training and will further our training next year with Marysville Police. We will soon begin another recruit class with interviews to take place in October. Brien Gronemyer has started paramedic school at Harborview. Our three members at North Bend will be graduating October 28, 2016. Cole shared that he has been working towards moving to electronic timesheets.

Overtime Report:

August 2016	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 70,769.24	1,244.00	11.00	7.00	16.00	671.00
Part time	\$ 336.00	16.00				
Month Total	\$ 71,105.24	1,260.00	11.00	7.00	16.00	671.00
YTD Totals	\$ 544,347.16	9,533.00	69.00	65.00	79.00	5,417.00

For August, the F/T overtime was \$70,769.24 and the P/T overtime was \$336.00.

Fire Prevention Report: DC Maloney thanked Board member Wright for helping out at Touch-a-Truck. Maloney shared that we gave away 650+ helmets and fire prevention information to visitors at this year's Touch-a-Truck event. Maloney reported that the Fire Prevention Department has started working towards electronic inspection and plan reviews. Maloney informed the Board that he will be requesting a PIO position at the upcoming 2017 Budget Workshop. Maloney shared that the new cert class has started with 19 participants.

Local 3219 Union Report: FF Longspaugh expressed how moving it was to be a part of the 9/11 ceremony at the Seahawks game. Local 3219 President Jason Tucker agreed and thanked everyone who was a part of the 9/11 ceremony here in Marysville. Tucker shared that negotiations are underway and going well.

OLD BUSINESS

Locution System Station Alerting: DC Neuhoff reported that he is still waiting for a bid on the Locution Alerting system.

ESO Software: Dc Neuhoff stated that we are moving forward in the process.

ILA Update:

- **Training Consortium** - Chief McFalls shared that many departments attended the last Training Consortium Meeting. Attorney Grant Weed has reviewed the draft ILA and feels it is a solid agreement with minor changes needed.
- **City/District 12** - Chief McFalls stated that the Council has a draft letter that will be sent to District 12 in regards to extending the current ILA.

Fire Engine Bid: DC Neuhoff shared that the request for bids has been advertised. Once bids are received they will be reviewed and brought to the Board.

NEW BUSINESS

Special EMS Program: DC Cole shared the new Special EMS Agreement that will be used when Marysville Fire District provides standby emergency medical services at special events or community programs. Attorney Grant Weed stated that this is a great Risk Management tool so there is no misunderstanding of expected services.

RECESS

Vice Chairperson Bontrager called for a five-minute recess at 8:25 pm to return at 8:30 pm.

RECONVENE

The Open Public Meeting reconvened at 8:30 pm

EXECUTIVE SESSION

Vice Chairperson Bontrager called for a ten-minute executive session at 8:30 pm to consider the minimum price at which real estate will be offered for sale pursuant RCW 42.30.110(c) to return at 8:40 pm.

RECONVENE

The Open Public Meeting reconvened at 8:40 pm.

CALL ON BOARD MEMBERS

Sheldon – Thanked Chelsie for the great job she always does, she is such a blessing. Wished everyone going through surgeries good luck. Congratulations to all award recipients. We have such a strong dedicated crew honoring 336 years of service tonight.

Bontrager – Thank you to everyone for their participation tonight.

Wright – Confirmed the date and time of the 2017 Budget Workshop for October 7, 2016, from 9am to 4pm at Station 66. Expressed it was nice to see our representation at the 9/11 Seahawk opener. Enjoyed helping out at this year’s Touch-a-Truck and to see it well attended.

Cook – Thanked everyone for a great evening. It is always nice to see so many members being recognized.


Weed – As we go through the RFA Formation process, it is important to be mindful of the variety of our current agreements that come up for renewal. Be sure to add language to include future RFA formation. Weed shared that he attended a national healthcare conference which was very informative.

McFalls – Thanked everyone for their hard work on tonight’s service awards banquet. Informed everyone that he will be having shoulder surgery in the morning. He will be out of the office next week but always available.

DeSanctis – Nothing more to report.

ADJOURNMENT

With no further action required, the Board adjourned at 9 pm.



Paula DeSanctis
Board Secretary

10-19-16

Date approved

**MARYSVILLE FIRE DISTRICT
PRESENTATIONS AND SERVICE AWARDS
September 21, 2016**

PRESENTATION / SERVICE AWARDS

Chief McFalls welcomed and thanked everyone for coming out this evening. He gave a special thank you to Kelsey Fox, Joyce Savage, and Paula DeSanctis for organizing and setting up this event. He thanked the Station 62 Crew, Darren Green, Jason Huizenga, and Tim Gunn for their help in the set up and clean up for the event. He thanked Tom Maloney and Russell Colmore for running the grills for tonight's dinner.

Chief McFalls asked the Marysville Fire District Board of Directors, visiting City Officials, visiting Lake Stevens Chiefs, and visiting SNOPAC 911 Operations Managers to join him in forming a congratulatory line for all tonight's recipients.

Chief McFalls recognized and congratulated recent retiree Kelvin "Kelley" Smith on 31 years of service with the Marysville Fire District.

Chief McFalls presented service awards to the following Honorees:

5 Years: Not Present: Ryan Hopp and Patrick Ryan

10 Years: Sandra Elvrom, Joseph Ballif, Mark Cook, Chad Crandall, Michael Lewis, and Shayne Pierce; **Not Present:** Ryan Hardwick and Patrick Woolcock

15 Years: Daniel Allen; **Not Present:** Kevin Schroder

20 Years: Matthew Campbell and Krista Longspaugh

25 Years: Darren Green, Dan Schwartz, and Craig Walbridge

30 Years: Don Pederson and Joyce Savage

Chief McFalls also awarded several individuals with Phoenix Awards. McFalls recalled the events of the morning of May 15, 2016. SNOPAC dispatcher Kate Dotson answered a 911 call and calmly instructed the frantic woman on the other end of the line to begin CPR while Kate dispatched Aid 66, Medic 82, and Engine 82 to the location. Once on scene the crews took over and worked for thirty minutes to regain a pulse. Chief McFalls shared that he was happy to report that the patient from that day survived and he and his wife are here with us tonight to help us honor everyone involved in their heroic efforts to save a life.

Chief McFalls presented the following with Phoenix Awards:

SNOPAC Dispatcher Kate Dotson

Medic 82 Paramedic Brandon Mauer and Paramedic Eric Jones

Engine 82 Captain/Paramedic Keith Terry and Firefighter Josh Duncan

Aid 66 Captain Basil Bailey, Firefighter Josh Olsen, and Firefighter Chad Solbakken

Chief McFalls again thanked everyone for coming and invited everyone to stay and have cake while the Marysville Board of Directors retreat to the training room to conduct the regular board meeting.