

MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
Special Meeting – Budget Workshop #2
November 1, 2016

Chairperson Stevens called the meeting to order at 4:09 pm.

The following were in attendance:

Board of Directors:

Gary Bontrager	Rob Toyer
Pat Cook	Michael Stevens
Marilyn Sheldon	

Staff Members:

Martin McFalls, Chief	Chelsie McInnis, Finance Manager
Jeff Cole, DC	Joyce Savage, Human Resources Manager
Tom Maloney, DC	Paula DeSanctis, Board Secretary
Darryl Neuhoff, DC	

2017 PRELIMINARY BUDGET

Finance manager McInnis reviewed the 2017 Property taxes and a summary of changes to the 2017 Budget Proposals which included both revenue estimates and expenditure requests.

Fire District 12 Levy Certification: The District 12 Commissioners approved a 1% increase plus new construction and refunds for a combined levy rate of \$1.57.

2017 MFD Funding –ILA Formula: It was agreed that the City of Marysville would match the District 12 levy rate of \$1.57. The percentages for assessed value and funding for both agencies are as follows:

AV % FD/City	22% / 78%
Funding % FD/City	22% / 78%

MFD Budget Updates: The revenue estimates remain unchanged from the original budget presentation. The Board approved the following budget proposal updates to the MFD Expense:

- Removed the Rescue Swimmer Program
- Added SNOPAC Locution Install
- Reduce Station 61 maintenance and repair
- Remove brush tank request

With these updates the MFD Expense fund budget is \$18,353,501, a net variance of (\$4,550) from the original presentation.

Overtime Analysis: Chief Cole presented a requested overtime analysis identifying possible factors influencing the increasing overtime expenses, ways to reduce current overtime expenditures, and future overtime liabilities.

Chief Cole shared a historical overtime expenditures report showing the increase over the years. The report shows that in that time period our staff levels increased by two each year. We had an increase of sick, family medical, Labor and Industry leave, and vacation hours used. It also showed

the increasing number of unfilled part-time staff shifts. The noted changes in the District over the reported time period were: (1) A 2011-2013 temporary reduction in Special Operations Continuing Education, (2) The 2013 implementation of the Affordable Care Act, and (3) The 2016 conversion to a 4 Platoon Schedule.

Chief Cole presented an overtime breakdown for the first half of 2016 which was used to identify ways to reduce current and future overtime. The suggested changes were to the part-time recruit academy training, live fire training, BLS run review and use of the go-to-meeting option. Other areas to review were continuing education in hazardous materials, technical rescue, and paramedic training. Chief Cole stated he is implementing procedures for overtime approval and the use of electronic time sheets.

Chief Cole reported that the request for three new full-time employees would allow for 21 full-time employees per shift with 2 floating MSO's. Cole stated that with our call volumes continually increasing at a substantial rate every year, adding three new full-time employees will not fix the overtime issue. It was the decision of the Planning Committee to wait on hiring the original six they were planning, pending RFA formation outcome.

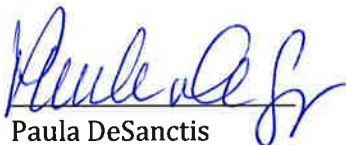
Commissioner Bontrager expressed his concern that the District has been running in the red for years depleting our reserves. He discussed the necessity for a sustainably funded 2018 ILA.

Board member Toyer asked about the Quil Ceda Village Contract listed on the expense summary. Chief McFalls stated that he is in current negotiations with the Tulalip Tribes on a new contract.

The Budget Hearing and adoption will be held on November 16, 2016, at 7 pm at Station 62 at the beginning of the regularly scheduled monthly board meeting.

ADJOURNMENT

With no further action required, the Board adjourned at 5:40 pm.


Paula DeSanctis
Board Secretary

11/17/16
Date approved