

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Special Meeting November 17, 2016

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order and led the flag salute at 7:40 pm.

The following were in attendance:

Board of Directors:

Michael Stevens	Pat Cook
Marilyn Sheldon	Gary Bontrager

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney
Darryl Neuhoff, Deputy Chief
Tom Maloney, Deputy Chief

AUDIENCE PARTICIPATION/PRESENTATIONS:

MFD CONSENT AGENDA

- A. Excuse Boardmember Wright and Toyer from the November 17, 2016, special meeting
- B. Approve minutes of October 19, 2016, regular meeting
- C. Approve minutes of the October 31, 2016, special meeting – SAO Exit Conference
- D. Approve minutes of the November 1, 2016, Special meeting – Budget Workshop
- E. Approval of November Claims and Payroll:
 - i. MFD Expense Fund \$ 419,681.73
 - ii. MFD Payroll (excluding benefits) \$ 875,078.42
 - iii. MFD Apparatus Fund \$ 0.00

Motion: To approve the MFD Consent Agenda
Made By: Bontrager
Seconded By: Sheldon
Action: PASSED unanimously

SCFD #12 Consent Agenda

- A. Approval of November Claims:
 - I. SCFD #12 Expense Fund \$ 2,419.46

Motion: To approve the SCFD #12 Consent Agenda
Made By: Cook
Seconded By: Sheldon
Action: PASSED unanimously

PD

PUBLIC HEARING

Consider Resolution(s) for Marysville Fire District and Snohomish County Fire District No. 12 related to the Adoption of Budget(s), for the year 2017, setting forth in Summary Form the totals of Estimated Revenues and Appropriations for each separate fund.

Finance Manager McInnis reviewed the following resolutions:

- MFD-2016B-2 "A Resolution Adopting the 2017 Operating Budget"
- FD12- 2016A-3 "A Resolution Authorizing the 2017 Regular Levy"
- FD12- 2016A-4 "A Resolution Authorizing the 2017 Regular Levy Substantial Need"
- FD12- 2016A-5 "A Resolution Authorizing the EMS Levy"
- FD12- 2016A-6 "A Resolution Authorizing the 2017 EMS Levy Substantial Need"
- FD12- 2016A-7 "A Resolution Adopting the 2017 Operating Budget and Levy Certification"

McInnis explained that she prepared two separate District 12 2017 Operating Budgets. The first is exactly as discussed and approved at the Budget Workshop with the purchase of one fire engine. The second includes the purchase of two fire engines. McInnis stated that DC Neuhoff will give more detail under Old Business discussions.

Chairperson Stevens solicited public comments with none given.

INFORMATION ITEMS

Communications: Nothing to report.

Committee Reports

EMS Committee: Approval of November EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
November	3,242.80	20,082.71	0.00

Motion: To approve the November ambulance recommendations.
Made By: Sheldon
Seconded By: Bontrager
Action: PASSED unanimously

Planning Committee: The next Planning Committee Meeting is scheduled for January 13, 2017, 9 am at Station 62.

Personnel Committee: The Personnel Committee set a tentative date of January 4, 2017, 7:30 am at the Administration Office for entry level interviews.

STAFF BUSINESS

Operations Report: Chief Cole reported that we had an increase of 133 calls over last month. Our response times were in the normal range. Cole shared that we hosted a three-day Blue Card Incident Command class. He congratulated BC Soper, Captain Walbridge, Captain Pester, Captain Campbell, and Captain Bailey on getting certified. Cole also congratulated BC Swobody in becoming a Blue Card trainer.

Overtime Report:

October 2016	Dollars	Total Hours	Captain Shifts	Paramedic Shifts	Firefighter Shifts	Sick Leave Used
Full-time	\$ 47,004.41	1,023.50	3.00	8.00	10.00	882.00
Part time	\$ 255.00	12.00				
Month Total	\$ 47,259.41	1,035.50	3.00	8.00	10.00	882.00
YTD Totals	\$ 659,922.57	11,790.00	77.00	84.00	102.00	7,345.50

For October, the F/T overtime was \$ 47,004.41 and the P/T overtime was \$ 255.00.

Fire Prevention Report: Fire Marshal Maloney stated he had nothing more to report. All information was included in packets. Maloney thanked the Boardmembers for approving his out of state travel for the annual Fire Chiefs Conference.

Local 3219 Union Report: Union President Jason Tucker shared that the retirement party last weekend was well attended and received a lot of positive feedback. Tucker stated they have already reserved the Opera House for next year.

Tucker reminded everyone of the upcoming food drive at the Marysville Safeway on November 29th and 30th and December 1st and 2nd.

OLD BUSINESS

Locution System Station Alerting: DC Neuhoff reported that he is finalizing numbers for the new Locution System.

ESO Software: Neuhoff reported that the contract is signed and he is working on sending over all data for the new records management system.

ILA Update:

- **Training Consortium** – Chief McFalls stated that the draft ILA has been submitted to Brian Snure. Everett's has submitted it to their legal department as well. District 8 will be paying all legal fees.
- **City/District 12** – District 12 is in the process of reviewing the proposed ILA extension for 2017.
- **Fire Engine Bid:** DC Neuhoff reported that since the approval for the purchase of a new fire engine in 2017, our reserve engine suffered a catastrophic mechanical failure while returning from North bend. The engine has over 200k miles and 12,289 hours of running time. Estimated costs to return the unit to service have been obtained, and are consistently in the area of \$40k. With this unit out of service the Marysville Fire District is limited to a single reserve pumper. Neuhoff explained that our 2018 budget includes the purchase of a new apparatus. The awarded bid for the one engine is \$519,809.00. A second purchase at the same time would be \$507,299 for a total of \$1,027,108.00. It is the staff's recommendation that the 2018 budgeted apparatus purchase be moved

forward and purchase two engines off the current bid award. This would include a cost saving of about \$75k.

NEW BUSINESS

MFD-2016B-2 “A Resolution Adopting the 2017 Operating Budget”

Motion: To adopted the 2017 Operating Budget with the option two engines.
Made By: Sheldon
Seconded By: Bontrager
Action: PASSED unanimously

FD12- 2016A-3 “A Resolution Authorizing the 2017 Regular Levy”

Motion: To authorize the 2017 Regular Levy.
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

FD12- 2016A-4 “A Resolution Authorizing the 2017 Regular Levy Substantial Need”

Motion: To authorize the 2017 Regular Levy Substantial Need.
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

FD12- 2016A-5 “A Resolution Authorizing the 2017 EMS Levy”

Motion: To authorize the 2017 EMS Levy.
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

FD12- 2016A-6 “A Resolution Authorizing the 2017 EMS Levy Substantial Need”

Motion: To authorize the 2017 EMS Levy Substantial Need.
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

FD12- 2016A-7 “A Resolution Adopting the 2017 Operating Budget and Levy Certification”

Motion: To adopt the 2017 Operating Budget and Levy Certification.
Made By: Sheldon
Seconded By: Cook
Action: PASSED unanimously

Agenda Bill 2017 Administrative Salary Increases:

Motion: To approve the 2017 Administrative Salary Increases.

Made By: Bontrager

Seconded By: Cook

Action: PASSED unanimously

Agenda Bill 2017 Additional Staffing:

Motion: To approve the 2017 Additional Staffing.

Made By: Cook

Seconded By: Bontrager

Action: PASSED unanimously

Agenda Bill EMS Policies:

Three new EMS policies have been drafted:

1. Declaration of Patient Contact
2. Controlled Substance Policy
3. Blood Bourne Pathogens Policy

Motion: To approve the new EMS Policies.

Made By: Bontrager

Seconded By: Cook

Action: PASSED unanimously

Agenda Bill Surplus of Shop Truck:

The replacement surplus truck is in service and operational. There is no need for the 1989 Chevrolet K2500. The 1989 Chevy pickup is a District 12 asset.

Motion: To approve the Surplus of the 1989 Chevrolet K2500 Shop Truck.

Made By: Bontrager

Seconded By: Sheldon

Action: PASSED unanimously

Quil Ceda Village 2017 Contract Extension:

Chief McFalls reported that he has been negotiating the Quil Ceda Contract extension and is recommending a one-year extension with a 2.3% increase (CPI). Discussion followed by the Boardmembers requesting that Chief McFalls provide Quil Ceda Village and the City of Marysville (city Council and Executive staff) with a professional power point presentation outlining the fire and EMS services that MFD provides and the associated costs.

Attorney Grant Weed explained the drafted 1st amendment to the Agreement with Quil Ceda Village.

- Section 2 states a one-year extension with a 90-day notice of termination with ability to adjust due to RFA formation.
- Section 8 states Quil Ceda Village will pay the District a flat rate of \$511,500.00, a CPI adjustment of 2.3%.
- Section 11 states that the assignment would also need to be accepted by the successor entity.

CALL ON BOARD MEMBERS

Sheldon – Congratulated all who were Blue Card certified. Happy to see we are participating in Suicide prevention, it is important that our crews are comfortable doing what they do day in and day out. She gave all crew members a heartfelt thanks for the jobs they do not just through the holidays but always.

Cook – Thanked the Union for the retirement party. Cook stated it is important to recognize people for their service. Cook also thanked Josh for keeping our fleet running.

Bontrager – Thanked Chelsie for her hard work on the 2017 Budget. Bontrager stated he is very adamant that there has to be change in 2018. Bontrager also thanked Paula for all the work she does for the Board.

Weed – Thanked everyone and was glad to be here this evening.

Cole – Wished everyone a Happy Thanksgiving.

McFalls – Expressed to Jason Tucker that the Union did a nice job on the retirement party. Shared that we have an upcoming a suicide intervention skills training on December 19 and 20, 2016 and Peer Support training class hosted by CODE4 Northwest in January.

Stevens – Shared that the retirement party was very nice and is happy to hear next year is already booked.

ADJOURNMENT

With no further action required, the Board adjourned at 9:10 pm.


Paula DeSanctis
Board Secretary

12/21/16
Date approved

Fire Prevention Report

November 16, 2016

- The total fire loss for 2016:
 - There were 23 fire incidents investigated so far in 2016, with \$4.8 million in assessed value and over \$1.3 million in fire loss.
- We completed the fall CERT program and graduated 16 participants. We had great participation from our members and continue to have a great partnership with the City.
- We will once again be using our campaign of “Keep the Wreath Green” which starts on Thanksgiving Day.
- We participated with the Red Cross on October 22 for smoke alarm event at Kellogg Village Mobile Home Park and they only had 9 homes to install smoke alarms.

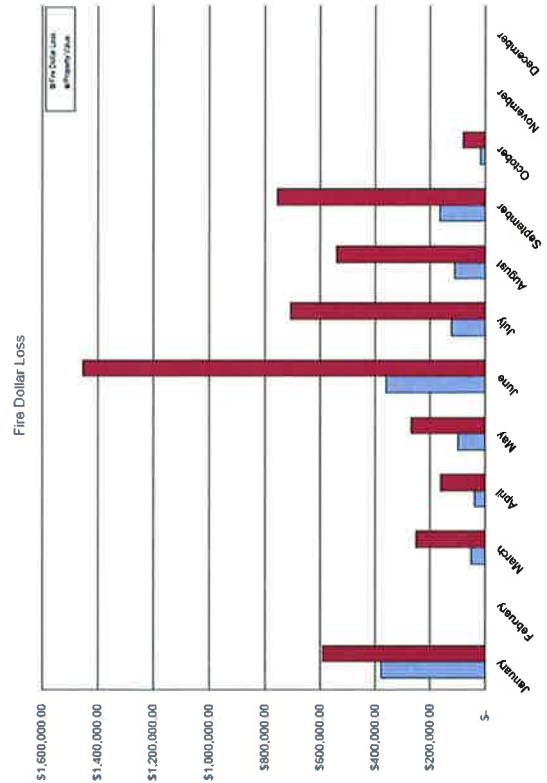
Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	27	428
Elementary Age (K-5)	80	920
Station Tours	0	43
Smoke Alarm Installations	0	83
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	0	4800

Marysville Fire District 2016 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	2	0	1	0	\$ 590,799.00	\$ 380,441.00
February	0	0	0	0	0	0	0	0	\$ 0	\$ 0
March	1	1	0	0	1	0	0	0	\$ 249,977.00	\$ 52,675.00
April	1	1	0	0	1	0	0	0	\$ 163,400.00	\$ 40,000.00
May	1	1	0	0	1	0	0	0	\$ 269,800.00	\$ 100,000.00
June	4	1	0	3	1	1	1	1	\$ 1,453,998.00	\$ 361,500.00
July	4	1	0	3	0	0	0	0	\$ 709,194.00	\$ 122,971.00
August	2	2	0	0	2	0	0	0	\$ 540,583.00	\$ 111,172.00
September	4	1	0	3	3	0	1	0	\$ 755,900.00	\$ 166,300.00
October	3	2	1	0	1	0	1	1	\$ 81,000.00	\$ 18,500.00
November										
December										
Totals	23	12	1	10	12	1	5	2	\$ 4,814,651.00	\$ 1,353,559.00



Marysville Fire District Fire Causes Ending October 31, 2016

