

**MARYSVILLE FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
December 21, 2016**

***CALL TO ORDER/FLAG SALUTE***

Chairperson Stevens called the meeting to order and Commissioner Bontrager led the flag salute at 7:05 pm.

**The following were in attendance:**

**Board of Directors:**

Michael Stevens	Marilyn Sheldon
Donna Wright	Pat Cook
Rob Toyer	Gary Bontrager

**Staff Members:**

Martin McFalls, Fire Chief  
Jeff Cole, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Tom Maloney, Deputy Chief  
Paula DeSanctis, Board Secretary

**Guests:**

Grant Weed, District Attorney  
Peter Altman, Attorney  
Mike Hansen, Realtor

***AUDIENCE PARTICIPATION/PRESENTATIONS:*** None

Chairperson Stevens introduced and welcomed guests Realtor Mike Hansen, Attorney Peter Altman and District Attorney Grant Weed.

***EXECUTIVE SESSION***

Chairperson Stevens called for a 30-minute executive session at 7:07 pm to consider the minimum price at which real estate will be offered for sale or lease pursuant RCW 42.30.110(c) and to discuss and or review the proposals made in the Collective Bargaining proceedings pursuant RCW 42.30.140(4)(b) to return at 7:37 pm.

Chairperson called for a 5-minute extension at 7:37 pm to return at 7:43 pm.

***RECONVENE***

The open public meeting reconvened at 7:43 pm

District 12 Chairperson Bontrager shared that there has been an offer of \$55k to purchase the Sunnyside Property with a \$2k reduction from the listing agents fee. Bontrager also asked that the Commissioners authorize \$6k to survey and prepare the District 12 owned property known as 45 Degree Road for listing.



**Motion:** To accept the proposed \$55k offer to purchase the District 12 owned Sunnyside property with the caveat that the listing agent will reduce the listing fee by \$2k and with the understanding that the property is sold as is and the buyer is to assume all mitigation regarding the property.

**Made By:** Cook  
**Seconded By:** Sheldon  
**Action:** PASSED unanimously

**Motion:** To authorize \$6k for the surveying and preparation of the District 12 owned property known as 45 Degree Road for listing.

**Made By:** Sheldon  
**Seconded By:** Cook  
**Action:** PASSED unanimously

After discussion in executive session the Board agreed to authorize the negotiated Collective Bargaining Agreements.

**Motion:** To authorize the 2017-2019 Firefighter Collective Bargaining Agreement.

**Made By:** Cook  
**Seconded By:** Sheldon  
**Action:** PASSED unanimously

**Motion:** To authorize the 2017-2019 Battalion Chief Collective Bargaining Agreement.

**Made By:** Sheldon  
**Seconded By:** Cook  
**Action:** PASSED unanimously

### ***MFD CONSENT AGENDA***

A. Approve minutes of November 17, 2016, special meeting-regular business

B. Approval of December Claims and Payroll:

i. MFD Expense Fund	\$ 224,006.23
ii. MFD Payroll (excluding benefits)	\$ 893,932.31
iii. MFD Apparatus Fund	\$ 755.50

Board member Bontrager asked for clarification of the \$755.50 apparatus fund amount. Board Secretary DeSanctis reviewed the payment voucher and invoice explaining that the \$755.50 was the purchase amount for the shop service truck backup camera.

**Motion:** To approve the MFD Consent Agenda  
**Made By:** Toyer  
**Seconded By:** Sheldon  
**Action:** PASSED unanimously

### ***SCFD #12 Consent Agenda***

A. Approve minutes of the November 17, 2016, special meeting

B. Approve minutes of the November 30, 2016, special meeting

C. Approval of December Claims:

I. SCFD #12 Expense Fund	\$ 2,169.75
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**Motion:** To approve the SCFD #12 Consent Agenda  
**Made By:** Sheldon  
**Seconded By:** Cook  
**Action:** PASSED unanimously

**INFORMATION ITEMS**

**Communications:** Chief McFalls shared he has arranged for Board Training through WCIA on January 18, 2017, 5 pm at Station 62 before the January Regular Board Meeting for all who are available to attend.

Chief McFalls shared that MFD co-hosted a very successful ASIST Workshop last week. We had 32 participants, eight from Marysville Police, ten from Marysville Fire, and others from surrounding agencies. McFalls shared that several MFD and Seattle Fire members traveled to offer peer support to Mount Vernon and Camano Island after their recent tragic events.

**COMMITTEE REPORTS**

EMS Committee: Approval of December EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
December	1,628.69	20,110.72	128.48

**Motion:** To approve the December ambulance recommendations.  
**Made By:** Wright  
**Seconded By:** Cook  
**Action:** PASSED unanimously

**Planning Committee:** The next Planning Committee Meeting is scheduled for January 13, 2017, 9 am at Station 62.

**Personnel Committee:** The Personnel Committee will conduct five entry level firefighter interviews on January 4, 2017, 7:30 am at the Administration Office.

**STAFF BUSINESS**

**Operations Report:** Chief Cole stated that our call volume was down 148 calls from this month last year. After researching, Cole found that last year we had a significant wind storm that boosted last year's calls. Our response times were in the normal range. Cole gave recognition and congratulations to Mark Cook and Steve Neyens for earning their Blue Card certification. Cole informed the Board that he and payroll clerk Sandra Elvrom have been working on preparing electronic time sheets. They should be ready for training crew members in January. Cole thanked the Board for approving the ESO fire software, it is amazing how much easier it is to use.

**Overtime Report:**

<b>November 2016</b>	<b>Dollars</b>	<b>Total Hours</b>	<b>Captain Shifts</b>	<b>Paramedic Shifts</b>	<b>Firefighter Shifts</b>	<b>Sick Leave Used</b>
Full-time	\$ 65,683.69	1,147.00	8.00	7.00	15.00	1,300.50
Part time	\$ 168.00	8.00				
<b>Month Total</b>	<b>\$ 65,851.69</b>	<b>1,155.00</b>	<b>8.00</b>	<b>7.00</b>	<b>15.00</b>	<b>1,300.50</b>
YTD Totals	\$ 725,774.26	12,945.00	85.00	91.00	117.00	8,646.00

**For November, the F/T overtime was \$65,683.69 and the P/T overtime was \$168.00.**

**Fire Prevention Report:** Fire Marshal Maloney reported on the following:

- It has been a busy month for fires, one being a kitchen fire at Boston's Restaurant.
- Our wreaths hanging outside each station reflect the number of fires in our District and seven Firefighter deaths across the country since Thanksgiving.
- The Marysville Toy Store had another successful year, serving over 1,100 families.
- The new washer extractor we acquired through a FEMA Grant has been installed at Station 62. The old one has been moved to Station 66.
- The Fire Marshal's Office has been working with Master Builders to resolve water issues (Fire Flow) for a new development.
- We received eleven applications for the advertised PIO position. Six of the eleven were interviewed. A contingent offer was made to the top candidate.
- Fire Marshal Maloney and Chief McFalls both volunteered at the Tour of Lights at Cedar Crest Golf Course.

**Local 3219 Union Report:** Chief McFalls stated that Local 3219 President Jason Tucker had nothing to report. He stated that Tyler Dormaier will be reporting on the Coats for Kids event at a later time.

**OLD BUSINESS**

**Locution System Station Alerting:** DC Neuhoff reported that a purchase order has been sent. We are waiting for the equipment to be delivered and installed.

**ESO Software:** DC Neuhoff agreed with DC Coles earlier statement that the ESO Software is working great. Neuhoff stated we still have existing data in FDM to be input into ESO.

**ILA Update:**

- **Training Consortium** – Chief McFalls presented a simplified ILA representing three departments with the training officer to start January 1, 2017. Attorney Grant Weed stated this a two-year agreement with a one-year renewal option. All parties are to provide their own insurance and any property donated will be returned to the donating agency.

**Motion:** To authorize Chief McFalls to sign the Training Consortium ILA  
**Made By:** Cook  
**Seconded By:** Sheldon  
**Action:** PASSED unanimously

- **Quil Ceda Village Agreement** – Chief McFalls stated that the Quil Ceda Village Lawyer has made a few minor amendments to the previously approved QCV Agreement. District Attorney Grant Weed stated that the amendments were minor house cleaning changes only.

**Motion:** To approve the amended Quil Ceda Village Agreement.  
**Made By:** Bontrager  
**Seconded By:** Cook  
**Action:** PASSED unanimously

**Fire Engine Bid:** DC Neuhoff stated he would like to follow up on the email sent following the November Board Meeting stating that the amount the Board approved for the two new fire engines did not include sales tax. Neuhoff is asking the Board to approve an addition \$72k to cover the sales tax on the purchase of two new fire engines.

**Motion:** To approve \$72k for the sales tax on the purchase of two new fire engines.  
**Made By:** Bontrager  
**Seconded By:** Cook  
**Action:** PASSED unanimously

### ***NEW BUSINESS***

#### **FD12- 2016A-8 “A Resolution Declaring Surplus and Authorizing the Sale of (1) 1989 Chevrolet K2500”**

**Motion:** To declare and authorize the sale of (1) 1989 Chevrolet K2500.  
**Made By:** Sheldon  
**Seconded By:** Cook  
**Action:** PASSED unanimously

#### **Appoint 2017 Board Assignments/ 2017 Committee Assignments**

**MFD Chair:** Pat Cook  
**MFD Vice Chair:** Michael Stevens

**FD12 Chair:** Gary Bontrager  
**FD12 Vice Chair:** Marilyn Sheldon

**EMS Committee:** Rob Toyer, Donna Wright, Marilyn Sheldon

**Personnel Committee:** Michael Stevens, Donna Wright, Pat Cook

**Planning Committee:** Gary Bontrager, Rob Toyer, Michael Stevens

### ***EXECUTIVE SESSION***

Chairperson Stevens called for a 30-minute executive session at 8:55 pm to discuss the performance of a public employee pursuant RCW 42.30.110(g) to return at 9:25 pm.

Chairperson Stevens called for a ten-minute extension at 9:25 pm to return at 9:35 pm.

## **RECONVENE**

The open public meeting reconvened at 9:35 pm.

Board members discussed the Quil Ceda Village Agreement presentation that was previously requested. It was decided that the presentation was not needed at this time. Board members discussed the process for Board members requesting information from the Fire Chief in the future. It was agreed that Board members will email the Board Chairperson if he/she has a specific request for the Fire Chief for a potential agenda item for board discussion.

## **CALL ON BOARD MEMBERS**

**Sheldon** – Thanked all who worked on the Collective Bargaining Agreements. Thanked Darryl and realtor Mike Hansen for all their work on the sale of the District 12 properties. Happy to hear the MFD is involved in peer support training and helping others. Congratulations to the new blue card recipients. Thanked the Local for their participation in the Coats for Kids event. Wished everyone a happy New Year. Enjoy your families and be safe.

**Cook** – Passed along thanks and kudos from a high school student who received care from one of our medic crews. He was highly impressed.

**Bontrager** – Thanked everyone for all the hard work over the past year. Wished everyone a Merry Christmas.

**Wright** – Merry Christmas!

**Toyer**- Thanked Board member Stevens for serving as the MFD Chairperson the last two years and looks forward to Board member Cook to serve as Chair in 2017.

**Weed** – Merry Christmas!

**Goodale** – Happy Holidays!

**Maloney** – Merry Christmas!

**Neuhoff** – Josh has been replacing all light bulbs with LED bulbs at all stations and Admin through a rebate received from PUD.

**Cole** – Merry Christmas!

**McFalls** – Shared that he toured the new Marysville Pilchuck cafeteria. A portion will be opening after the first of the year and fully functioning in February. Happy Holidays!

**DeSanctis**- Meeting Reminders; The Personnel Committee has Entry Level FF Interviews January 4, 2017, 7:30 am at the Administration Office. District 12 has a Special Meeting scheduled for January 4, 2017, 3 pm at the Administration Office to discuss Asset Distribution. The RFA Committee will meet on Thursday, January 26, 2017, 5 pm at the City of Arlington Council Chambers. The Sno Isle Commissioner Banquet is Saturday, January 28, 2017, at Glen Eagle Golf Course. Happy hour starts at 6 pm and dinner at 7 pm. Please let me know if you want to attend so I can register you. Merry Christmas and Happy New Year everyone.



**Stevens** – Attended the tour of the Marysville Pilchuck cafeteria. Q13 News and State Representative Hans Dunshee were in attendance. Dunshee shared that the opening of the new cafeteria is the next step in healing for the students, staff and the community. Stevens wished everyone a Merry Christmas!

**ADJOURNMENT**

With no further action required, the Board adjourned at 10:10 pm.

  
Paula DeSanctis  
Board Secretary

1-18-17  
Date approved

## Fire Prevention Report

December 21, 2016

Merry Christmas and Happy New Year!

- The total fire loss for 2016:
  - There were 28 fire incidents investigated so far in 2016, with \$5.6 million in assessed value and over \$1.5 million in fire loss.
- We have purchased all of the equipment to begin electronic inspections. We plan to begin paperless inspections in the first quarter of 2017.
- We will once again be using our campaign of “Keep the Wreath Green” which started on Thanksgiving Day. As of December 14, there were 6-red bulbs and 4-white bulbs.
- We finished up with the Toy Store this year and the store help out over 1,000 children.
- The new washer extractor was installed and is in-service. This was purchased under a FEMA grant.

### Public Education

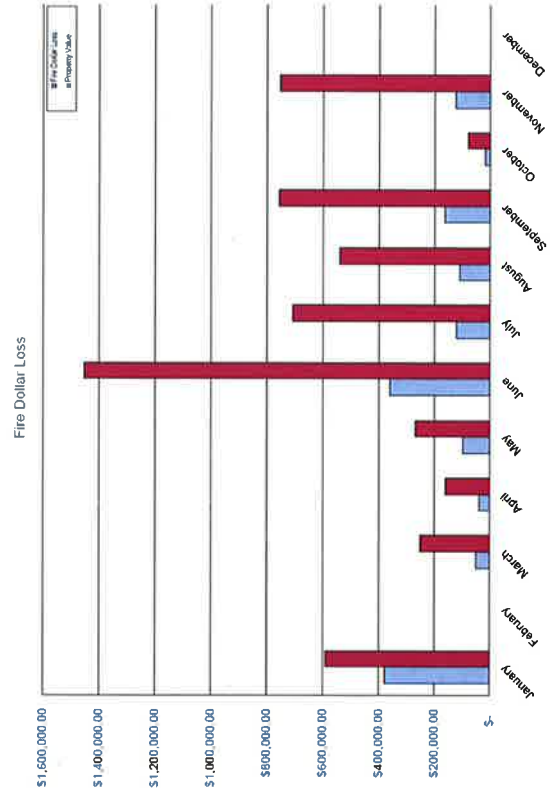
**Number of Public Education Attendees**

<b>Program</b>	<b>Current Month</b>	<b>Year to date</b>
Preschool Program	30	458
Elementary Age (K-5)	80	1000
Station Tours	0	43
Smoke Alarm Installations	0	83
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	0	4800



**Marysville Fire District 2016 Fire Incident Totals**

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	2	0	1	0	\$ 590,799.00	\$ 380,441.00
February	0	0	0	0	0	0	0	0	\$ 0	\$ 0
March	1	1	0	0	1	0	0	0	\$ 249,977.00	\$ 52,675.00
April	1	1	0	0	1	0	0	0	\$ 163,400.00	\$ 40,000.00
May	1	1	0	0	1	0	0	0	\$ 269,800.00	\$ 100,000.00
June	4	1	0	3	1	1	1	1	\$ 1,453,998.00	\$ 361,500.00
July	4	1	0	3	0	0	0	0	\$ 709,194.00	\$ 122,971.00
August	2	2	0	0	2	0	0	0	\$ 540,583.00	\$ 111,172.00
September	4	1	0	3	3	0	1	0	\$ 755,900.00	\$ 166,300.00
October	3	2	1	0	1	0	1	1	\$ 81,000.00	\$ 18,500.00
November	5	4	0	1	3	0	2		\$ 754,570.00	\$ 124,928.00
December										
<b>Totals</b>	<b>28</b>	<b>16</b>	<b>1</b>	<b>11</b>	<b>15</b>	<b>1</b>	<b>7</b>	<b>2</b>	<b>\$ 5,569,221.00</b>	<b>\$ 1,478,487.00</b>



Marysville Fire District Fire Causes Ending November 30, 2016

