

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
June 21, 2017

CALL TO ORDER/FLAG SALUTE

Chairperson Cook called the meeting to order and Chief Cole led the flag salute at 7pm.

The following were in attendance:

Board of Directors:

Rob Toyer	Gary Bontrager
	Pat Cook
	Tonya Christoffersen

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

AUDIENCE PARTICIPATION/PRESENTATIONS:

MFD CONSENT AGENDA

- A. Excuse Board Member Wright and Stevens from the June 21, 2017 regular meeting
- B. Approve minutes of the May 17, 2017, regular meeting
- C. Approval of June Claims and Payroll:
 - i. MFD Expense Fund \$ 227,108.98
 - ii. MFD Payroll (excluding benefits) \$ 942,201.42
 - iii. MFD Apparatus Fund \$ 0.00

Motion: To approve the MFD Consent Agenda
Made By: Bontrager
Seconded By: Christoffersen
Action: PASSED unanimously

SCFD #12 Consent Agenda

- A. Approve minutes of the May 17, 2017, special meeting- RFA
- B. Approval of June Claims:
 - I. SCFD #12 Expense Fund \$ 341.25

Motion: To approve the SCFD #12 Consent Agenda
Made By: Christoffersen
Seconded By: Cook
Action: PASSED unanimously



INFORMATION ITEMS

Communications: Chief McFalls stated that there were several thank you notes included in the packets. Chief also noted that the Quil Ceda lunch buddy program was a success and we enjoyed our time spent with the kids throughout the year.

COMMITTEE REPORTS

EMS Committee: Approval of June EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
June	1,907.85	21,719.48	687.20

Motion: To approve the June ambulance recommendations.
Made By: Toyer
Seconded By: Christoffersen
Action: PASSED unanimously

Planning Committee: Tabled.

Personnel Committee: Chief McFalls reported that we held interviews for lateral firefighter and lateral firefighter/paramedic. Two from each group have moved on in the hiring process. We had a recent promotion for a second MSO effective July 1, 2017.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

- We had multiple fires with several happening at once. The crews did a great job fighting and containing the fires. Thanked the police and K-9 unit for their support and tracking down the suspect who allegedly started the fires.
- Working on updating the language for the monthly debit day procedure.
- Strawberry Festival went smooth. Sno Pac sent a tactical dispatcher to our EOC for support. Having a tactical dispatcher on site will be beneficial in the event of a catastrophic event.

Overtime Report:

May 2017	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 37,387.18	654.25	796.50
Part time	\$ 1,713.46	35.00	
Month Total	\$ 39,100.64	689.25	796.50
YTD Totals	\$ 221,426.25	4,523.50	4,734.50

For May, the F/T overtime was \$ 37,387.18 and the P/T overtime was \$ 654.25.

Chief Cole reported that he expects our overtime to rise significantly over the next two months. We have three members out on long-term disability and four on paternity leave. Our ten new part time members are finishing the academy. Five have Chiefs interviews with other departments.

Fire Prevention Report: DC Maloney was absent from the meeting. The fire report was included in the board packets.

Local 3219 Union Report: Nothing to report.

OLD BUSINESS

Locution System Station Alerting: DC Neuhoff reported that we are still waiting on the delivery of the equipment. Once delivered we will hire a local contractor for the installation.

District 12 Property Sales: DC Neuhoff shared that the District 12 property has sold and all documents have been signed and finalized.

NEW BUSINESS

Agenda Bill – MFD Resolution No. 2017B-2- “A Resolution Authorizing the Establishment of Funds and the Appointment of Personnel”

Finance Manager McInnis gave a brief overview of Resolution 2017B-2.

Motion: To adopt MFD Resolution No. 2017B-2 – A Resolution Authorizing the Establishment of Funds and the appointment of Personnel.
Made By: Bontrager
Seconded By: Christoffersen
Action: PASSED unanimously

Agenda Bill – MFD Resolution No. 2017B-3- “A Resolution Establishing Minimum Balances for Depository Accounts”

Finance Manager McInnis gave a brief overview of Resolution 2017B-3.

Motion: To adopt MFD Resolution No. 2017B-3 – A Resolution Establishing Minimum Balances for Depository Accounts
Made By: Christoffersen
Seconded By: Toyer
Action: PASSED unanimously

Agenda Bill - New Bank Authorizations

Finance Manager McInnis gave a brief overview of the agenda item "New Bank account Authorizations."

Motion: To authorize the opening of the Marysville Fire District Ambulance Account with Key Bank and the Marysville Fire District Deposit In-Transit Account with Union Bank.
Made By: Bontrager
Seconded By: Christoffersen
Action: PASSED unanimously

MFD Resolution No. 2017B-4- "A Resolution of the Marysville Fire District Board of Directors Supporting the City of Marysville Proposition No. 1 Regarding Emergency Medical Services Property Tax Levy.

Chairperson Cook asked for public comments regarding Resolution 2017B-4 stating the Marysville Fire District Board of Directors support of Proposition No. 1. No comments given.

Motion: To Adopt MFD Resolution No. 2017B4 – A Resolution of the Marysville Fire District Board of Directors Supporting the City of Marysville Proposition No. 1 Regarding Emergency Medical Services Property Tax Levy.
Made By: Christoffersen
Seconded By: Bontrager
Action: PASSED unanimously

Hose Testing: DC Neuhoff shared that the Marysville Fire District contracted the 2017 annual hose testing to National Hose Testing Specialty, Inc. Neuhoff gave a handout illustrating the counts and lengths by manufacturer and manufacturer dates, of the passing and failing hose. 1/3 of our hose failed and has been removed from service. This quantity of overall failure has resulted in an unforeseen need to acquire new hose in order to return to NFPA standards for fire suppression apparatus. As we research further, recommendations will come forth.

Rider Waiver: Chief McFalls shared that after our annual WCIA Audit/Review, it was suggested that a rider waiver be put in place for all children riding on a Marysville Fire apparatus. After much discussion, it was agreed that a policy be put in place as well as the need for a rider waiver.

CALL ON BOARD MEMBERS

Cook – Thanked the staff for all their hard work over the last several months. Informed the Commissioners that he will not be able to attend the June 29, 2017 RFA Meeting.

Weed – Nothing more to report.

Bontrager – Thanked Chelsie for her hard work. Encouraged the three City Councilmembers to attend the RFA meetings to get information first hand. Happy with Karen Reed, the RFA consultant. Stated there was 100% participation in the RFA survey/interviews.



Toyer – Nothing more to report.

Christoffersen – Shared that she did a ride along with Captain Jason Tucker and will do another next week with BC Soper.

Neuhoff – Shared that he included a redlined draft regarding the potential Amendment to SNOPAC Interlocal Agreement.

Cole – Nothing more to report.

McFalls – Shared a safety and training handout with a lot of good information.

DeSanctis – Reminded everyone that the June 22, 2017, RFA meeting has been rescheduled for Thursday, June 29, 2017, 5 pm at Marysville City Hall.

ADJOURNMENT

With no further action required, the Board adjourned at 8:02 pm.


Paula DeSanctis
Board Secretary

7/19/17
Date approved

Fire Prevention Report

June 21, 2017

- The total fire loss for 2017:
 - There were 9 fire incidents investigated in 2017, with \$4.7 million in assessed value and over \$2.3 million in fire loss.
- We did our final walk through for the new behavioral health hospital that is now open in the Smokey Point area.
- We continue growing our social media audience to further our communication with the public.
 - Our Facebook audience increased another three percent in May, to 1,096 likes and 1,106 follows.
 - Our Twitter audience increased by two percent in May, to 754 followers.
- Our education campaign for the Marysville fireworks ban is taking off. We have already sent one news release on the fireworks ban and posted a video PSA on social media. Six banners have been posted throughout the city. Four electronic reader boards with a “fireworks are banned” will be posted immediately following Strawberry Festival.
- We are beginning to move forward with a smoke alarm install day this September with the Red Cross. The locations are forth coming.
- Healthy Communities Day on June 3 was very successful. We were able to interface with more than 500 families, handing out educational materials to dozens of parents.
- We continue to train on the electronic inspections and we should have the system running we have become to establish checklists and we should ready to conduct crew training in late July.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	5	239
Elementary Age (K-5)	6	767
Station Tours	6	204
Smoke Alarm Installations	0	2
Youth Fire-Setter Interventions	0	0
Helmet Fittings	1	1
Public Events	1	1015

Marysville Fire District 2017 Fire Incident Totals											
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss	
January	4	4	0	0	3	1	0	0	\$ 1,285,627.00	\$ 170,000.00	
February	1	1	0	0	0	1	0	0	\$ 2,169,489.00	\$ 2,076,511.00	
March	0	0	0	0	0	0	0	0	-	-	
April	1	1	0	0	0	1	0	0	\$ 900,000.00	\$ 80,000.00	
May	3	2	0	1	1	0	1	1	\$ 368,100.00	\$ 49,000.00	
June											
July											
August											
September											
October											
November											
December											
Totals	9	8	0	1	4	3	1	1	\$ 4,723,216.00	\$ 2,375,511.00	

