

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
September 20, 2017**

CALL TO ORDER/FLAG SALUTE

Chairperson Cook called the meeting to order at 8:03 pm.

The following were in attendance:

Board of Directors:

Rob Toyer	Tonya Christoffersen
Michael Stevens	Pat Cook
	Rick Ross

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

Attorney Grant Weed

AUDIENCE PARTICIPATION/PRESENTATIONS:

Service awards: Service Awards were presented prior to the regular board meeting, please see attached.

Swear in Commissioner Ross: Chief McFalls introduced Richard "Rick" Ross as the newly appointed Fire District 12 Commissioner and Attorney Grant Weed administered the oath of office.

MFD CONSENT AGENDA

- A. Approve minutes of the August 16, 2017, regular meeting
- B. Approval of September Claims and Payroll:
 - i. MFD Expense Fund \$ 181,154.29
 - ii. MFD Payroll (excluding benefits) \$ 921,081.04
 - iii. MFD Apparatus Fund \$ 0.00

Motion: To approve the MFD Consent Agenda
Made By: Christoffersen
Seconded By: Stevens
Action: PASSED unanimously



SCFD #12 Consent Agenda

- A. Approve minutes of the September 7, 2017, special meeting-Commissioner interviews
- B. Approval of September Claims:
 - I. SCFD #12 Expense Fund \$ 735.00

Motion: To approve the SCFD #12 Consent Agenda
Made By: Christoffersen
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing more to report

COMMITTEE REPORTS

EMS Committee: Approval of September EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy
September	4,548.28	33,388.39	0.00

Motion: To approve the September ambulance recommendations.
Made By: Toyer
Seconded By: Cook
Action: PASSED unanimously

Finance Manager Chelsie McInnis reviewed the Marysville Fire District ambulance transport fee highlights to date.

Planning Committee: Tabled.

Personnel Committee: Chief McFalls reported that the Personnel Committee met on September 13, 2017, where two applicants moved forward in the full time hiring process.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

- We had a record number of calls for the month of August with 1392 calls, 180 calls over August of 2016.
- Cole congratulated our recent Washington Fire Academy graduates Thacker, Wilson, and Carbary. We have four members currently attending the academy, Reeves, Cloudy, Fitchett, and Anderson.
- Paramedic update: we have one candidate that just passed the background and medical checks and should be online October 4, 2017. We have one other candidate still completing the background check and hope to have him hired November 1, 2017.

Overtime Report: The August overtime was due to four long-term disabilities, three extended FLMA, and being down four part-time employees.

August 2017	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 93,334.24	176.76	875.25
Part time	\$ -	0.00	
Month Total	\$ 93,334.24	176.76	875.25
YTD Totals	\$ 513,812.01	8,250.01	7,599.00

For August, the F/T overtime was \$ 93,334.24 and the P/T overtime was \$ 0.00.

Fire Prevention Report: Fire Marshal Maloney reported on the following:

- We have been exploring a social media site called “Nextdoor” as a way to connect with our neighborhood communities.
- Our Facebook page continues to grow.
- We have begun testing our new online inspection program.

Local 3219 Union Report: Captain Matt Campbell reported on the following:

- We held our annual 911 ceremony at the library.
- We will be distributing 100 coats to children at Liberty Elementary in October.
- Both Locals from Marysville and Arlington are scheduled to meet to discuss the pending RFA.

OLD BUSINESS

Locution System Station Alerting: Chief Cole shared that all the parts have arrived for the new station locution systems. Chief Neuhoff is working with contractors for the installation.

Hose Replacement: Chief Cole presented a hand out prepared by Chief Neuhoff with cost projections for the purchase and replacement of failed hose. Chief Neuhoff’s recommendation is to do a full replacement of 5” hose, with a short count of 1.75” and 2.5” hose for a total cost of \$74,813.00.

After much discussion, the Board was in agreement to accept Chief Neuhoff’s recommendation.

Motion: To approve the purchase of new hose as requested in the amount of \$74,813.00.
Made By: Christoffersen
Seconded By: Stevens
Action: PASSED unanimously

Audio Visual RFP: Chief Cole shared that we received three bids for the audio visual upgrades for Stations 62 and 66. Morgan Sound came in with the lowest bid at \$84,569.14. Chief Neuhoff has been working with legal counsel regarding a contract for the purchase and installation of the equipment.

Training Software: Chief Cole reported that we are moving forward with Target Solutions for our new training software. The new software will be in use January 1, 2018. This software will replace the current FDM system, which is no longer functional for our needs.

Email Concerns: Chief Cole shared that District Attorney Grant Weed continues to work alongside City Attorney John Walker on the concern over the shared server housing all city and District emails. The concern is how the records are managed and released when requested.

NEW BUSINESS

Mechanic Position: Chief Cole shared that our mechanic apprentice, Ronnie Hendrickson, has tendered his resignation effective October 1, 2017. Lead mechanic Josh Farnes is requesting a certified journeyman as a replacement. After much discussion, the board agreed that a journeyman level mechanic is needed.

Motion: To authorize the hiring of a certified journeyman level mechanic.
Made By: Stevens
Seconded By: Christoffersen
Action: PASSED unanimously

Sno Pac Merger: Chief Cole shared that talks continue on the merger between Sno Com and Sno Pac. We expect a vote sometime in October or November.

EXECUTIVE SESSION

Chairperson Cook called for a twenty minute executive session at 8:46 pm to evaluate the performance of a public employee pursuant RCW 42.30.110.1(g) to return at 9:06 pm.

Chairperson Cook extended executive session by five minutes to return at 9:11 pm.

RECONVENE

The open public meeting reconvened at 9:12 pm.

CALL ON BOARD MEMBERS

Ross – Appreciates everyone’s warm welcome. I come with a servant’s heart and am thankful for the opportunity to serve our community.

Christoffersen – Welcomed Commissioner Ross. Thanked Chief McFalls for the great job on tonight’s ceremony. Expressed her interest in supporting the Marysville Peer Support Team and how important this team is to the District. She requested a presentation on the progress and difference the team has made thus far. She would also like to see the Peer Support Team added to the budget.

Stevens – Welcomed Rick. Thanked everyone for the nice ceremony.



Cook – Thanked Paula for planning a great event. It is nice to see everyone coming together and including the residence from the community. Thanked the Marysville crew for giving their perspective at the Training Consortium. Agreed with Commissioner Christoffersen on the importance of having a Peer Support Team.

Weed: Noted that the Public Records Act has made a change to the electronic records requests. He expressed that the Board might think about adopting a fee schedule. Weed stated he would forward sample or template for review.

McFalls – Thanked the Board for their support of the annual service awards. Thanked Paula for all her hard work in making it happen.

Cole – The Peer Support Team will be holding a debriefing meeting for all responders to the Marysville Pilchuck School shooting on October 26, 2017.

DeSanctis – Reminders:

- RFA meeting Thursday, September 28, 2017, 5:00 pm in Arlington. The October RFA meeting has been changed to Thursday, October 19, 2017, 5 pm in Marysville. November and December dates are still to be determined.
- The 2018 Budget Workshop is scheduled for October 20, 2017, 9 am to about 3 pm at Station 66.
- The Washington Fire Commissioners Conference is October 25th through the 28th in Spokane. McFalls, Cook, Christoffersen, Wright and Stevens have been registered to attend.

ADJOURNMENT

With no further action required, the Board adjourned at 9:26 pm.



Paula DeSanctis
Board Secretary

10/18/17
Date approved



MARYSVILLE FIRE DISTRICT
PRESENTATIONS AND SERVICE AWARDS
September 20, 2017

PRESENTATION / SERVICE AWARDS

Chief McFalls welcomed and thanked everyone for coming out this evening. He gave a special thank you to Joyce Savage, Kelsey Fox, and Paula DeSanctis for organizing and setting up this event. He thanked the Station 62 Crew for their help in the set up and clean up for the event. He thanked Tom Maloney and Russell Colmore for running the grills for tonight's dinner.

Chief McFalls asked the Marysville Fire District Board of Directors and Mayor Nehring to join him in forming a congratulatory line for all tonight's recipients. Chief gave a special welcome to all visiting City Officials, and visiting Getchell Fire Chiefs.

Chief McFalls introduced Brien Gronemyer, our newest paramedic graduating from Harborview Medical Center School. Chief McFalls asked Brien's girlfriend, AJ, to come forward perform the pinning of Brien's medic collar pins.

Chief McFalls introduced recently promoted Battalion Chief Todd Furness and Captain Cody Brooke. Chief McFalls read a brief bio on each of them and Mayor Nehring administered an Officers oath of office. Chief McFalls asked Todd's wife Tia and Cody's wife Allison to come forward for the pinning of their badges.

Chief McFalls presented service awards to the following Honorees:

5 Years: Paula DeSanctis

10 Years: Andrew Vander Veen, Nate Merseal **Not Present:** Chris Skagen

15 Years: Chelsie McInnis

20 Years: Todd Furness **Not Present:** Dean Shelton

25 Years: **Not Present:** Kevin Johnson

30 Years: John Milless

35 Years: David VanBeek

Retirement: Chief McFalls introduce Chaplain Victor Rodriguez. He congratulated him on his recent retirement and awarded him a plaque, thanking him for his twelve years of service to the Marysville Fire District and our community.

Chief Excellence Award: Chief McFalls introduced the members of the Maryville Peer Support Team. Patrick Woolcock, Darren Green (not present), Rick Jesus (not present), Russell Colmore, Kate Songhurst (not present), Ricky Williamson, and Jacob McConkey (not present), awarding each of them with the Chiefs Excellence Award for the vital position they hold as a Peer Support team member.



Phoenix Award: McFalls recalled the events on August 30, 2017. M61, A61, E61, and E68 were all dispatched to a CPR in progress on the 16th green at Cedar Crest Golf Course. Randy Hughes was golfing with his friends, Don Lewis, Ron Larsen and several others when Randy collapsed. Don and Ron immediately started CPR compressions while another called 911. When crews arrived, they took over administering high performance CPR and delivered one shock via AED. Randy eventually regained consciences becoming alert and oriented as M61 transported him to the hospital. Due to the fast actions of his friends and responding crews, Randy is here with us tonight.

Chief McFalls welcome Randy and all his family and friends who joined him. Randy gave an emotion account of that day thanking each of the responders who played a part in saving his life.

Chief McFalls called forward the following and awarded each with a phoenix award:

Friends: Don Lewis (not present) and Ron Larsen

Getchell Fire District 22: FF Christian Todd, FF Hunter Watkins, FF Mitchell Irvin, FF Sidney Monroe, FF Taylor Stapf.

Marysville Fire District: FF/PM Kevin Schroeder (not present), FF/PM Jeramie Strittmatter, BC Aaron Soper, Capt. Sam Eagle, FF Chad Crandall, FF Rick Williamson, FF Demico Rogers, FF Doug Cassidy.

Randy shook hands and shared hugs with all the responders who had a part in saving his life that day on the golf course.

Chief McFalls again, thanked everyone for coming and excused the Board of Directors to the training room to conduct the regular board meeting.

Fire Prevention Report

October 18, 2017

- The total fire loss for 2017:
 - There were 20 fire incidents investigated in 2017, with \$7.5 million in assessed value and over \$3.2 million in fire loss.
- We had a very successful Fire Prevention Week, focusing our efforts at Liberty Elementary. We conducted fire safety classes for 1st, 4th and 5th graders, and teaching students about home escape plans, home safety and smoke alarms. Those students also had the opportunity to interact with firefighters and get an engine tour. In total, we reached more than 200 kids during this event. We also joined this event with Operation Warm, the winter coat drive organized by IAFF Local 3219.
- We partnered with the Red Cross to help install more than 50 new smoke alarms at Glenwood Mobile Estates.
- Christie recently met with a group of other fire and life safety educators in our region to exchange ideas and collaborate on improving programs. They plan to continue meeting as a group on a regular basis.
- The North County Outlook will be publishing a story this month on our firefighters' support for Breast Cancer Awareness Month.
- We expect attendance of 20-25 people at each of our CERT refresher courses being offered in partnership with the City of Marysville on October 14 and November 4. Topics covered include: Light Rescue, CPR and First Aid
- Our Facebook audience grew another 3 percent to 1,489 likes and 1,515 followers. Our Twitter audience is up 3 percent to 900 followers.
- I am currently complying a fee study for inspection and plan review fees.
- The iPad inspections are going well and very easy to use. We are beginning to load the schedule for implementing a January 1 go live date.

Public Education

Number of Public Education Attendees

Program	Current Month	Year to date
Preschool Program	0	239
Elementary Age (K-5)	225	1052
High School	65	65
Station Tours	12	334
Smoke Alarm Installations	50	52
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	7
Public Events	0	2715

Marysville Fire District 2017 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	1	0	0	\$ 1,285,627.00	\$ 170,000.00
February	1	1	0	0	0	1	0	0	\$ 2,169,489.00	\$ 2,076,511.00
March	0	0	0	0	0	0	0	0	-	-
April	1	1	0	0	0	1	0	0	\$ 900,000.00	\$ 80,000.00
May	3	2	0	1	1	0	1	1	\$ 368,100.00	\$ 49,000.00
June	3	1	2	0	3	0	0	0	\$ 343,549.00	\$ 343,549.00
July	7	5	1	1	4	3	0	0	\$ 2,470,516.00	\$ 553,500.00
August	0	0	0	0	0	0	0	0	\$ -	\$ -
September	1	1	0	0	0	0	0	1	\$ 12,000.00	\$ 12,000.00
October										
November										
December										
Totals	20	15	3	2	11	6	1	2	\$ 7,549,301.00	\$ 3,284,580.00

