

MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
Special Meeting – Budget Workshop
October 20, 2017

Chairperson Cook called the meeting to order at 9:05 am.

The following were in attendance:

Board of Directors:

Rick Ross	Donna Wright
Pat Cook	Rob Toyer
Tonya Christoffersen	Michael Stevens

Staff Members:

Martin McFalls, Chief	Chelsie McInnis, Finance Manager
Jeff Cole, DC	Joyce Savage, Human Resources Manager
Tom Maloney, DC	Paula DeSanctis, Board Secretary
Darryl Neuhoff, DC	

City Staff Guests:

Sandy Langdon, Finance Director

Finance Manager Chelsie McInnis Thanked Administrative Assistant Paula DeSanctis, Human Resource Manager Joyce Savage, and all Deputy Chiefs for putting together today's workshop.

2017 PRELIMINARY BUDGET

Finance Manager McInnis reviewed the 2018 budget, which included the updated 2017 revenue estimates for Marysville Fire District (MFD) and Snohomish County Fire Protection District No. 12 (SCFPD #12). MFD had an increase in revenues of approximately \$1,774,279.34 and SCFPD #12 property tax will increase dependent on the agreed chosen levy rate. Finance Manager McInnis and the Board reviewed the 2018 property values and levy rates. 2018 ILA funding for MFD will be approximately \$14,430,466 with the ILA funding formula proposed to return to the original format where the City will match the Fire District 12 levy (provided it does not exceed 1% plus new construction and refunds over the previous year). With the \$0.50 voter approved EMS levy, FD 12 must access bank capacity to match the \$0.50, which would equate to approximately \$272,475. The FD 12 Regular Levy will progress forward at 1%. The Board reviewed the 2018 proposed budget, which included all MFD and SCFPD #12 funds, discretionary personnel costs, program costs, and equipment costs.

RECESS

The Board recessed at 9:40 am for a ten-minute break.

RECONVENE

The Board reconvened at 9:50 am.

McInnis reviewed the FD 12 proposed budget including a summary of the FD 12 Expense Fund, FD 12 Reserve Fund, and FD 12 change in cash balance. McInnis presented the 2018-2022 financial outlook as the organization exists today.

RECESS

The Board recessed at 11:30 am for a forty-minute lunch break.

RECONVENE

The Board reconvened at 12:15 pm.

After reviewing the proposed 2017 budget line items and requests, the board was in agreement to approve the 2018 Budget as presented, with a placeholder for the non-represented administrative salary increases. There was further discussion on increasing the funding for the Peer Support Team.

PEER SUPPORT PRESENTATION

Peer Support team members Patrick Woolcock and Kate Songhurst presented a slide show with detailed information on emotional aftershock or critical incident stress that is common in the firefighting profession. They also shared an emotional video prepared by part-time firefighter Andrew Stebliy with footage of firefighters from neighboring districts sharing their stories and how the Peer Support Team has benefited them. After the presentation, the Board continued their discussion and came to an agreement to increase the placeholder to \$25,000 in the Peer Support line item. The Board asked the Peer Support Team to submit a line item budget proposal for final Board approval at the November Board Meeting.

The Board called for a Special Meeting on Wednesday, November 15, 2017, 6pm just before the Regular Board Meeting to continue discussion on the administrative salary increases.

ADJOURNMENT

With no further action required, the Board adjourned at 2:00 pm.



Paula DeSanctis
Board Secretary

11/15/17
Date approved