

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
January 17, 2018 – Station 62

CALL TO ORDER/FLAG SALUTE

Chairperson Cook called the meeting to order and Board member King led the flag salute at 7 pm.

The following were in attendance:

Board of Directors:

Michael Stevens	Pat Cook
Tom King	Tonya Christoffersen
	Rick Ross

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

AUDIENCE PARTICIPATION/PRESENTATIONS

Chief McFalls welcomed and thanked everyone for joining us for a special night of recognition.

Chief McFalls introduced newly appointed Board Director Tom King and our recently hired mechanic Daniel Kindig. Next, Chief McFalls read short bios on our two new Firefighter/Paramedics Matt Hickman and Brian Donaldson. Chief McFalls administered the oath of office and badges were pinned.

Chief McFalls again thanked everyone for coming out tonight and invited everyone out to the foyer for coffee and dessert.

Chairperson Cook asked for an amendment to tonight's agenda. Cook stated we have about a 30-minute presentation on the Snohomish County Emergency Radio Systems. All were in consensus to add the presentation to the agenda.

Chief McFalls introduced Ralph Krusey and Craig Boyd and they gave their presentation.

MFD CONSENT AGENDA

- A. Approve minutes of the December 20, 2017, regular meeting
- B. Approval of January Claims and Payroll:
 - i. MFD Expense Fund – 13th Month \$ 105,452.78
 - ii. MFD Expense Fund – January \$ 376,779.01
 - iii. MFD Capital/Reserve Fund – 13th Month \$ 90,830.15
 - iv. MFD Payroll (excluding benefits) \$ 951,320.27
 - v. MFD Apparatus Fund – January \$ 652,462.53
 - vi. MFD Apparatus Fund – 13th Month \$ 3,321.58

Motion: To approve the MFD Consent Agenda
Made By: Stevens
Seconded By: Christoffersen
Action: PASSED unanimously

SCFD #12 Consent Agenda

A. Approval of January Claims:
 I. SCFD #12 Expense Fund – 13th Month \$ 7,622.56

Motion: To approve the SCFD #12 Consent Agenda
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Chief McFalls supplied each Board member with copies of the recent correspondence between the City of Marysville and District 12 regarding the RFA.

COMMITTEE REPORTS

EMS Committee: Approval of January EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
January	3,840.00	31,877.94	0.00	0.00

Motion: To approve the January ambulance recommendations.
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

Planning Committee: Tabled.

Personnel Committee: Has not met.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

- We ended the year with 15,345 calls, 10% over 2016.
- The incident report showed a significant call volume increase in the 2215 and 2315 grid, almost doubling from last year.
- We have agreed to participate in the paramedic internship with Harborview Medical. This will consist of four 12-hour shifts for two Harborview student riding with medic 61.
- Our part-time academy is underway. We began with 10 recruits and are currently down to 7. They will graduate on Monday, January 22, 2018 and start shadow shifts.
- New FF/PM's Hunter Day and Joe Kendrick will be attending the North Bend Fire Academy beginning January 25, 2018 and will be done early April.

- BC Todd Furness, our new Training Officer has begun implementing the new training tracking system, Target Solutions. He is doing a great job, bringing a new energy to the office.

Overtime Report: Chief Cole reported that in December we had three members out on light duty, two of the three are currently in the return to work process. We had two members out on FMLA with another three anticipated in the near future. We had two out on administrative leave who should be returning soon.

December 2017	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 73,206.32	1,270.50	1,205.50
Part time			
Month Total	\$ 73,206.32	1,270.50	1,205.50
YTD Totals	\$ 713,507.63	12,583.54	11,240.00

For December, the F/T overtime was \$ 73,206.32 and the P/T overtime was \$ 0.00.

Fire Prevention Report: DC Maloney was absent from the meeting. The Fire Prevention report was included in the board packets.

Local 3219 Union Report: Chief McFalls welcomed the new Local 3219 Union President Cody Brooke.

Brooke reported that they have had a busy couple of months participating in collecting food for the food bank, distributing coats at Marshall Elementary with the Coats for Kids program, and attending the Legislative day in Olympia.

Brooke stressed the need of adequate staffing of our stations and rigs. He stated we are only getting busier as Chief Cole reported tonight on our continuous increase in call volume. Brooke asked the Board to please keep this in mind especially as we move towards an RFA.

OLD BUSINESS

Chief Cole reported on the following topics on behalf of DC Neuhoff.

Email Concerns: The City IT department has issued the District 12 Commissioners new email addresses on a separate domain.

Hose Replacement: The hose replacement order has been placed and is expected to arrive by the end of the month just before the new engines.

Fire Engines Update: Mechanic Josh Farnes will fly to Rosenbauer on January 22, 2018 for the final inspection of our two new fire engines before shipment. Rosenbauer is behind schedule on the delivery and are accruing daily penalties. They would like to negotiate those penalties with a credit on a future purchase rather than a deduction in price on the current order. Finance Manager McInnis stated that the penalties accrued to date have been deducted from the final payment, which is the amount the board approved earlier tonight in the consent agenda. All penalties accrued moving forward will be reconciled after we accept delivery of the two engines. The new expected delivery date is February 5, 2018.



Locution Alerting: The locution equipment is being installed at all stations and is expected to be completed by the end of the month.

NEW BUSINESS

Agenda Bill: GEMT Participation Agreement

Finance Manager McInnis gave a brief explanation of the Ground Emergency Transportation Program, which will help offset a portion of the unrecovered transport fees associated with certain Medicaid transports. To participate, the District must complete and submit a participation agreement. The District must also complete and file annual cost reports associated with the program. McInnis stated there is the option of hiring a consultant to prepare the cost reports; this option and in-house preparation will be researched before a final decision is made. An estimate of the expected amount the District may expect to recover will be provided to the Board as it becomes available.

Motion: To authorize participation in the execution of the Washington State Health Care Authority GEMT Annual Provider Participation Agreement.
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

Chair/Vice Chair and Committee Appointments:

After brief discussion, there was a consensus of the Board of Directors on the following 2018 appointments:

2018 MFD Chair: Pat Cook
2018 Vice Chair: Rob Toyer

2018 Dist. 12 Chair: Tonya Christoffersen
2018 Dist. 12 Vice Chair: Rick Ross

EMS Committee: Rob Toyer, Tonya Christoffersen, Tom King

Personnel Committee: Pat Cook, Michael Stevens, Tom King

Planning Committee: Rick Ross, Rob Toyer, Michael Stevens

CALL ON BOARD MEMBERS

Ross – Welcomed Tom King to the Fire Board. Congratulated Michael Stevens on his new term as a City Council member. Congratulated Josh Farnes on his new mechanic.

Christoffersen – Asked Chief Cole about the article release by L&I regarding the increased risks of Fentanyl and if it may affect our members. Cole replied that yes it can and does affect our members. He shared that our Safety Officer, BC Cal Droke has already started gathering information and implementing training on the subject.

Christoffersen welcome Board member Tom King.

Stevens – Wished everyone a Happy New Year. Welcomed Cody Brooke as the new Union President. Congratulated all of tonight's recognitions.

Cook – Welcome Board member Tom King. Thanked the administration team for all they do.

King – Congratulated everyone recognized tonight. Asked Mechanic Josh Farnes if the new fire engines will be delivered turnkey. Farnes replied that once delivered, he will need about four days per truck for installation of all handheld equipment needed on the engine. King stated he is looking forward to working with everyone on the Fire Board.

McFalls – Congratulated everyone recognized earlier tonight.

Cole – Nothing more to report.

Brooke - Stated he is looking forward to attending the monthly board meetings.

DeSanctis – Reported on all upcoming events. The Sno-Isle Commissioners Banquet is on Saturday, January 27, 2018. WFCM has announced the three 2018 Saturday Seminars. Room reservations have been made for the Chelan seminar scheduled for the first weekend in June. DeSanctis asked that all board members please let her know which events they would like to attend and she will get you registered.

ADJOURNMENT

With no further action required, the Board adjourned at 8:27 pm.


Paula DeSanctis
Board Secretary

2-21-18

Date approved

Fire Prevention Report

January 17, 2018

- The total fire loss for 2017:
 - There were 26 fire incidents investigated in 2017, with \$10.5 million in assessed value and over \$3.5 million in fire loss.
- We will begin electronic inspections this month as training was completed for the crews.
- We hosted 6-year-old Connor Nelson as Chief for a Day. Connor was able to participate in drills with our crews and visit all of the fire stations. He said it was “the best day of his life.”
- We will be kicking off a new senior speaker series at the Ken Baxter Community Center this month with a class on Fall Prevention.
- Christie Veley will be taking a Car Set Technician certification course in February. That will make her the only certified car seat technician among Marysville public agencies.
- We are currently looking at options for an electronic newsletter to keep citizens better informed about Fire District news and events.
- This year’s campaign of “Keep the Wreath Green” started on Thanksgiving Day and ended on New Year’s Day. The final totals were 13-white bulbs and 1-red bulb.
- Our Facebook audience is up 7 percent from November with 1,646 likes and 1,679 follows. We are hoping to reach 2,000 followers by summer. Our Twitter audience is up 8 percent to 1,049 followers.

Public Education

Number of Public Education Attendees

Program	Current Month	2017
Preschool Program	0	254
Elementary Age (K-5)	0	714
High School	0	65
Station Tours	12	214
Smoke Alarm Installations	0	63
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	8
Public Events	0	2765

Marysville Fire District 2017 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	4	4	0	0	3	1	0	0	\$ 1,285,627.00	\$ 170,000.00
February	1	1	0	0	0	1	0	0	\$ 2,169,489.00	\$ 2,076,511.00
March	0	0	0	0	0	0	0	0	-	-
April	1	1	0	0	0	1	0	0	\$ 900,000.00	\$ 80,000.00
May	3	2	0	1	1	0	1	1	\$ 368,100.00	\$ 49,000.00
June	3	1	2	0	3	0	0	0	\$ 343,549.00	\$ 343,549.00
July	7	5	1	1	4	3	0	0	\$ 2,470,516.00	\$ 553,500.00
August	0	0	0	0	0	0	0	0	\$ -	\$ -
September	1	1	0	0	0	0	0	1	\$ 12,000.00	\$ 12,000.00
October	0	0	0	0	0	0	0	0	\$ -	\$ -
November	5	5	0	0	4	1	0	0	\$ 2,805,050.00	\$ 244,389.00
December	1	1	0	0	1	0	0	0	\$ 204,000.00	\$ 40,000.00
Totals	26	21	3	2	16	7	1	2	\$ 10,558,351.00	\$ 3,568,969.00

Marysville Fire District Fire Causes Ending December 31, 2017

