

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
April 18, 2018 – 6 pm - MFD Fire Station 62

CALL TO ORDER/FLAG SALUTE

Vice Chair Rob Toyer called the meeting to order and Boardmember Stevens led the flag salute at 6 pm.

The following were in attendance:

Board of Directors:

Michael Stevens	Tonya Christoffersen
Tom King	Rick Ross
Rob Toyer	

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

AUDIENCE PARTICIPATION/PRESENTATIONS

Chief McFalls introduced crewmembers Brian Merkley, Ryan Hopp, and Chad Solbakken (not present) who recently completed the JATC Apprenticeship Program. BC of Training Todd Furness gave an overview of the program; JATC is a three-year program consisting of 6,000 working hours and an average of 800 school hours, which is a combination of the fire academy, driver program, and classroom. Chief McFalls congratulated and awarded each recipient with a certificate of completion.

MFD CONSENT AGENDA

- A. Excuse Commissioner Cook from the April 18, 2018 Regular Board Meeting
- B. Approve minutes of the March 21, 2018, regular meeting
- C. Approval of April Claims and Payroll:
 - i. MFD Expense Fund \$ 203,616.05
Vouchers Numbers 180403001 thru 180403092
 - ii. MFD Payroll (excluding benefits) \$ 956,806.15
 - iii. MFD Apparatus Fund \$ 498.87
Vouchers Numbers 180402001 thru 180402002

Motion: To approve the MFD Consent Agenda.
Made By: Stevens
Seconded By: King
Action: PASSED unanimously

SCFD #12 Consent Agenda

A. Approval of April Claims:

- i. SCFD #12 Expense Fund \$ 1,047.50
Vouchers Numbers 180401001 thru 180401002

Motion: To approve the SCFD #12 Consent Agenda.
Made By: Ross
Seconded By: Toyer
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Chief McFalls shared with the Board that the funeral service and reception for retired Firefighter Ray Hancock will be held this Saturday, April 21, 2018.

COMMITTEE REPORTS

EMS Committee: Approval of April EMS accounts recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
April	3,111.23	27,207.15	0.00	349.42

Motion: To approve the April ambulance recommendations.
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

Planning Committee: Tabled.

Personnel Committee: Has not met. Chief McFalls announced that after holding interviews, FF Ryan Hardwick will be our next member to attend Harborview Medic School this September.

RFA Committee: Chief McFalls reported that the RFA Committee last met on March 22, 2018. The Next scheduled meeting will be May 24, 2018 where we should have a draft written plan for the Committee to review.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

- Our calls for the month were up 24 over 2017.
- We had a fatal fire earlier in the day due to smoking materials. Cole stated that our crews did a great job and were on scene within seven minutes.
- We have two recruits graduating from the Washington State Academy Friday, April 20, 2018. Our recruits at the Snohomish County Academy are doing great.
- We are currently running two part-time recruit academies.

Overtime Report: Chief Cole reported we had five members out on FMLA with two upcoming, three off with injuries, seven gone due to training, and we are down twelve part-time members.

March 2018	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 79,783.23	1,319.25	1,307.50
Part time	\$ -	0.00	8.19
Month Total	\$ 79,783.23	1,319.25	1,315.69
YTD Totals	\$ 196,162.47	3,250.50	3,559.84

For March, the F/T overtime was \$ 79,783.23 and the P/T overtime was \$ 0.00.

Fire Prevention Report: Fire report was included in the Board packets. Nothing more to report.

Local 3219 Union Report: Nothing to report.

SAO Annual Finance Update: Finance Manager McInnis shared that she included in the board packets an informational only draft copy of the SAO Annual Financial Report, which is currently in the review stage. The final report is due by the end of May. McInnis stated she is available if anyone has questions or needs further explanation on anything presented in the reports prior to final submittal.

OLD BUSINESS

GEMT Status: Finance Manager Chelsie McInnis reviewed the FY2017 GEMT retro settlement payment estimates. The conservative projective estimate is \$925,902 and the optimistic projected settlement is \$1,222,190. McInnis shared that the District should receive the first portion (approximately \$200k) of the settlement by October/November of 2018 with the remainder to follow. After this initial settlement, GEMT revenues will be collected as part of regular billing cycle per transport.

2017 Annual Report Approval: Chief McFalls reminded the Board of the 2017 Annual Report handed out at the March 2018 regular meeting for review. Chief asked for a motion to approve the 2017 Annual Report.

Motion: To Approve the 2017 Annual Report as submitted.
Made By: Christoffersen
Seconded By: King
Action: PASSED unanimously

Fire Engines Update: DC Neuhoff shared that the two new fire engines are now in service and fully operational. Chief McFalls informed the Board that we will be having a dedication ceremony of the new engines just before the May regular board meeting from 4 pm to 6pm.

NEW BUSINESS

Agenda Bill – MFD Resolution 2018B-3 “A Resolution Declaring Surplus and Approve Intergovernment Transfer of Ownership of one Stair Chair”

DC Neuhoff shared that the Marysville Fire District (MFD) is in possession of a stair chair that the manufacturer no longer repairs. MFD has since purchased new stair chairs. The recommendation is that the Board approve the surplus of one stair chair and an interlocal transfer of said stair chair to Snohomish County Fire District 27, Hat Island Fire Department who is in need of and would benefit from the stair chair.

Motion: To Declare Surplus and approve Intergovernment Transfer of Ownership of one Stair Chair.
Made By: Christoffersen
Seconded By: Stevens
Action: PASSED unanimously

Agenda Bill – SAFER Grant Application

Chief McFalls shared that the District is asking for board approval to submit an application for a 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant. This three-year grant pays 75% of each firefighter position in years one and two. In the third year of the grant, the percentage is reduced to 35% with no funding beyond the third year.

This grant will be submitted for eight firefighter positions to fully staff Ladder 62 and aid 62 with five personnel daily at Station 62.

Chief McFalls stated he has spoken with and has full support of Chief Administrative Officer Gloria Hirashima.

The grant also requires a letter of support from the governing body be submitted with the completed application.

Motion: To Approve the 2017 SAFER Grant Application and Authorize the Board Chair to submit a letter in support of the SAFER grant on behalf of the Marysville Fire District Board of Directors.
Made By: Ross
Seconded By: Stevens
Action: PASSED unanimously

CALL ON BOARD MEMBERS

Ross – Shared that he attended this month’s Sno-Isle Commissioners meeting and the Saturday seminar in Ocean Shores. Stated both were enjoyable and very informative.

Christoffersen – Thanked everyone for agreeing on the earlier 6 pm start time.

King – Shared that City Council approved a ballot measure for a new police/jail facility.

Toyer – Nothing more to report.

McFalls – Nothing more to report.



Cole – Nothing more to report.

Stevens – Nothing more to report.

DeSanctis – Nothing more to report.

ADJOURNMENT

With no further action required, the following motion was made to adjourn at 6:31pm.

Motion: To Adjourn the April 2018 Regular Board Meeting.
Made By: Stevens
Seconded By: Christoffersen
Action: PASSED unanimously



Paula DeSanctis
Board Secretary

5/16/18

Date approved

Fire Prevention Report

April 18, 2018

- The total fire loss for 2018:
 - There were 6 fire incidents investigated in 2018, with \$608,000 in assessed value and \$92,000 in fire loss.
- We are preparing to launch an electronic district newsletter in April. Our current plan is to produce this newsletter quarterly to inform residents of district news, events and ways to stay safer.
- We partnered with South Snohomish County Fire and Rescue to distribute communications and conduct a successful media event for the launching of the new Snohomish County Fire Training Academy.
- We helped launch another CERT (Community Emergency Response Team) class in partnership with the City of Marysville. The current class has more than two dozen students.
- We will be participating in an upcoming Sound the Alarm event with the American Red Cross. In late April through early May, they will be installing smoke alarms in four local mobile home parks/apartments: Mobile Manor, Mobile Haven, Crystal Tree Village, and Wishing Well.
- Our Facebook audience is up 3 percent from February with 1,776 likes and 1,813 follows. Our Twitter audience is up slightly to 1,145 followers.

Public Education

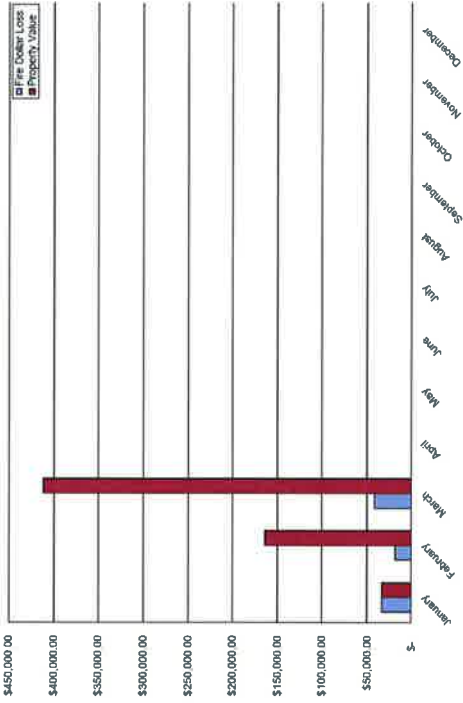
Number of Public Education Attendees

Program	Current Month	2018
Preschool Program	50	249
Elementary Age (K-5)	85	85
High School	0	80
Station Tours	0	12
Smoke Alarm Installations	0	0
Youth Fire-Setter Interventions	1	1
Helmet Fittings	0	0
Public Events	0	155

Marysville Fire District 2018 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	1	1	0	0	0	2	0	\$ 33,000.00	\$ 33,000.00
February	1	1	0	0	1	0	0	0	\$ 164,000.00	\$ 18,000.00
March	3	3	0	0	2	0	0	1	\$ 411,500.00	\$ 41,000.00
April										
May										
June										
July										
August										
September										
October										
November										
December										
Totals	6	5	1	0	3	0	2	1	\$ 608,500.00	\$ 92,000.00

Marysville Fire District Fire Causes Ending March 31, 2018



Marysville Fire District Fire Causes Ending March 31, 2018

