

**MARYSVILLE FIRE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**May 16, 2018 – 6 pm - MFD Fire Station 62**

***CALL TO ORDER/FLAG SALUTE***

Vice Chairperson Rob Toyer called the meeting to order and Chief McFalls led the flag salute at 6 pm.

**The following were in attendance:**

**Board of Directors:**

Rob Toyer	Tonya Christoffersen
Tom King	Rick Ross
	Pat Cook

**Staff Members:**

**Guests:**

Martin McFalls, Fire Chief  
Jeff Cole, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Tom Maloney, Deputy Chief  
Paula DeSanctis, Board Secretary

***AUDIENCE PARTICIPATION/PRESENTATIONS***

***MFD CONSENT AGENDA***

- A. Approve minutes of the April 18, 2018, regular meeting
- B. Approval of May Claims and Payroll:
  - i. MFD Expense Fund \$ 269,583.17  
Vouchers Numbers 180503001 thru 180503101
  - ii. MFD Payroll (excluding benefits) \$ 992,121.46
  - iii. MFD Apparatus Fund \$ 1,643.39  
Vouchers Numbers 180502001 thru 180502003

**Motion:** To approve the MFD Consent Agenda.  
**Made By:** King  
**Seconded By:** Ross  
**Action:** PASSED unanimously

***SCFD #12 Consent Agenda***

- A. Approval of May Claims:
  - i. SCFD #12 Expense Fund \$ 2,656.00  
Vouchers Numbers 180501001 thru 180501004

**Motion:** To approve the SCFD #12 Consent Agenda.  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

## INFORMATION ITEMS

**Communications:** Nothing to report.

## COMMITTEE REPORTS

EMS Committee: Approval of May EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
May	6,951.11	28,892.35	0.00	0.00

**Motion:** To approve the May ambulance recommendations.  
**Made By:** Ross  
**Seconded By:** King  
**Action:** PASSED unanimously

**Planning Committee:** Tabled.

**Personnel Committee:** Nothing to report.

**RFA Committee:** The next RFA Committee meeting is scheduled for Thursday, May 24, 2018, 5 pm at Marysville City Hall. Chief McFalls stated a written plan will be presented to the committee for discussion and or approval.

## STAFF BUSINESS

**Operations Report:** Chief Cole reported on the following:

- We were down 86 calls from this month last year.
- Our average response time is climbing. From 2014 to 2017, our average response time has increased 27 seconds due to unit availability and increased traffic.
- Chief Cole and Chief McFalls attended an evaluation at the Snohomish County Recruit Academy. All recruits are doing well.
- We had only four finish our last part-time academy.
- Peer Support had their first meeting with Dr. Murphy. It was very positive and will be a great resource to our Peer Support Team.
- Informed the Board of additional staffing for the upcoming Strawberry Festival. Fire Prevention will be doing float inspections and Chief Cole will run the Saturday night EOC.

**Overtime Report:** Our overtime was up due to three out on FMLA with two more in the near future, five off with injuries, down five part-time firefighters, recruit academy, we had 174 hours of sick time, 91 hours invested in the Snohomish County Recruit Academy, an Officers meeting, and four members at FDIC. We will be advertising on social media to attract more part-time applicants.

April 2018	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 106,111.39	1,806.75	1,257.75
Part time	\$ 1,125.00	0.00	
<b>Month Total</b>	<b>\$ 107,236.39</b>	<b>1,806.75</b>	<b>1,257.75</b>
YTD Totals	\$ 303,398.86	5,057.25	4,817.59



**For April, the F/T overtime was \$106,111.39 and the P/T overtime was \$1,125.00.**  
**Fire Prevention Report:** Fire report was included in the Board packets. Nothing more to report.

**Local 3219 Union Report:** Union President Cody Brooke expanded on the reported last month's 106k in overtime. We continue to run a failing part-time recruit academy mandating overtime of full-time employees. Brooke stated it is his hope that the Board is seriously considering an alternative to our part-time program. Commissioner Christoffersen assured Brooke that the Board of Directors are actively seeking a solution and are in full support of the MFD Administration.

## **OLD BUSINESS**

**2017 SAO Annual Financial Report:** Chief McFalls shared that Finance Manager Chelsie McInnis has included for the Board a final 2017 SAO Annual Financial report submitted early this month. This is the same report McInnis reviewed with the Board at the April Regular Meeting and is seeking the Boards final approval.

**Motion:** To approve the 2017 SAO Annual Financial Report as submitted.  
**Made By:** Christoffersen  
**Seconded By:** Cook  
**Action:** PASSED unanimously

**SAFER Grant:** Deputy Chief Maloney shared that the SAFER Grant has been submitted and is now in the review process. We are hoping to have an answer by September. Maloney thanked Deputy Chief Neuhoff for drafting the Grant for submittal.

**SERS:** Deputy Chief Neuhoff shared that the process for the potential consolidation of SERS to SNOCO 911 is still in progress. The County is looking to put out a bond for the new radio system. Which tax system is still to be determined. We should have new radios within twelve months of the measure passing.

## **NEW BUSINESS**

**Aid Car Purchase:** DC Neuhoff shared with the Board the District's need for three new aid cars. We have budgeted for one this year and two for next year. Neuhoff informed the Board that due to our dire need we may be asking that the two budgeted for next year be moved up. Neuhoff added there is a cost saving for placing an order of multiple units rather than placing a single order.

## **CALL ON BOARD MEMBERS**

**Ross** – Thank you for the engine dedication ceremony, very well done.

**Christoffersen** – Thank you for today's open house and dedication.

**King** – Attended the Sno-Isle Commissioners meeting where the Red Cross gave a great presentation.



**Toyer** – Asked the Board members attending the Chelan Conference in June if they would like to meet for dinner one night. Board Secretary Paula DeSanctis stated she would check with Finance Manager Chelsie McInnis regarding District funds.

**Cook** – Stated it is great to see all the postings on social media.

**McFalls** – Thanked the Board for the approval for the engine dedication. Happy summer, it has arrived.

**Cole** – Nothing more to report.

**DeSanctis** – Nothing more to report.

### ***ADJOURNMENT***

With no further action required, the following motion was made to adjourn at 6:45 pm.

**Motion:** To Adjourn the May 2018 Regular Board Meeting.  
**Made By:** Cook  
**Seconded By:** King  
**Action:** PASSED unanimously

  
Paula DeSanctis  
Board Secretary

6/20/18  
Date approved

# Fire Prevention Report

May 16, 2018

- The total fire loss for 2018:
  - There were 9 fire incidents investigated in 2018, with \$669,500 in assessed value and \$152,250 in fire loss.
- We successfully launched the district's first electronic newsletter. We've had more than 150 people sign up to receive the newsletter and hope to continue increasing our audience.
- We held a community meeting for Crystal Tree Village mobile home park residents following the deadly fire on April 18. Attendance at the meeting is estimated at more than 80 residents. We were able to answer their questions about the fire and share important safety information.
- We partnered with the American Red Cross to install more than 120 new smoke alarms inside homes at Crystal Tree Village on May 5. We also helped install approximately 50 smoke alarms at Wishing Well senior apartments.
- Another successful CERT (Community Emergency Response Team) class is in the books. We had 27 people graduate with the latest class.
- Our Facebook audience is up 2 percent from March with 1,825 likes and 1,864 follows. Our Twitter audience is up slightly to 1,166 followers.

## Public Education

**Number of Public Education Attendees**

<b>Program</b>	<b>Current Month</b>	<b>2018</b>
Preschool Program	12	261
Elementary Age (K-5)	0	85
High School	0	80
Station Tours	48	60
Smoke Alarm Installations	0	0
Youth Fire-Setter Interventions	0	1
Helmet Fittings	0	0
Public Events	250	355

**Marysville Fire District 2018 Fire Incident Totals**

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	1	1	0	0	0	2	0	\$ 33,000.00	\$ 33,000.00
February	1	1	0	0	1	0	0	0	\$ 164,000.00	\$ 18,000.00
March	3	3	0	0	2	0	0	1	\$ 411,500.00	\$ 41,000.00
April	2	2	0	0	2				\$ 56,000.00	\$ 55,250.00
May										
June										
July										
August										
September										
October										
November										
December										
<b>Totals</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>\$ 669,500.00</b>	<b>\$ 152,250.00</b>

Marysville Fire District Fire Causes Ending April 30, 2018

