

MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
Special Meeting – Budget Workshop
October 3, 2018

Vice Chairperson Rob Toyer called the meeting to order at 9:00 am.

The following were in attendance:

Board of Directors:

Tom King	Rob Toyer
Tonya Christoffersen	Michael Stevens

Staff Members:

Martin McFalls, Chief	Chelsie McInnis, Finance Manager
Jeff Cole, DC	Joyce Savage, Human Resources Manager
Tom Maloney, DC	Paula DeSanctis, Board Secretary
Darryl Neuhoff, DC	Local 3219 President Cody Brooke
Terry Matsumura, MSA	Local 3219 Vice President Matt Campbell
Todd Furness, BC	

City Staff Guests:

Sandy Langdon, Finance Director

2019 PRELIMINARY BUDGET

Finance Manager McInnis reviewed the 2019 budget, which included the updated 2018 revenue estimates for Marysville Fire District (MFD) and Snohomish County Fire Protection District No. 12 (SCFPD #12). MFD had an increase in revenues of approximately \$978,991.48 and SCFPD #12 property tax will increase dependent on the agreed chosen levy rate. Finance Manager McInnis and the Board reviewed the 2019 property values and levy rates. The 2019 ILA extension is currently being drafted; with funding being defined as a Regular Levy contribution valued at 1% increase (plus other statutory inflation factors) and a \$0.50 EMS Levy. The estimated 2019 ILA funding for MFD will be approximately \$15,362,108. This will vary based upon final certification of assessed value in 2019. Finance Manager McInnis reviewed the newly imposed GEMT Program. Explaining that this Federal Entitlement Program will provide an additional \$1,165 in reimbursements per Medicaid Transport with a conservative monthly GEMT estimate of \$125k - \$150k. McInnis further explained that in 2019 MFD will receive two retroactive one-time settlements for SFY2017/SFY2018. The Board reviewed the 2019 proposed budget, which included all MFD and SCFPD #12 funds, discretionary personnel costs, program costs, and equipment costs.

There was a lengthy discussion on the proposed Fire Suppression Division overtime budget increase of 45% which led to discussion on the viability of the part-time program. Chief McFalls shared that the increase is due in part to the seven year Operations Plan as generated from the CPSM Study. The plan includes adding four new full-time employees each year to increase our daily staffing from 22 to 24 and phasing out the part-time.

Chief Cole explained the new equipment request for extinguisher and thermal imaging cameras for all first out medic/aid units is a CPSM recommendation. It is Chief Cole's recommendations to eliminate the \$7k - \$64k for the cameras from the proposed budget and keep \$1,600 for the extinguishers. The Board was in agreement with Chief Cole's recommendation.

RECESS

The Board recessed at 10:20 am for a twenty -minute break.

RECONVENE

The Board reconvened at 10:40 am.

McInnis reviewed the FD 12 proposed budget including a summary of the FD 12 Expense Fund, FD 12 Reserve Fund, and FD 12 change in cash balance. McInnis presented the 2018-2022 financial outlook as the organization exists today.

Battalion Chief of Training Todd Furness reviewed the budget request submitted to add one Captain dedicated the Training Division. Furness explained in detail all that is required of the Training Division. With the addition of a Captain, we can meet the needs of our personnel and move towards meeting state law and industry standards. In addition, Furness shared that the CPSM Study highly recommended additional staffing be assigned to the Training Division.

RECESS

The Board recessed at 12:20 pm for a thirty-minute lunch break.

RECONVENE

The Board reconvened at 12:50 pm.

OPERATIONS PLANNING 2019-2025

Chief McFalls presented the prepared 2019-2025 operations plan as a result of the CPSM study recommendations for the District. McFalls summarized the major operational assumptions and challenges for the fire service operations in the greater Marysville area over the next 7 years. He presented a scenario for future operations that staff proposes to use to model the 7 year financial outlook for the Marysville Fire District.

ADDITIONS

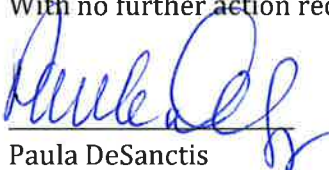
Finance Manager Chelsie McInnis shared that there is one additional Capital Asset item that was not included in the 2019 budget proposal. Chief Neuhoff shared that we have a need for a larger capacity SCBA Compressor, which will be about \$60k.

BUDGET ADOPTION

Finance Manager Chelsie McInnis stated that she will make the agreed upon changes of removing the thermal imaging cameras and add the SCBA Compressor to the proposed 2019 budget. McInnis stated the 2019 budget needs to be adopted at the November 21, 2018 Regular Board meeting. The Board agreed to review the updated budget at the October 17, 2018 Regular Board meeting.

ADJOURNMENT

With no further action required, the Board adjourned at 1:30 pm.


Paula DeSanctis

Board Secretary

10-19-18
Date approved