

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
January 16, 2019 – 6 pm – Marysville City Hall

CALL TO ORDER/FLAG SALUTE

Chairperson Toyer called the meeting to order and led the flag salute at 6:04 pm.

The following were in attendance:

Board of Directors:

Steve Muller	Pat Cook
Tom King	Rick Ross
Rob Toyer	Tonya Christoffersen

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

AUDIENCE PARTICIPATION/PRESENTATIONS

Chairperson Toyer welcomed newly appointed Boardmember Steve Muller.

District Attorney Grant Weed presented Board training on what is permitted and not permitted for Public Officials during a political campaign.

MFD CONSENT AGENDA

- A. Approve minutes of the December 19, 2018, regular meeting
- B. Approve minutes of the December 27, 2018, special meeting
- C. Approval of January Claims and Payroll:
 - i. MFD Expense Fund – 13th Month \$ 121,860.44
Voucher Numbers 181204001- thru – 181204071
 - ii. MFD Expense Fund - January \$ 419,953.36
Voucher Numbers 190102001- thru - 190102045
 - iii. MFD Payroll (excluding benefits) \$ 1,072,193.32
 - iv. MFD Apparatus Fund - 13th Month \$ 1,273.79
Voucher Numbers 181205001 - thru - 181205002
 - v. MFD Apparatus Fund - January \$ 846.46
Voucher Numbers 190101001- thru - 190101001

Motion: To approve the MFD Consent Agenda December 19, 2018 regular meeting minutes.

Made By: King

Seconded By: Ross

Action: PASSED unanimously

PD

- Motion:** To approve the MFD Consent Agenda December 27, 2018 special meeting minutes.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously
- Motion:** To approve the MFD Consent Agenda MFD Expense Fund – 13th month.
Made By: Ross
Seconded By: King
Action: PASSED unanimously
- Motion:** To approve the MFD Consent Agenda MFD Expense Fund - January.
Made By: Christoffersen
Seconded By: King
Action: PASSED unanimously
- Motion:** To approve the MFD Consent Agenda MFD Payroll.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously
- Motion:** To approve the MFD Consent Agenda MFD Apparatus Fund–13th month.
Made By: Cook
Seconded By: Ross
Action: PASSED unanimously
- Motion:** To approve the MFD Consent Agenda MFD Apparatus Fund – January.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

SCFD # 12 Consent Agenda

- A. Approval of January Claims:
 i. SCFD #12 Expense Fund – 13th Month \$ 2,131.70
 Vouchers Numbers 181206001 - thru - 181206003

- Motion:** To approve the SCFD #12 Consent Agenda.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report.

COMMITTEE REPORTS

EMS Committee: Approval of January EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
January	1,349.01	33,997.26	0.00	666.62

Motion: To approve the January ambulance recommendations.
Made By: Cook
Seconded By: Christoffersen
Action: PASSED unanimously

Planning Committee: Tabled.

Personnel Committee: Has not met.

RFA Committee: District Attorney Grant Weed is exploring the RFA Committee and the necessity to maintain it, he will keep the Board informed.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

We had 1196 calls in December which was down 35 calls from 2017.

Our response times were in the normal range.

Update on our 2017 turnout times that were echoed in the CPSM Study. Our crews have done a great job. Our average turnout time at the end of 2017 was 1:59, within a year it has moved down to an average of 1:37

Our debit day selection assignment process has been completed for 2019.

We have begun the process of establishing a group of team members to look at options of ballistic equipment for our crews.

PS Trax is now officially up and running for electronic inspection/gear checks.

Overtime Report: Chief Cole reported that we had one member out on FMLA with one projected in the near future. Four members are out with non-work related injuries, two out with work related injuries who are on or soon to be on light duty. We are down eleven part-time firefighter and have eight currently in the part-time academy.

December 2018	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 71,641.26	1,221.75	1,251.08
Part time	\$ -	0.00	
Month Total	\$ 71,641.26	1,221.75	1,251.08
YTD Totals	\$ 840,565.72	14,628.99	12,798.56

For November, the F/T overtime was \$ 71,641.26 and the P/T overtime was \$ 0.00.

Fire Prevention Report: Deputy Chief Maloney shared that Fire Prevention has finished the year with a 90% inspection rate. Maloney thanked the crews and staff for their help in making that happen. Boardmember King asked about the correction period for a violation. Maloney reported that it depends on the violation, but typically thirty days.

Local 3219 Union Report: Local President Cody Brooke thanked everyone for their hard work advancing the RFA. The men and women of the Local are ready to get the word out to the public and get the RFA passed. Brooke stated the Local continues to advocate for adequately staffing the District at 24 personnel daily. Brooke stated that in November, per Chief McFalls, the Local drafted an MOU that would allow the staffing of an aid car based on volunteers by all ranks to equally distribute the work load. The document was submitted and the Local still stands by it and are willing to do what we need to do to staff the District appropriately. Brooke shared his frustration over the concern of mandatory overtime. He stated that the Administration is currently calling for mandatory overtime of our members to

teach a part time recruit academy but are not willing to do the same to adequately staff the District. Brooke stated staffing is a need for our citizens and asked that it be approved tonight.

OLD BUSINESS

Agenda Bill: FD12 Resolution 2019A-1 “Regional Fire Authority Plan”

District Attorney Weed shared that there are two main components required by state statute to form an RFA. First, approval of an RFA Plan and second is authorization to place the ballot measure on the April 23rd ballot.

Commissioner Ross noted a date correction needed to the ballot language. Weed stated that an identical resolution will be forwarded to the City Council with the corrected ballot language.

Motion: To adopt Resolution 2019A-1 “Regional Fire Authority Plan and authorize the ballot measure be placed before the voters on April 23, 2019”
Made By: Ross
Seconded By: Christoffersen
Action: PASSED unanimously

2019 Staffing: Chief McFalls stated that the MOU that Local President Cody Brooke mentioned was discussed after the preliminary budget meeting where we originally talked about hiring four full-time employees in 2019 and the remainder to get to 24 per day to be filled by over time from January 1, 2019 to December 31, 2019. At the final budget meeting in late November it was proposed to hire ten full-time employees in lieu of hiring four full-time and utilizing a full year of overtime. As a phase in process to get to the ten hires, we would hire four in January, which we have already hired five, and hire up to six more throughout the year to reach our goal by December. Since then, we have moved that date up. We have converted two lateral FF/PM positions to lateral FTFF positions and are re-appropriating the existing budget line items as necessary. We have five more laterals to hire to reach our goal of ten by the end of 2019. The application period for lateral FF closes February 1, 2019. Interviews will immediately follow, moving five forward into background checks as soon as possible. Chief McFalls thanked President Cody Brooke and the Local for their help in the lateral hiring recruitment process. We expect to be fully staffed at 24 daily by June 1, 2019.

Commissioner Cook stated he would like to make a motion to amend the 2019 budget to include the use of overtime to immediately bring staffing to 24 daily as discussed at the MFD special meeting on December 27, 2018. Chief McFalls stated that after bringing that proposal to the Operations Committee, he stands by the original adopted plan of hiring four in January of 2019 and an addition six lateral FF with full staffing of 24 daily by June 1, 2019.

Motion: To amend the 2019 budget to immediately allow for overtime to bring our staffing to 24 daily.
Made By: Cook
Seconded By: NONE
Action: Motion died due to lack of a second

NEW BUSINESS

Nothing new to report.



CALL ON BOARD MEMBERS

Cook – Nothing more to report.

King – Thanked all guests for attending tonight. Confirmed the new Human Resources Manager Steve Edin's hire date of January 22, 2019.

Toyer – Thanked everyone for the trust and confidence in him to run the board meetings this year. Hopes to make the meetings straight and to the point and have a productive 2019.

Ross – Thank you to Cody for his passion. Thank you Chief for the phase in description and flexibility. The plan is sound to get to an RFA and 24 daily staffing by June 1, 2019. Thank you to everyone for talking things out and making this happen.

Christoffersen – Thank you to everyone for your input.

Muller – Planning Committee appointment. Confirmed the 2019 staffing phase in process.

Motion: To appoint Steve Muller to the MFD Planning Committee.
Made By: Christoffersen
Seconded By: King
Action: PASSED unanimously

Maloney – Nothing more to report.

Neuhoff – Nothing more to report.

McInnis – Nothing more to report.

McFalls – Attended the State of the City at the Opera House. Recommends attending if you have the opportunity.

Cole – Nothing more to report.

Weed – Nothing more to report.

DeSanctis – The WFCM Chelan Conference is Friday, May 31, 2019 through Sunday June 2, 2019. Registration and reservations have been made. Please let me know as soon as possible if you are not able to attend.

ADJOURNMENT

With no further action required, the meeting adjourned at 7:01pm.


Paula DeSanctis
Board Secretary

2/20/19
Date approved

Fire Prevention Report

January 16, 2019

- The total fire loss for 2018:
 - There were 24 fire incidents investigated in 2018, with \$2.7 million in assessed value and \$922,000 in fire loss.
- We will be hosting a commercial hood training class in March at Station 62. This class will provide training on installation, inspection, and plan review for commercial hood systems.
- We are planning kickoff soon for our public education campaign if the RFA proposal does indeed move forward to the April ballot. Outreach would begin immediately after the both the council and commission vote on the proposal.
- Our Keep the Wreath Green campaign to prevent structure fires has ended. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty. We finished with 3-Red and 4-White bulbs displaying.
- Our Facebook audience increased 2 percent this month to 2,310 follows and 2,235 likes. Our Twitter audience is also up 2 percent to 1,436 followers.

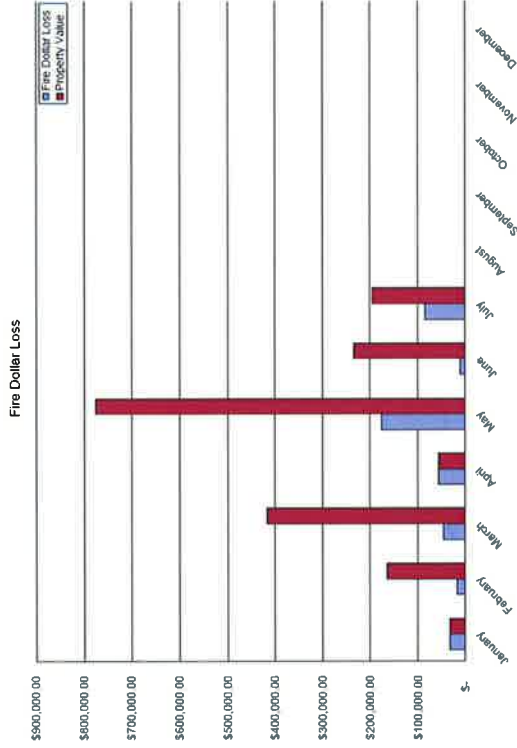
Public Education

Number of Public Education Attendees

Program	Current Month	2019
Preschool Program	100	100
Elementary Age (K-5)	0	0
High School	0	0
Station Tours	33	33
Smoke Alarm Installations	0	0
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	0	0
Car Seat Installs	2	2
Older Adult Fire/Fall Prevention	0	0
Parent Education	30	30

Marysville Fire District 2018 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	2	1	1	0	0	0	2	0	\$ 33,000.00	\$ 33,000.00
February	1	1	0	0	1	0	0	0	\$ 164,000.00	\$ 18,000.00
March	3	3	0	0	2	0	0	1	\$ 411,500.00	\$ 41,000.00
April	2	2	0	0	2	0	0	0	\$ 56,000.00	\$ 55,250.00
May	2	1	0	0	2	0	0	0	\$ 702,709.00	\$ 143,289.00
June	1	1	0	0	1	0	0	0	\$ 233,555.00	\$ 10,178.00
July	1	1	0	0	1	0	0	0	\$ 195,909.00	\$ 83,961.00
August	0	0	0	0	0	0	0	0	\$ -	\$ -
September	0	0	0	0	0	0	0	0	\$ -	\$ -
October										
November										
December										
Totals	14	10	2	2	10	0	2	2	\$ 1,874,646.00	\$ 421,165.00



Marysville Fire District Fire Causes Ending September 30, 2018

