

MARYSVILLE FIRE DISTRICT
JOINT MEETING OF MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS AND
SNOHOMISH COUNTY FIRE PROTECTION DISTRICT No. 12
June 19, 2019 – 6 pm – Marysville City Hall

CALL TO ORDER/FLAG SALUTE

Chairperson Toyer called the meeting to order and led the flag salute at 6 pm.

The following were in attendance:

Board of Directors:

Tom King	Rick Ross
Rob Toyer	Pat Cook
Michael Stevens	
Steve Muller	

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney
Peter Altman, Summit Law

AUDIENCE PARTICIPATION/PRESENTATIONS

Badge Pining – Chief McFalls introduced two of Marysville Fire Districts newer career firefighters Tyler Goarck and Kyle Eisele. After reading a short bio on both employees Chief McFalls swore them in and pinned their badges.

Phoenix Awards – Chief McFalls welcomed and introduced Nya Palek and her son William Jallang. Chief shared the events of the night of April 8, 2019 where first responders helped Nya save her 18 year old sons life after finding him unresponsive on the floor. Chief McFalls presented Nya and the following first responders with a Phoenix Award in honor of their life saving actions that night.

Snohomish County 911 Dispatcher John Chenoweth
Marysville Firefighter/Paramedic Hunter Day
Marysville Firefighter/Paramedic Trevor Trueax – Not present
Marysville Battalion Chief Aaron Soper – Not present
Marysville Captain Basil Bailey
Marysville Firefighter Susan Carver – Not present
Marysville Firefighter Mikael Fox-Ramey
Getchell Firefighter Evan Smith – Not present
Getchell Firefighter Nicholas Lathrop – Not present
Getchell Firefighter Costas Thomkins-Zweekhorst – Not present
Marysville Police Sergeant Peter Shove – Not present
Marysville Police Officer Franklin Nelson – Not present

EXECUTIVE SESSION

Chairperson Toyer called for a ten minute executive session at 6:15 pm to discuss Collective Bargaining Negotiations per RCW 42.30.140(4)(a) to return at 6:25 pm.

Chairperson Toyer called for a ten minute extension to return at 6:35 pm.

Chairperson Toyer called for a five minute extension to return at 6:40 pm.

Chairperson Toyer called for a five minute extension to return at 6:45 pm.

Chairperson Toyer called for a five minute extension to return at 6:50 pm.

Chairperson Toyer called for a five minute extension to return at 6:55 pm.

RECONVENE

The open public meeting reconvened at 7:00 pm

MFD CONSENT AGENDA

- A. Excuse Commissioner Christoffersen from the June 19, 2019 regular meeting
- B. Approve minutes of the May 15, 2019, regular meeting
- C. Approve May 2019 Financial Statements
- D. Approval of June Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 190603001 - thru - 190603096 \$ 358,251.18
 - ii. MFD Payroll (excluding benefits) \$ 1,022,685.36
 - iii. MFD Apparatus Fund
Voucher Numbers 190602001 - thru - 190602005 \$ 5,974.42

Motion: To approve the MFD Consent Agenda
Made By: King
Seconded By: Stevens
Action: PASSED unanimously

SCFD # 12 Consent Agenda

- A. Approve May 2019 Financial Statements
- B. Approval of June Claims:
 - i. SCFD #12 Expense Fund
Vouchers Numbers 190601001 - thru - 190601002 \$ 2,406.23

Motion: To approve the SCFD #12 Consent Agenda.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Included in packets.



COMMITTEE REPORTS

EMS Committee: Approval of June EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
June	3,571.46	21,811.88	0.00	1,790.49

Motion: To approve the June ambulance account recommendations.
Made By: Cook
Seconded By: Stevens
Action: PASSED unanimously

Planning Committee: Chief McFalls reported that the Planning Committee is scheduled to meet Monday, June 24, 2019, 6pm.

Personnel Committee: Chief McFalls shared that the Personnel Committee is in the process of establishing a new Entry Level and Battalion Chief list.

STAFF BUSINESS

Operations Report: Chief Cole reported on the following:

- We were up 59 calls over this month last year for a total of 1,158 calls.
- We had two graduate from the Snohomish County Fire Training Academy, Herrington and Keen will both be sworn in at next month’s Board Meeting. Herrington won the prestigious Engine Company award as well as one of five to receive the first Whip Award which is presented to recruits who show positive leadership, attitude and work ethic.
- We are in the process of implementing a new employee evaluation program. We had training for all supervisors on May 29, 2019. The new form and process will be implemented soon.
- We will be conducting Rescue Swimmer testing for four candidates on June 23, 2019 at MPHS Pool. Rescue Swimmer class will be in September at West Peirce.
- Strawberry Festival went well. We were represented in the EOC with MPD, Public Works and SnoCom.
- FF/PM Trueax and FF/PM Ballif were the first ever recipients of the Snohomish County Excellence in Trauma Care Award for their outstanding care of a patient.

Overtime Report: We currently have one fulltime employee off on limited duty with a work related injury. We lost two part-time employees to neighboring districts. We also lost two from our current academy leaving us with six in the current recruit class. We are down nine part-time firefighters in total.

May 2018	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 42,742.16	658.75	1,388.08
Part time	\$ -		
Month Total	\$ 42,742.16	658.75	1,388.08
YTD Totals	\$ 266,910.26	4,299.92	6,819.09

For May, the F/T overtime was \$ 42,742.16 and the P/T overtime was \$ 0.00.

Fire Prevention Report: Fire Marshal Maloney is out on vacation this week. The Fire Prevention report was included in the Board Packets.

RFA Formation Update: District Attorney Grant Weed shared that he and Finance Director McInnis have been working on all current and new agreements for the upcoming October 1, 2019 RFA start date.

Chief McFalls shared that the Planning Committee will be proposing that we begin a relationship with the Center for Public Safety Excellence for a community driven Strategic Plan beginning with the RFA.

Local 3219 Union Report: No Report.

OLD BUSINESS

A. MFD Resolution 2019B-6 “Ambulance Transport Billing Authorization”

Finance Director McInnis shared the EMS Committee met to look at the transport rate comparables of the County. We were 14 to 16% below average on our ALS billing rates and mileage and about 3% below average on BLS level of service. After looking at net revenue increases at various levels, the EMS Committees recommendation is a 3% BLS increase from \$650 to \$670. A 9% ASL-1 rate increase from \$825 to \$900. An 11% ALS-2 rate increase from \$900 to \$1,000. A 9% mileage rate increase which is a \$1.50 increase to \$17.50. The proposed rate increases would be effective July 1, 2019.

Motion: To approve Resolution 2019B-6 authorizing the Ambulance Transport Billing Rates
Made By: Muller
Seconded By: Stevens
Action: PASSED unanimously

B. Agenda Bill: SCFD 15 Battalion Chief Services – ILA Amendment

Chief McFalls shared that we currently provide ALS services to SCFD 15. We are amending the current ILA to include a charge for additional Battalion Chief (BC) services provided. The SCFD 15 Board has accepted our terms.

There was concern expressed that agreeing to provide this service to neighboring districts would leave the Marysville Fire District citizens unprotected. Chief McFalls noted that it is written in the ILA that the BC services are provided based upon availability.

Motion: To approve the SCFD 15 Battalion Chief Services – ILA Amendment
Made By: Ross
Seconded By: King
Action: PASSED 5 to 1

NEW BUSINESS

A. Agenda Bill: 2019 Capital Asset Inventory

Chief Neuhoff shared that the 2019 Capital Asset inventory is an annual inventory identifying all capital assets, any purchases over \$5,000 in value, and assets over \$500 considered to be small and attractive items. We locate each inventoried item, and the database is updated. Items determined as lost, missing, or properly disposed of are compiled on a separate list for Board review.



Motion: To approve the 2019 Capital Asset Inventory
Made By: King
Seconded By: Ross
Action: PASSED unanimously

B. Rescue Swimmer Policy

Chief Cole presented the Rescue Swimmer Policy covering our rescue swimmers on the scene of an emergency as well as bring us in line with other agencies providing water rescue in Snohomish County. Cole asked the Board to move the policy into a six month draft status effective June 20, 2019.

Motion: To approve the Rescue Swimmer Policy as a Six Month Working Draft Effective June 20, 2019
Made By: Cook
Seconded By: King
Action: PASSED unanimously

CALL ON BOARD MEMBERS

King – Thanks to the Fire Department for help with the Strawberry Festival. We had two-way radios with the EOC and all went well. Sno-Isle Commissioner Meeting BBQ is this Thursday at Lake Roesiger.

Cook – Thanked Chelsie and District Attorney Weed in advance for all their work coming up on the RFA Formation.

Toyer – Echoed everyone's comments. Stated if anyone would like a separate meeting regarding the topic discussed in executive session to please contact him.

Ross – Feel a great sense of pride and purpose in being a part of this family watching the Phoenix Award presentation.

Neuhoff – BC Jesus completed a nozzle study which will be utilized to come back and request approval to go to bid for new nozzles.

Stevens – Planning Committee kick off Monday.

Muller – Congratulations to our two new hires. Muller asked about the upcoming Fourth of July events. Cole stated we will have an addition engine company posted at the high school for the celebration and a potential additional aid car. If the Ladder is in service we will fly the flag.

McInnis – Nothing more to report.

McFalls – Thanked staff for the efforts during the Strawberry Festival.

Cole – Nothing more to report.

Weed – Nothing more to report.

Edin – Upgrade our marketing of the District to potential recruits and employees. Working with PIO Veley on updating website to promote and reach out to a more diverse group of applicants.



We will be going to a new applicant tracking system, NeoGov, for an easier electronic application process. Hoping to work with staff to develop videos to post on social media.

DeSanctis – Nothing more to report

ADJOURNMENT

With no further action required, the meeting adjourned at 7:50 pm.



Paula DeSanctis
Board Secretary

7/17/19

Date approved



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
June 19, 2019

- The total fire loss for 2019:
 - There were 3 fire incidents investigated in May 2019. There have been a total of 8 fires investigated in 2019, with \$14.2 million in assessed value and over \$249,000 in fire loss.
- We had a special request from Layla for “Local Heroes Night” and Chief McFalls and Chief Smith were there to support her at an Arabian horse show.
- We also participated in Healthy Communities Day on June 1 we got see a lot of people and handed some material out for summer time safety.
- On April 27, we partnered with the Red Cross and the City to install smoke alarms at our mobile home parks. We installed over 40 alarms and Chief McFalls lead the charge!
- We are launching our July 4th fireworks ban media campaign for the 3rd year, using traditional media, social media and various signs across the city to remind people fireworks are illegal. The first two years of the fireworks ban, we saw a decrease in fireworks-related injuries and property damage.
- Our Facebook audience increased 3 percent this month to 2,863 follows and 2,764 likes. Our Twitter audience is also up to 1,582 followers.

Public Education

Number of Public Education Attendees

Program	Current Month	2019
Preschool Program	50	266
Elementary Age (K-5)	200	295
High School	0	0
Station Tours	0	128
Smoke Alarm Installations	1	47
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	0
Public Events	400	600
Car Seat Installs	2	4
Older Adult Fire/Fall Prevention	0	0
Parent Education	0	30

Marysville Fire District 2019 Fire Incident Totals										
Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ 0	\$ 0
February	3	2	0	1	1	0	0	2	\$ 258,000.00	\$ 62,500.00
March	2	1	0	1	1	1	0	0	\$ 1,343,000.00	\$ 105,000.00
April	3	2	0	1	0	1	0	1	\$ 11,136,942.00	\$ 46,454.00
May	3	2	0	1	2	0	0	1	\$ 1,537,899.00	\$ 135,095.00
June										
July										
August										
September										
October										
November										
December										
Totals	11	7	0	4	4	2	0	4	\$ 14,275,841.00	\$ 349,049.00

