

**SNOHOMISH COUNTY FIRE DISTRICT #12  
BOARD OF COMMISSIONERS SPECIAL MEETING  
August 21, 2019, 5 pm  
Marysville Fire Administration Office**

Chairperson Christoffersen called the meeting to order at 5:07 pm.

**The following were in attendance:**

**Commissioners:**

Pat Cook  
Rick Ross  
Tonya Christoffersen

**Staff Members:**

Martin McFalls, Chief  
Deputy Chief, Jeff Cole  
Paula DeSanctis, Board Secretary

**Guests:**

District Attorney Grant Weed

**RFA Role Appointment:**

The District 12 Commissioners had a discussion on the appointment of the voting position and the non-voting position to the RFA Board and the possibility of the third Commissioner be named as an alternate. Attorney Grant Weed shared that it would be a decision of the full RFA Board to have an alternate named and written into the RFA bylaws/governing policies. The Commissioners were in agreement to add the topic to the September regular meeting agenda.

**Motion:** To appoint Commissioner Ross to the voting position and Commissioner Christoffersen to the non-voting position on the RFA Board effective October 1, 2019.

**Made By:** Cook

**Seconded By:** Ross

**Action:** PASSED unanimously


**FD12 Regular Meeting Schedule:**

The Fire District 12 Commissioners were in agreement to hold the Snohomish County Fire Protection District 12 regular monthly meetings on the third Monday of every month, 5pm at the Marysville Fire District Administration Office beginning October 2019.

**Training Consortium:** Commissioner Cook expressed concern regarding ensuring the Snohomish County Fire Training Academy had processes in place that met all required standards. Chief McFalls shared that the Human Resource Managers and all attending Districts are working together as a collective group to ensure the consortium has established clear processes.

**ADJOURN**

With no further business, the meeting adjourned at 5:50 pm.

  
\_\_\_\_\_  
District Secretary

9/18/19  
\_\_\_\_\_  
Date Approved