

PRELIMINARY AGENDA
SNOHOMISH COUNTY FIRE PROTECTION DISTRICT No. 12
Board of Commissioners Board Meeting
November 20, 2019 – 6 pm – Marysville Fire District Administration Office

- 1. Call to Order**
- 2. Audience Participation**
- 3. SCFD #12 Consent Agenda**
 - A. Approve minutes of the October 16, 2019, special meeting
 - B. Approve October 2019 Financial Statements
- 4. Public Hearing**
 - A. Consider Resolution(s) for Snohomish County Fire District No. 12 related to the Adoption of Budget, for the year 2020, setting forth in Summary Form the totals of Estimated Revenues and Appropriations.
 - a. **SCFD 12 – Resolution 2019A-7** “A Resolution Adopting the 2020 Operating Budget”
 - b. **SCFD 12 – Resolution 2019A-8** “A Resolution Authorizing the 2020 EMS Levy”
- 5. Information Items**
 - A. Communications:
 - I. Review of the 11-20-19 MFD/RFA Agenda
- 6. Old Business**
 - A. Draft Language Securing FD12 Voting Representation on the MFD/RFA Board
- 7. New Business**
 - A. **Agenda Bill: SCFD12 – Resolution 2019A-7** “A Resolution Adopting the 2020 Operating Budget”
 - B. **Agenda Bill: SCFD12 – Resolution 2019A-8** “A Resolution Authorizing the 2020 EMS Levy”
- 8. Call On Board Members**
- 9. Adjournment**

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The Marysville Fire District strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources Department, (360) 363-8510, at least five business days prior to any District meeting or event if any accommodations are needed. For TDD users, please use the state’s toll-free relay service, (800) 833-6384, and ask the operator to dial the Marysville Fire District main number.

**SNOHOMISH COUNTY FIRE DISTRICT #12
BOARD OF COMMISSIONERS SPECIAL MEETING
October 16, 2019, 6 pm
Marysville Fire District Administration Office**

CALL TO ORDER

Chairperson Christoffersen called the meeting to order at 6 pm.

The following were in attendance:

Commissioners:

Tonya Christoffersen
Rick Ross
Pat Cook

Staff Members:

Martin McFalls, Chief
Jeff Cole, Deputy Chief
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney

SCFD #12 CONSENT AGENDA

- A. Approve minutes of the September 30, 2019, special meeting
- B. Approve August 2019 Financial Statements

Motion: To approve the SCFD 12 Consent Agenda
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

INFORMATION ITEMS

Communications: After reviewing the 10-16-19 MFD agenda, the Commissioners discussed asking the MFD Board to approve the request for District Attorney Grant Weed to draft language to be added to the Marysville Fire District, Regional Fire Authority rules and regulations securing representation of Fire District 12 in the event of the voting or non-voting members absence.

OLD BUSINESS

FD12 Resolution 2019A-6 – Establishing regular meeting date, time and location

After a brief discussion the Commissioners were in agreement to change the FD12 regular meeting time to 6 pm on the third Wednesday of each month at the Marysville Fire District Administration building.

Motion: To approve Resolution 2016A-6 Establishing the date, time, and location of the SCFD 12 regular meeting.
Made By: Ross
Seconded By: Cook
Action: PASSED unanimously

NEW BUSINESS

None

CALL ON BOARD

Christoffersen – Nothing further to report.

Ross – Thank you everyone for being here.

Cook – Nothing further to report.

ADJOURN

With no further business, the meeting adjourned at 6:45 pm.

District Secretary

Date Approved

SNOHOMISH COUNTY FIRE DISTRICT NO. 12 - 2019 FINANCIAL SUMMARY

SCFD 12 - EXPENSE FUND 780-70													
	Jan.	Feb.	Mar.	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Regular Property Tax Levy	3,507.43	43,468.61	78,339.29	897,998.16	135,445.55	9,473.90	7,716.32	12,373.75	37,164.09	830,180.81			2,055,667.91
EMS Property Tax Levy	1,693.82	20,885.42	38,565.48	436,806.26	65,825.95	5,195.94	3,728.32	7,089.94	18,081.67	403,689.94			1,001,562.74
Private Harvest Tax	-	130.38	-	-	317.30	-	-	131.01	-				578.69
Leasehold Excise Tax	-	227.76	-	-	-	227.76	-	227.76	-	21.66			704.94
Investment Interest	3,283.20	1,729.47	1,833.47	2,628.25	4,269.07	2,787.35	3,124.28	2,209.14	1,054.36				22,918.59
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-				-
TOTAL REVENUES	8,484.45	66,441.64	118,738.24	1,337,432.67	205,857.87	17,684.95	14,568.92	22,031.60	56,300.12	1,233,892.41	-	-	3,081,432.87
MFD Interlocal Payment	270,141.60	270,141.60	270,141.60	270,141.60	270,141.60	270,141.60	270,141.60	270,141.60	270,141.60	-			2,431,274.40
MFD RFA Interim Financing Remit	-	-	-	-	-	-	-	-	-	1,233,892.41			1,233,892.41
Election Costs	-	-	-	-	-	-	-	-	-	-			-
Accounts Payable	-	6,428.14	21,382.57	5,666.09	62.99	2,406.23	7,714.48	57.35	514.73	-			44,232.58
Investment Fees	71.94	67.48	54.84	56.55	72.25	71.53	72.25	72.25	48.25	-			587.34
Property Tax Refunds	-	698.66	-	-	2,469.42	-	164.11	990.23	-	-			4,322.42
Refund Interest	-	-	-	-	-	-	-	-	-	-			-
Subtotal	270,213.54	277,335.88	291,579.01	275,864.24	272,746.26	272,619.36	278,092.44	271,261.43	270,704.58	1,233,892.41	-	-	3,714,309.15
Eligible Reimbursements	-	-	-	-	(1,740.05)	-	-	-	-	-			(1,740.05)
Pending Warrants/Voids/Reissues	-	-	-	-	-	-	-	-	-	-			-
TOTAL EXPENSES & NONEXP	270,213.54	277,335.88	291,579.01	275,864.24	271,006.21	272,619.36	278,092.44	271,261.43	270,704.58	1,233,892.41	-	-	3,712,569.10
Excess(Deficit) Revenue Over Expenses	(261,729.09)	(210,894.24)	(172,840.77)	1,061,568.43	(65,148.34)	(254,934.41)	(263,523.52)	(249,229.83)	(214,404.46)	0.00	0.00	0.00	(631,136.23)
FUND BALANCE	1,316,435.45	1,105,541.21	932,700.44	1,994,268.87	1,929,120.53	1,674,186.12	1,410,662.60	1,161,432.77	947,028.31	947,028.31	BALANCE TRANSFERRED TO RFA 10/01/2019		
Budget Report Monthly Total	270,213.54	277,335.88	291,579.01	275,864.24	271,006.21	272,619.36	278,092.44	271,261.43	270,704.58				
Budget Report YTD Total	270,213.54	547,549.42	839,128.43	1,114,992.67	1,385,998.88	1,658,618.24	1,936,710.68	2,207,972.11	2,478,676.69				
* Percentage of Budget Remaining	91.89%	83.57%	74.83%	66.55%	58.42%	50.24%	41.90%	33.76%	25.64%				
Target Percentage	91.67%	83.33%	75.00%	66.67%	58.33%	50.00%	41.67%	33.33%	25.00%				
Under/(Over) Budget	\$7,563.96	\$8,005.58	(\$5,795.93)	(\$3,882.67)	\$2,888.62	\$8,046.76	\$7,731.82	\$14,247.89	\$21,320.81				
SCFD 12 - RESERVE FUND - 780-73													
Investment Interest	1,007.53	494.39	730.07	1,049.02	916.27	380.96	814.95	669.59	345.16				6,407.94
TOTAL REVENUES	1,007.53	494.39	730.07	1,049.02	916.27	380.96	814.95	669.59	345.16	-	-	-	6,407.94
Investment Fees	15.44	14.04	15.80	15.79	15.95	15.52	16.07	15.86	14.75				139.22
TOTAL EXPENSES & NONEXP	15.44	14.04	15.80	15.79	15.95	15.52	16.07	15.86	14.75	-	-	-	139.22
FUND BALANCE	476,974.85	477,455.20	478,169.47	479,202.70	480,103.02	480,468.46	481,267.34	481,921.07	482,251.48	482,251.48	BALANCE TRANSFERRED TO RFA 10/01/2019		
Net change in cash position	(260,737.00)	(210,413.89)	(172,126.50)	1,062,601.66	(64,248.02)	(254,568.97)	(262,724.64)	(248,576.10)	(214,074.05)				(624,867.51)
Combined Ending Fund Balance	1,793,410.30	1,582,996.41	1,410,869.91	2,473,471.57	2,409,223.55	2,154,654.58	1,891,929.94	1,643,353.84	1,429,279.79	1,429,279.79	TOTAL BALANCE TRANSFERRED TO RFA 10/01/2019		

Snohomish County Fire Protection District No. 12
Fund Resources and Uses Arising From Cash Transactions
For the Month Ended October 31, 2019

		<u>Total for all Funds (Memo Only)</u>	<u>Current Expense 780-70</u>	<u>Reserve/Capital 780-73</u>
Beginning Cash and Investments				
30810	Reserved	-	-	-
30880	Unreserved	1,429,279.79	947,028.31	482,251.48
388/588	Prior Period Adjustments, Net	-	-	-
Revenues				
310	Taxes	1,233,870.75	1,233,870.75	-
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	21.66	21.66	-
340	Charges for Goods and Services	-	-	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	-	-	-
Total Revenues:		<u>1,233,892.41</u>	<u>1,233,892.41</u>	<u>-</u>
Expenditures				
510	General Government	-	-	-
520	Public Safety	<u>1,233,892.41</u>	<u>1,233,892.41</u>	<u>-</u>
Total Expenditures:		<u>1,233,892.41</u>	<u>1,233,892.41</u>	<u>-</u>
Excess (Deficiency) Revenues over Expenditures:		-	-	-
Other Increases in Fund Resources				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	-	-	-
385	Special or Extraordinary Items	-	-	-
386 / 389	Custodial Activities	-	-	-
381, 395, 398	Other Resources	-	-	-
Total Other Increases in Fund Resources:		-	-	-
Other Decreases in Fund Resources				
594-595	Capital Expenditures	-	-	-
591-593, 599	Debt Service	-	-	-
597	Transfers-Out	-	-	-
585	Special or Extraordinary Items	1,429,279.79	947,028.31	482,251.48
586 / 589	Custodial Activities	-	-	-
Total Other Decreases in Fund Resources:		<u>1,429,279.79</u>	<u>947,028.31</u>	<u>482,251.48</u>
Increase (Decrease) in Cash and Investments		(1,429,279.79)	(947,028.31) -	(482,251.48)
Ending Cash and Investments				
50810	Reserved	-	-	-
50880	Unreserved	-	-	-
Total Ending Cash and Investments		<u>-</u>	<u>-</u>	<u>-</u>

GL787 Summary Trial Balance M/E Report Format 009
 Period 10 ending October 31, 2019 Transaction status 2

End 780 Fire Dist No 12

		Opening Balance	Current Debits	Current Credits	Ending Balance
Fire Dist No 12 Expense					
Assets					
780 1701110	Cash	947,028.31	0.00	947,028.31-	0.00
780 1702110	Taxes Receivable	1,525,820.54	0.00	1,525,820.54-	0.00
780 1702420	Treasurer SCIP Interest R	7,783.43	0.00	7,783.43-	0.00
Act 001	Assets	2,480,632.28	0.00	2,480,632.28-	0.00
Liabilities					
780 2702900	Due To Other Governments	1,583,450.20-	1,583,450.20	0.00	0.00
780 2705700	Deferred Revenue	1,525,820.54-	1,525,820.54	0.00	0.00
Act 002	Liabilities	3,109,270.74-	3,109,270.74	0.00	0.00
Revenues					
780 3701110	Real & Personal Prop	1,819,037.48-	1,819,037.48	0.00	0.00
780 3701210	Private Harvest	578.69-	578.69	0.00	0.00
780 3701720	Leasehold Excise Tax	683.28-	683.28	0.00	0.00
780 3706111	Investment Interest	12,172.43-	12,172.43	0.00	0.00
780 3706112	County Pool Interest	12,656.59-	12,656.59	0.00	0.00
780 3708600	Agency Deposits	1,740.05-	1,740.05	0.00	0.00
Act 003	Revenues	1,846,868.52-	1,846,868.52	0.00	0.00
Expenses					
780 5705597	Operating Transfers-Out	2,431,274.40	0.00	2,431,274.40-	0.00
780 5708666	Agency Issues	12,589.65	0.00	12,589.65-	0.00
780 5709907	Non Employee Comp (1099)	31,642.93	0.00	31,642.93-	0.00
Act 005	Expenses	2,475,506.98	0.00	2,475,506.98-	0.00
Sub 770	Fire Dist No 12 Expense	0.00	4,956,139.26	4,956,139.26-	0.00

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947,028.31 +
 482,251.48 +

002

1,429,279.79

GL787 Summary Trial Balance M/E Report Format 009

Period 10 ending October 31, 2019 Transaction status 2

Fnd 780 Fire Dist No 12

		Opening Balance	Current Debits	Current Credits	Ending Balance
Fire Dist No 12 Reserve					
Assets					
780 1731110	Cash	482,251.48	0.00	482,251.48-	0.00
780 1732420	Treasurer SCIP Interest R	4,376.16	0.00	4,376.16-	0.00
Act 001	Assets	486,627.64	0.00	486,627.64-	0.00
Liabilities					
780 2732900	Due To Other Governments	478,953.26-	478,953.26	0.00	0.00
Act 002	Liabilities	478,953.26-	478,953.26	0.00	0.00
Revenues					
780 3736111	Investment Interest	558.04-	558.04	0.00	0.00
780 3736112	County Pool Interest	7,116.34-	7,116.34	0.00	0.00
Act 003	Revenues	7,674.38-	7,674.38	0.00	0.00
Sub 773	Fire Dist No 12 Reserve	0.00	486,627.64	486,627.64-	0.00
Fnd 780	Fire Dist No 12	0.00	5,442,766.90	5,442,766.90-	0.00

**SNOHOMISH COUNTY****Property Tax/Special Assessment Fund Activity**

From 10-01-2019 To 10-31-2019

District: FIRE DISTRICT 12

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 780900 FIRE DIST 12 EXPENSE					
2019	7801702110	\$995,387.93	\$106.52	\$828,587.49	\$166,906.96
2018		\$15,955.56	(\$97.22)	\$972.22	\$14,886.12
2017		\$8,867.84	(\$66.19)	\$459.93	\$8,341.72
2016		\$1,954.61	(\$67.88)	\$141.40	\$1,745.33
2015		\$1,192.15	\$0.00	\$0.00	\$1,192.15
2014		\$800.29	\$0.00	\$0.00	\$800.29
2013		\$539.17	\$0.00	\$0.00	\$539.17
2012		\$897.54	\$0.00	\$0.00	\$897.54
2011		\$317.35	\$0.00	\$0.00	\$317.35
2010		\$561.53	\$0.00	\$0.00	\$561.53
2009		\$450.28	\$0.00	\$0.00	\$450.28
2008		\$225.67	\$0.00	\$18.85	\$206.82
2007		\$119.77	\$0.00	\$0.00	\$119.77
2006		\$71.95	\$0.00	\$0.00	\$71.95
2005		\$93.25	\$0.00	\$0.00	\$93.25
2004		\$111.31	\$0.00	\$0.00	\$111.31
2003		\$80.16	\$0.00	\$0.92	\$79.24
2002		\$7.16	\$0.00	\$0.00	\$7.16
2000		\$0.08	\$0.00	\$0.00	\$0.08
1999		\$265.38	\$0.00	\$0.00	\$265.38
Fund Total:		\$1,027,898.98	(\$124.77)	\$830,180.81	\$197,593.40
Fund: 780925 FIRE DIST 12 EMS					
2019	7801709252110	\$485,059.26	\$51.69	\$403,046.25	\$82,064.70
2018		\$7,246.46	(\$43.89)	\$438.99	\$6,763.58
2017		\$2,933.15	(\$21.74)	\$151.07	\$2,760.34
2016		\$642.52	(\$22.31)	\$46.48	\$573.73
2015		\$398.07	\$0.00	\$0.00	\$398.07
2014		\$267.00	\$0.00	\$0.00	\$267.00
2013		\$179.71	\$0.00	\$0.00	\$179.71
2012		\$299.10	\$0.00	\$0.00	\$299.10
2011		\$113.63	\$0.00	\$0.00	\$113.63
2010		\$227.15	\$0.00	\$0.00	\$227.15
2009		\$206.15	\$0.00	\$0.00	\$206.15
2008		\$80.75	\$0.00	\$6.75	\$74.00
2007		\$43.05	\$0.00	\$0.00	\$43.05
2006		\$40.75	\$0.00	\$0.00	\$40.75
2005		\$52.45	\$0.00	\$0.00	\$52.45
2004		\$48.68	\$0.00	\$0.00	\$48.68
2003		\$34.79	\$0.00	\$0.40	\$34.39
2002		\$3.01	\$0.00	\$0.00	\$3.01
2000		\$0.34	\$0.00	\$0.00	\$0.34
1999		\$45.32	\$0.00	\$0.00	\$45.32
Fund Total:		\$497,921.34	(\$36.25)	\$403,689.94	\$94,195.15
District Total:		\$1,525,820.32	(\$161.02)	\$1,233,870.75	\$291,788.55



SNOHOMISH COUNTY

Property Tax/Special Assessment Fund Activity

From 10-01-2019 To 10-31-2019

District: FIRE DISTRICT 20

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 788900 FIRE DISTRICT NO.20 EXPENSE					
2003	7881702110	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2002		(\$0.06)	\$0.00	\$0.00	(\$0.06)
2001		\$0.10	\$0.00	\$0.00	\$0.10
2000		\$0.06	\$0.00	\$0.00	\$0.06
Fund Total:		\$0.05	\$0.00	\$0.00	\$0.05
Fund: 788925 FIRE DISTRICT NO.20 E.M.S.					
2003	7881709252110	\$0.03	\$0.00	\$0.00	\$0.03
2000		\$0.13	\$0.00	\$0.00	\$0.13
1998		\$0.01	\$0.00	\$0.00	\$0.01
Fund Total:		\$0.17	\$0.00	\$0.00	\$0.17
District Total:		\$0.22	\$0.00	\$0.00	\$0.22

FD 12 Expense YTD - Revenues

Marysville Fire District
MCAG #: 0182

Time: 11:10:20 Date: 11/13/2019
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002 FD12 - Expense Fund 780-70

Revenues	Amt Budgeted	October	YTD	Remaining	
310					
311 10 00 0-02 Real and Personal Property Taxes - Regular Levy	0.00	830,180.81	2,055,667.91	(2,055,667.91)	0.0%
311 12 00 0-02 Real and Personal Property Taxes - EMS Levy	0.00	403,689.94	1,001,562.74	(1,001,562.74)	0.0%
310	0.00	1,233,870.75	3,057,230.65	(3,057,230.65)	0.0%
330					
337 01 00 0-02 Leasehold Excise Tax Distributions	0.00	21.66	704.94	(704.94)	0.0%
337 02 00 0-02 Timber Excise Tax Distributions	0.00	0.00	578.69	(578.69)	0.0%
330	0.00	21.66	1,283.63	(1,283.63)	0.0%
360					
361 11 00 0-02 LGIP Investment Interest	0.00	0.00	12,574.56	(12,574.56)	0.0%
361 12 00 0-02 SCIP Investment Interest	0.00	0.00	10,344.03	(10,344.03)	0.0%
369 91 00 0-02 Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.0%
360	0.00	0.00	22,918.59	(22,918.59)	0.0%
390					
395 10 00 0-02 Sale of Capital Assets	0.00	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	1,233,892.41	3,081,432.87	(3,081,432.87)	0.0%
Fund Excess/(Deficit):	0.00	1,233,892.41	3,081,432.87		

FD 12 Reserve YTD - Revenues

Marysville Fire District
MCAG #: 0182

Time: 10:10:21 Date: 11/14/2019
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003 FD12 - Reserve Fund 780-73

Revenues	Amt Budgeted	October	YTD	Remaining	
360					
361 11 00 0-03 LGIP Investment Interest	0.00	0.00	587.42	(587.42)	0.0%
361 12 00 0-03 SCIP Investment Interest	0.00	0.00	5,820.52	(5,820.52)	0.0%
360	0.00	0.00	6,407.94	(6,407.94)	0.0%
Fund Revenues:	0.00	0.00	6,407.94	(6,407.94)	0.0%
Fund Excess/(Deficit):	0.00	0.00	6,407.94		

FD 12 Expense YTD - Expenses

Marysville Fire District
MCAG #: 0182

Time: 11:10:35 Date: 11/13/2019
Page: 1

002 FD12 - Expense Fund 780-70

Expenditures		Amt Budgeted	October	YTD	Remaining	
520						
522 10 41 0-02	Snohomish County Financial Services	250.00	0.00	132.30	117.70	52.9%
522 10 41 5-02	State Audit	3,000.00	0.00	0.00	3,000.00	0.0%
522 10 45 0-02	Election Expenditures	25,000.00	0.00	0.00	25,000.00	0.0%
522 10 45 3-02	Property Assessments - Surface Water Mgmt	880.00	0.00	690.58	189.42	78.5%
522 10 49 0-02	Unanticipated Legislative Expenditures	5,000.00	0.00	171.79	4,828.21	3.4%
522 10 49 3-02	Tax Refund Interest	50.00	0.00	0.00	50.00	0.0%
522 10 49 5-02	Refunded Property Taxes	3,500.00	0.00	4,322.42	(822.42)	123.5%
522 16 41 3-02	Legal & Professional Services	50,000.00	0.00	41,497.86	8,502.14	83.0%
522 16 41 9-02	Snohomish County - Investment Fees	650.00	0.00	587.34	62.66	90.4%
210		88,330.00	0.00	47,402.29	40,927.71	53.7%
522 20 45 0-02	MFD Interlocal Agreement - Regular Levy Funds	2,177,000.00	830,180.81	2,550,215.77	(373,215.77)	117.1%
522 20 45 2-02	MFD RFA Remit - Leasehold Excise/Private Harvest	0.00	21.66	21.66	(21.66)	0.0%
220		2,177,000.00	830,202.47	2,550,237.43	(373,237.43)	117.1%
522 70 45 0-02	MFD Interlocal Agreement - EMS Levy Funds	1,068,000.00	403,689.94	1,114,929.38	(46,929.38)	104.4%
270		1,068,000.00	403,689.94	1,114,929.38	(46,929.38)	104.4%
520		3,333,330.00	1,233,892.41	3,712,569.10	(379,239.10)	111.4%
580						
585 00 00 0-02	Special Or Extraordinary Items - RFA Asset Transfer	0.00	947,028.31	947,028.31	(947,028.31)	0.0%
580		0.00	947,028.31	947,028.31	(947,028.31)	0.0%
Fund Expenditures:		3,333,330.00	2,180,920.72	4,659,597.41	(1,326,267.41)	139.8%
Fund Excess/(Deficit):		(3,333,330.00)	(2,180,920.72)	(4,659,597.41)		

FD 12 Reserve YTD - Expenses

Marysville Fire District
MCAG #: 0182

Time: 10:11:07 Date: 11/14/2019
Page: 1

003 FD12 - Reserve Fund 780-73

Expenditures		Amt Budgeted	October	YTD	Remaining	
520						
522 16 41 9-03	Snohomish County - Investment Fees	500.00	0.00	139.22	360.78	27.8%
520		500.00	0.00	139.22	360.78	27.8%
580						
585 00 00 0-03	Special Or Extraordinary Items - RFA Asset Transfer	0.00	482,251.48	482,251.48	(482,251.48)	0.0%
580		0.00	482,251.48	482,251.48	(482,251.48)	0.0%
Fund Expenditures:		500.00	482,251.48	482,390.70	(481,890.70)	***0%
Fund Excess/(Deficit):		(500.00)	(482,251.48)	(482,390.70)		

Oct-19

FIRE DISTRICT 12 - EXPENSE FUND

FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month:	\$947,028.31
--	---------------------

Income for the month:

Regular Levy Property Taxes	\$830,180.81	
EMS Levy Property Taxes	\$403,689.94	
Private Harvest Taxes	\$0.00	
Leasehold Excise Taxes	\$21.66	
Total Income for the month:	\$1,233,892.41	

Expenditures for the month:

10/01 - RFA Asset Transfer	(\$947,028.31)	
10/31 - RFA Interim Financing Remit	(\$1,233,892.41)	
Total Expenditures for the month:	(\$2,180,920.72)	

Cash on hand as of 10/31/2019

\$0.00

FIRE DISTRICT 12 - RESERVE FUND

FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month:	\$482,251.48
--	---------------------

Income for the month:

Total Income for the month:	\$0.00
------------------------------------	---------------

Expenditures for the month:

10/01 - RFA Asset Transfer	(\$482,251.48)	
Total Expenditures for the month:	(\$482,251.48)	

Cash on hand as of 10/31/2019

\$0.00

GRAND TOTAL CASH ON HAND - Oct 1, 2019	\$1,429,279.79
GRAND TOTAL CASH ON HAND - Oct 31, 2019	\$0.00
DIFFERENCE	(\$1,429,279.79)

SCFD #12 - EXPENSE FUND - 780-70

Statement C-4

YEAR-TO-DATE - 2019

BARS CODE		January	February	March	April	May	June	July	August	September	October	November	December	YTD
Beginning Cash and Investments														
30810	Reserved	61,419.94	-	-	-	203,522.20	179,633.82	95,924.83	-	-				61,419.94
30880	Unreserved	1,516,744.60	1,316,435.45	1,105,541.21	932,700.44	1,790,746.67	1,749,486.71	1,578,261.29	1,161,432.77	947,028.31				1,516,744.60
388/588	Prior Period Adjustments, net	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues														
310	Taxes	5,201.25	64,354.03	116,904.77	1,334,804.42	201,271.50	14,669.84	11,444.64	55,245.76	1,233,870.75				3,037,766.96
320	Licenses and Permits	-	-	-	-	-	-	-	-	-				-
330	Intergovernmental Revenues	-	358.14	-	-	317.30	227.76	-	-	21.66				924.86
340	Charges for Goods and Services	-	-	-	-	-	-	-	-	-				-
350	Fines and Forfeits	-	-	-	-	-	-	-	-	-				-
360	Miscellaneous Revenues	3,283.20	1,729.47	1,833.47	2,628.25	4,269.07	2,787.35	3,124.28	1,054.36	-				20,709.45
Total Revenues:		8,484.45	66,441.64	118,738.24	1,337,432.67	205,857.87	17,684.95	14,568.92	56,300.12	1,233,892.41	-	-	-	3,059,401.27
Expenditures														
520	Public Safety	270,213.54	277,335.88	291,579.01	275,864.24	271,006.21	272,619.36	278,092.44	270,704.58	1,233,892.41				3,441,307.67
Total Expenditures:		270,213.54	277,335.88	291,579.01	275,864.24	271,006.21	272,619.36	278,092.44	270,704.58	1,233,892.41	-	-	-	3,441,307.67
Excess (Deficiency) Revenues Over Expenditures:		(261,729.09)	(210,894.24)	(172,840.77)	1,061,568.43	(65,148.34)	(254,934.41)	(263,523.52)	(214,404.46)	-	-	-	-	(381,906.40)
Other Increases in Fund Resources														
391-393, 596	Debt proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
397	Transfers-In	-	-	-	-	-	-	-	-	-	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-	-	-	-	-	-	-	-	-	-
386 / 389	Custodial Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
381, 395, 398	Other Resources	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Increases in Fund Resources:		-	-	-	-	-	-	-	-	-	-	-	-	-
Other Decreases in Fund Resources														
594-595	Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
591-593, 599	Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-
597	Transfers-Out	-	-	-	-	-	-	-	-	-	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-	-	-	-	-	947,028.31	-	-	-	947,028.31
586 / 589	Custodial Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Decreases in Fund Resources:		-	-	-	-	-	-	-	-	947,028.31	-	-	-	947,028.31
Increase (Decrease) in Cash and Investments		(261,729.09)	(210,894.24)	(172,840.77)	1,061,568.43	(65,148.34)	(254,934.41)	(263,523.52)	(214,404.46)	(947,028.31)	-	-	-	(1,328,934.71)
Ending Cash and Investments														
50810	Reserved	-	-	-	203,522.20	179,633.82	95,924.83	10,694.43	-	-	-	-	-	179,633.82
50880	Unreserved	1,316,435.45	1,105,541.21	932,700.44	1,790,746.67	1,749,486.71	1,578,261.29	1,399,968.17	947,028.31	-	-	-	-	69,596.01

384	Proceeds From Sales of Investments	-	240,838.00	270,142.00	-	265,654.00	275,600.00	227,857.00	1,161,594.35	-				2,441,685.35
584	Purchase of Investments	944,179.38	2,363.50	97,862.22	944,179.38	346,804.62	10,818.02	18,993.41	8,301.00	-				2,373,501.53

SCFD #12 - RESERVE - 780-73

Statement C-4

YEAR-TO-DATE - 2019

BARS CODE		January	February	March	April	May	June	July	August	September	October	November	December	YTD
Beginning Cash and Investments														
30810	Reserved	-	-	-	-	-	-	-	-	-	-	-	-	-
30880	Unreserved	475,982.76	476,974.85	477,455.20	478,169.47	479,202.70	480,103.02	480,468.46	481,267.34	481,921.07	482,251.48			475,982.76
388/588	Prior Period Adjustments, net	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenues														
310	Taxes	-	-	-	-	-	-	-	-	-	-			-
320	Licenses and Permits	-	-	-	-	-	-	-	-	-	-			-
330	Intergovernmental Revenues	-	-	-	-	-	-	-	-	-	-			-
340	Charges for Goods and Services	-	-	-	-	-	-	-	-	-	-			-
350	Fines and Forfeits	-	-	-	-	-	-	-	-	-	-			-
360	Miscellaneous Revenues	1,007.53	494.39	730.07	1,049.02	916.27	380.96	814.95	669.59	345.16	-			6,407.94
Total Revenues:		1,007.53	494.39	730.07	1,049.02	916.27	380.96	814.95	669.59	345.16	-	-	-	6,407.94
Expenditures														
520	Public Safety	15.44	14.04	15.80	15.79	15.95	15.52	16.07	15.86	14.75	-			139.22
Total Expenditures:		15.44	14.04	15.80	15.79	15.95	15.52	16.07	15.86	14.75	-	-	-	139.22
Excess (Deficiency) Revenues Over Expenditures:		992.09	480.35	714.27	1,033.23	900.32	365.44	798.88	653.73	330.41	-	-	-	6,268.72
Other Increases in Fund Resources														
391-393, 596	Debt proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-
397	Transfers-In	-	-	-	-	-	-	-	-	-	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-	-	-	-	-	-	-	-	-	-
386 / 389	Custodial Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
381, 395, 398	Other Resources	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Increases in Fund Resources:		-	-	-	-	-	-	-	-	-	-	-	-	-
Other Decreases in Fund Resources														
594-595	Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
591-593, 599	Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-
597	Transfers-Out	-	-	-	-	-	-	-	-	-	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-	-	-	-	-	-	482,251.48	-	-	482,251.48
586 / 589	Custodial Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Decreases in Fund Resources:		-	-	-	-	-	-	-	-	-	482,251.48	-	-	482,251.48
Increase (Decrease) in Cash and Investments		992.09	480.35	714.27	1,033.23	900.32	365.44	798.88	653.73	330.41	(482,251.48)	-	-	(475,982.76)
Ending Cash and Investments														
50810	Reserved	-	-	-	-	-	-	-	-	-	-	-	-	-
50880	Unreserved	476,974.85	477,455.20	478,169.47	479,202.70	480,103.02	480,468.46	481,267.34	481,921.07	482,251.48	-	-	-	-
384	Proceeds From Sales of Investments	-	-	-	-	-	-	-	-	481,978.86	-			481,978.86
584	Purchase of Investments	1,033.22	480.15	714.55	1,033.22	900.38	64.77	1,098.65	654.64	-	-			5,979.58

PRELIMINARY AGENDA
MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
BOARD MEETING
November 20, 2019 – 7 pm – Marysville City Hall

1. Call to Order/Flag Salute

2. Audience Participation

A. Phoenix Award:

- **Guests:** David Strube and wife Carol Strube
- **Marysville Fire District:** BC Rick Jesus, Captain Steve Neyens, FF/PM Kevin Schroeder, FF/PM Hunter Day, FF Josh Olsen, FF Kaitlan Hereth, FF Scott Minaker, FF Austin Young
- **SNO911:** Dispatcher Chad Piazza

B. Badge Pinning/Promotion:

- Ryan Hardwick – Paramedic
- Chad Solbakken - Driver

3. MFD Consent Agenda

- A. Excuse Boardmember Stevens from the November 20, 2019, regular meeting
- B. Excuse Boardmember Norton from the November 20, 2019, regular meeting
- C. Approve minutes of the October 16, 2019, regular meeting
- D. Approve minutes of the October 21, 2019, budget workshop
- E. Approve minutes of the October 25, 2019, special meeting
- F. Approve minutes of the November 6, 2019, regular workshop
- G. Approve October 2019 Financial Statements
- H. Approval of November Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 191 - thru - 191 \$
 - ii. MFD Payroll (excluding benefits) \$
 - iii. MFD Apparatus Fund
Voucher Numbers 191 - thru -191 \$

4. Public Budget Hearing

- A. Consider Resolution(s) for Marysville Fire District related to the Adoption of the Budget, for the year 2020, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund.
 - a. **MFD – Resolution 2019-032** “A Resolution Adopting the 2020 Operating Budget”

5. Information Items

- A. Communications:
- B. Committee Reports
 - i. EMS Committee: Approval of November EMS accounts recommendations
 - ii. Planning Committee:
 - iii. Personnel Committee:

6. Staff Business

- A. Fire Chief Report
- B. Operations Report
- C. Personnel/Overtime Report
- D. Fire Prevention Report
- E. Finance Report
- F. Legal Counsel Report
- G. Local 3219 Union

The Board of Directors may add and/or take action on other items not listed on the agenda.

7. Old Business

A. Committee Assignments

8. New Business

- A. Agenda Bill: MFD – Resolution 2019-032** “A Resolution Adopting the 2020 Operating Budget”
- B. Agenda Bill: MFD – Resolution 2019-033** “A Resolution Amending Policy No. 1070 as Adopted by Resolution 2019-001”
- C. Agenda Bill: 2020 Administrative Wages and Benefits**
- D. Agenda Bill: Quil Ceda Village Services Agreement**

9. Executive Session

10. Call On Board Members

11. Adjournment

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The Marysville Fire District strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources Department, (360) 363-8510, at least five business days prior to any District meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the Marysville Fire District main number.

SNOHOMISH COUNTY FIRE DISTRICT 12

AGENDA BILL

BOARD MEETING DATE: November 20, 2019

AGENDA ITEMS: 2020 Budget Adoption and Levy Certification 2019A-7, "A Resolution Adopting the 2020 Operating Budget and Levy Certification" 2019A-8, "A Resolution Authorizing the 2020 EMS Levy"	AGENDA SECTIONS: Public Hearing New Business															
PREPARED BY: Chelsie McInnis, Finance Director	AGENDA NUMBER: N/A															
ATTACHMENTS: Budget Hearing – 2020 EMS Levy & Budget Summary Exhibit "A" – SCFD #12 Expense Fund 2019A-7, "A Resolution Adopting the 2020 Operating Budget and Levy Certification" 2019A-8, "A Resolution Authorizing the 2020 EMS Levy" 2020 EMS Levy Certification																
BUDGET CODE: N/A	AMOUNT: N/A															
SUMMARY: Included in this packet are the worksheets, resolutions, and certifications necessary to implement and authorize the 2020 Budget and EMS property tax levy for the Fire District 12. Any changes from initial budget presentation have been summarized for review. Fund level budget appropriations are submitted for adoption as follows:																
<table border="1"><thead><tr><th>Fund</th><th>Name</th><th>Estimated Beginning Fund Balance & 2020 Revenue</th><th>Appropriations & Transfers</th><th>Ending Fund Balance</th></tr></thead><tbody><tr><td>001</td><td>SCFD #12 Expense Fund 780-70</td><td>1,350,000</td><td>1,350,000</td><td>0</td></tr><tr><td colspan="2">TOTAL ALL FUNDS</td><td>\$ 1,350,000</td><td>\$ 1,350,000</td><td>\$ 0</td></tr></tbody></table>		Fund	Name	Estimated Beginning Fund Balance & 2020 Revenue	Appropriations & Transfers	Ending Fund Balance	001	SCFD #12 Expense Fund 780-70	1,350,000	1,350,000	0	TOTAL ALL FUNDS		\$ 1,350,000	\$ 1,350,000	\$ 0
Fund	Name	Estimated Beginning Fund Balance & 2020 Revenue	Appropriations & Transfers	Ending Fund Balance												
001	SCFD #12 Expense Fund 780-70	1,350,000	1,350,000	0												
TOTAL ALL FUNDS		\$ 1,350,000	\$ 1,350,000	\$ 0												

RECOMMENDED ACTION:

Motion to approve Resolutions 2019A-7 "A Resolution Adopting the 2020 Operating Budget and Levy Certification" and 2019A-8 "A Resolution Authorizing the 2019 EMS Levy" and the 2020 EMS Levy Certification.

SNOHOMISH COUNTY FIRE DISTRICT 12
11/20/19 BUDGET HEARING
2020 EMS LEVY & BUDGET SUMMARY

SUMMARY OF 2020 EMS LEVY

	2019	2020	%	Increase Notes
FD12 EMS Levy	1,066,709	1,161,528	8.89%	Banked capacity accessed to match \$0.50 City EMS Levy per RFA Plan Document
ASSESSED VALUE				
FD12 EMS Levy	2,145,478,259	2,323,055,391	8.28%	
EMS LEVY RATE PER \$1,000/AV	\$ 0.50	\$ 0.50		

FD 12 EXPENSE - 780-70

	2020 (10/21 Budget Workshop)	2020 (11/20 FINAL)	Variance From Original	Notes
TOTAL EMS LEVY COLLECTIONS	1,235,000	1,350,000	115,000	Add delinquent collections on Regular Levy
TOTAL EMS LEVY RFA DISTRIBUTIONS	1,235,000	1,350,000	115,000	Add delinquent collections on Regular Levy
ENDING CASH & INVESTMENTS	0	0	0	

SNOHOMISH COUNTY FIRE DISTRICT NO. 12
RESOLUTION 2019A-8
RCW 85.44.120

A RESOLUTION AUTHORIZING THE 2020 EMS LEVY

WHEREAS, the Board of Commissioners of Snohomish County Fire District No. 12 has met and considered its budget for the calendar year 2020; and

WHEREAS, the districts actual levy amount from the previous year was \$1,066,709; and,

WHEREAS, the population of this district is more than 10,000.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Snohomish County Fire District No. 12 that an increase in the EMS property tax levy is hereby authorized for the levy to be collected in the 2020 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$126,352 which is a percentage increase of 11.85% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

ADOPTED at the regular meeting of the Board of Commissioners of Snohomish County Fire District No. 12 this 20th day of November 2019.

Chairperson

Commissioner

Attest:

Commissioner

Martin McFalls, District Secretary

EXHIBIT "A"
SNOHOMISH COUNTY FIRE DISTRICT NO. 12
2020 BUDGET
EXPENSE FUND SUMMARY (780-70)

REVENUES	
Beginning Net Cash and Investments	\$ -
EMS Levy Authorized for MFD RFA Collection - Current	1,200,000.00
Regular & EMS Levies Authorized for MFD RFA Collection - Delinquent	150,000.00
TOTAL ADDITIONS	1,350,000.00

EXPENDITURES	
EMS Levy Authorized for MFD RFA Transfer	1,350,000.00
TOTAL DEDUCTIONS	1,350,000.00
ENDING FUND BALANCE	\$ -

**SNOHOMISH COUNTY FIRE DISTRICT NO. 12
RESOLUTION 2019A-7**

**A RESOLUTION ADOPTING THE 2020 OPERATING BUDGET
AND LEVY CERTIFICATION**

WHEREAS, the Board of Commissioners of Snohomish County Fire District No. 12 establishes an official budget each year to provide operating funds; and

WHEREAS, the Board of Commissioners of Snohomish County Fire District No. 12 had properly given notice of a public hearing, held November 20th, 2019, to consider the Fire District's current expense budget for the 2020 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Board of Commissioners of Snohomish County Fire District No. 12 after hearing and considering all relevant evidence and testimony presented, determined that Snohomish County Fire District No. 12 requires an increase in the property tax revenue from the previous year to discharge the expected expenses and obligations in the best interest of the District; and

NOW, THEREFORE BE IT RESOLVED, that the Snohomish County Fire District No. 12 Commissioners hereby adopt the following:

Section 1. The Snohomish County Assessor has notified the Board of Commissioners of Snohomish County Fire District No. 12 that the preliminary estimated assessed valuation of real properties lying within the boundaries of said Fire District for the calendar year 2020 are \$2,297,028,391 for Regular Levy and \$2,323,055,391 for EMS Levy.

Section 2. The Snohomish County legislative authority is certified to collect levies in 2020 for Snohomish County Fire District No. 12 in the estimated amounts not to exceed \$0 of Regular Levy and \$1,200,000 of EMS Levy, resulting in a combined 2020 maximum certified total of \$1,200,000.

Section 3. The Snohomish County Treasurer is authorized and directed to deposit and sequester the monies received from the collection of the tax levies specified above in the amounts and funds specified below:

- a. \$1,200,000, plus any amounts collected for previous years delinquent taxes, into the Expense Fund (778-70) of the Marysville Fire District, a regional fire authority

Section 4. The budget for Snohomish County Fire District No. 12, for the year 2020, is hereby adopted by this reference at fund level, in the aggregate amount of \$1,350,000, as set forth in the document entitled "Snohomish County Fire District No. 12, 2020 Annual Budget" of which is on file in the Finance Department.

Section 5. The totals of estimated revenues and appropriations for each separate Fund and the aggregate total for all such Funds combined of Snohomish County Fire District No. 12, for the year 2020, are set forth in summary form as follows:

Fund	Name	Estimated Beginning Fund Balance & 2020 Revenue	Appropriations & Transfers	Ending Fund Balance
001	SCFD #12 Expense Fund 780-70	1,350,000	1,350,000	0
TOTAL ALL FUNDS		\$ 1,350,000	\$ 1,350,000	\$ 0

ADOPTED at the regular meeting of the Board of Commissioners of Snohomish County Fire District No. 12 this 20th day of November 2019.

Chairperson

Commissioner

Attest:

Commissioner

Martin McFalls, District Secretary

SNOHOMISH COUNTY FIRE DISTRICT NO. 12
2020 Levy Certification

In accordance with RCW 84.52.020, I, Martin McFalls, District Secretary, for Snohomish County Fire District No. 12, do hereby certify to the Snohomish County legislative authority that the Board of Commissioners of said district requests that the following levy amounts be collected in 2020 as provided in the district's budget, which was adopted following a public hearing held on November 20, 2019:

Regular Levy: \$ 0 (the district will not be levying any amount for 2020 Regular Levy)

EMS Levy: \$ 1,200,000

Excess Levy: \$ 0

Refund Levy: \$ 0

Martin McFalls, District Secretary

Date

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2019-033**

A RESOLUTION OF THE BOARD OF DIRECTORS OF MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY REGARDING MEETINGS-AGENDA AND QUORUM AND AMENDING POLICY NO. 1070 AS ADOPTED BY RESOLUTION 2019-001.

WHEREAS, Section 3 of the RFA plan adopted by the voters and RCW 52.26.080 mandates that the Board adopt governance policies and rules for the RFA governing board to conduct business; and

WHEREAS, except where otherwise limited in the RFA Plan, the RFA Governing Board shall have the power and authority granted by Chapter 52.26 RCW; and

WHEREAS, on October 1, 2019 the Board of Directors of Marysville Fire District adopted Resolution 2019-001 which included adoption of policies governing the operations and rules governing the conduct of business at its meetings; and

WHEREAS, Section 5 A(2) of the RFA Plan adopted by the voters establishes the structure and operation of the RFA governing board; and

WHEREAS, Section 5 A(2) of the RFA plan authorizes appointment of 4 elected officials from City of Marysville ("City") to be appointed by the City and 1 elected official from Fire District No. 12 ("District") to be appointed by the Commissioners and 1 non-voting member from the District to be appointed by the District; and

WHEREAS, Section 5 A(2) of the RFA Plan is silent and does not address whether the non-voting member for the District may vote in the absence of the voting member; and

WHEREAS, Board discussed the issue at its October 16, 2019 meeting and determined that it was appropriate to amend its operating procedures to clarify its rules;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:

Policy 1070 regarding meetings and quorum is amended by adding the following:

Section 1. Whenever the voting member appointed by the District to the Board is unable to attend any regular or special Board meeting the non-voting District appointed member may assume the role of the single voting member for the District.

Section 2. In in the absence of the District's regular voting member the District's non-voting member may assume the role of the voting member and the third District Commissioner may, upon taking an oath of office, assume the role of non-voting member.

Section 3. If both the regular voting and regular non-voting members of the District are unable to attend a regular or special Board meeting, upon taking an oath of office, the third District Commissioner may assume the role as the single voting member for the District.

Section 4. In no event shall the District have more than 1 vote on any matter that comes before the Board at any regular or special meeting.

ADOPTED by the Marysville Fire District, a regional fire authority, this ____ day of November, 2019 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairman

ATTEST:

District Secretary

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2019-033**

A RESOLUTION OF THE BOARD OF DIRECTORS OF MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY REGARDING MEETINGS-AGENDA AND QUORUM AND AMENDING POLICY NO. 1070 AS ADOPTED BY RESOLUTION 2019-001.

WHEREAS, Section 3 of the RFA plan adopted by the voters and RCW 52.26.080 mandates that the Board adopt governance policies and rules for the RFA governing board to conduct business; and

WHEREAS, except where otherwise limited in the RFA Plan, the RFA Governing Board shall have the power and authority granted by Chapter 52.26 RCW; and

WHEREAS, on October 1, 2019 the Board of Directors of Marysville Fire District adopted Resolution 2019-001 which included adoption of policies governing the operations and rules governing the conduct of business at its meetings; and

WHEREAS, Section 5 A(2) of the RFA Plan adopted by the voters establishes the structure and operation of the RFA governing board; and

WHEREAS, Section 5 A(2) of the RFA plan authorizes appointment of 4 elected officials from City of Marysville ("City") to be appointed by the City and 1 elected official from Fire District No. 12 ("District") to be appointed by the Commissioners and 1 non-voting member from the District to be appointed by the District; and

WHEREAS, Section 5 A(2) of the RFA Plan is silent and does not address whether the non-voting member for the District may vote in the absence of the voting member and whether in the absence of an appointed City Council member whether an alternate may be appointed to serve as voting member; and

WHEREAS, the Board discussed the issue at its October 16, 2019 and November 6, 2019 meetings and determined that it was appropriate to amend its operating procedures to clarify its rules;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:

Policy 1070 regarding meetings and quorum is amended by adding the following:

Section 1. Whenever the voting member appointed by the District to the Board is unable to attend any regular or special Board meeting the non-voting District appointed member may assume the role of the single voting member for the District.

Section 2. In in the absence of the District's regular voting member the District's non-voting member may assume the role of the voting member and the third District Commissioner may, upon taking an oath of office, assume the role of non-voting member.

Section 3. If both the regular voting and regular non-voting members of the District are unable to attend a regular or special Board meeting, upon taking an oath of office, the third District Commissioner may assume the role as the single voting member for the District.

Section 4. In no event shall the District have more than 1 vote on any matter that comes before the Board at any regular or special meeting.

Section 5. Whenever a voting member appointed by the City to the Board is unable to attend any regular or special Board meeting an alternate may be appointed by the City and such alternate may assume the role as a voting Board member.

Section 6. In no event shall the City have more than 4 votes on any matter that comes before the Board at any regular or special meeting.

ADOPTED by the Marysville Fire District, a regional fire authority, this ____ day of November, 2019 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairman

ATTEST:

District Secretary