

**MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
SNOHOMISH COUNTY FIRE DISTRICT 12 BOARD OF COMMISSIONERS
Special Meeting – 2020 Budget Workshop
October 21, 2019**

Chairperson Stevens called the meeting to order at 9:00 am.

The following were in attendance:

Board of Directors:

Michael Stevens
Kamille Norton
Steve Muller
Tom King

Board of Commissioners

Tonya Christoffersen
Rick Ross

Staff Members:

Martin McFalls, Chief
Jeff Cole, DC
Tom Maloney, DC
Darryl Neuhoff, DC

Chelsie McInnis, Finance Director
Steve Edin, Human Resources Manager
Paula DeSanctis, Board Secretary
Local 3219 President Cody Brooke
Local 3219 Vice President Matt Campbell

PROPOSAL

Deputy Chief Tom Maloney reviewed the executive summary requesting additional staffing for the Marysville Fire District Fire Prevention Division. The fire prevention division conducts over 1,600 annual fire prevention inspections with over 300 re-inspections performed by one Lieutenant Inspector and on-duty crews. Though the fire prevention division has made progress in accomplishing its inspection goals with current staff, we have seen a downward trend in completed fire inspections due to increase call volume and an increase in construction. Maloney shared that the matrix for staffing, a formula developed by the NFPA 1730, a cross-section of experts within the fire service, confirms the need for at least one additional fire inspector to supplement the on-duty crews and increase annual property inspection performance as required by state statutes and city ordinances.

2020 PRELIMINARY BUDGET DETAIL

Finance Director McInnis reviewed the 2020 budget proposal package, which included the updated 2019 revenue estimates for Marysville Fire District (MFD) as a new Regional Fire Authority (RFA) and Snohomish County Fire Protection District No. 12 (FD 12). The MFD Expense Fund has an estimated 2020 increase in revenues of approximately 28.8% for a total collection of \$24,949,026. The old MFD fund balances and the FD 12 fund balances (along with all receivable/liabilities) were transferred to the RFA on October 1, 2019. The FD 12 Expense fund will continue to exist for the collection and remittance of the EMS Levy. Finance Director McInnis reviewed the 2020 property values and levy rates sharing that the RFA Regular Levy replaced the old MFD ILA contract funding model. Property values are expected to increase approximately 8.6% for a 2020 preliminary RFA assessed value of \$11,002,117,715. 2020 RFA Regular Levy rate is set at \$1.45/\$1,000 of assessed value for a total estimated regular levy collection of \$15,953,000. The EMS Levies collected and remitted to the RFA by City and FD 12 are set at \$0.50/\$1,000 of assessed value for a total estimated EMS levy collection of \$5,598,000.

RECESS

The Board recessed at 11:45 pm for a thirty-minute lunch break.

RECONVENE

The Board reconvened at 12:15 pm.

BUDGET SUMMARY

Finance Director McInnis reviewed with the Board the 2020 proposed budget summary, which included all MFD fund balances, revenue estimates, expenditure proposals (including discretionary personnel costs, program costs, equipment costs), and the FD 12 Expense Fund summary of EMS levy collection and remittance to the RFA. McInnis followed with a presentation of the RFA annual cash flow cycle, considering minimum fund balance and the expectation of when both regular and EMS levies will be deposited compared to monthly estimated expenditures, and an overview of the 2020-2025 financial outlook.

SAO FINANCIAL INTELLIGENCE TOOL & SNO CO ASSESSOR PROPERTY TAX TOOL

Finance Director McInnis shared with the Board a link to a Financial Intelligence Tool (FIT) on the State Auditor's Office website where anyone can perform financial research on any government agency. The information includes both basic information such as name and address to more detailed government services, agency revenues and expenditures, and a glance at the financial health of the organization. The tool also offers the capability to compare our government resources and uses to that of our peers. McInnis also reviewed a Snohomish County Assessor's Office tool which allows tax payers to easily visualize how much of their annual tax dollars are allotted to the agencies serving them.

BUDGET ADOPTION

Finance Director McInnis stated that with no requested changes to the 2020 budget as presented, she will bring to it forward to the November 20, 2019 regular board meeting for adoption. If there are additional adjustments needed prior to this date, they will be presented at the November 6, 2019 regular workshop meeting.

ADJOURNMENT

With no further action required, the Board adjourned at 1:30 pm.


Paula DeSanctis
Board Secretary

11/20/19
Date approved