

**PRELIMINARY AGENDA**  
**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT No. 12**  
**Board of Commissioners Board Meeting**  
**January 15, 2020 – 6 pm – Marysville Fire District Administration Office**

- 1. Call to Order**
- 2. Audience Participation**
- 3. SCFD #12 Consent Agenda**
  - A. Approve minutes of the December 18, 2019, regular meeting
  - B. Approve December 2019 Financial Statements
- 4. Information Items**
  - A. Chair/Vice Chair Assignments
  - B. Communications:
    - I. Review of the January 15, 2020 MFD/RFA Agenda
- 5. Old Business**
- 6. New Business**
- 7. Call On Board Members**
- 8. Adjournment**

***THE PUBLIC IS INVITED TO ATTEND***

***Special Needs***

*The Marysville Fire District strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources Department, (360) 363-8510, at least five business days prior to any District meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the Marysville Fire District main number.*

**SNOHOMISH COUNTY FIRE DISTRICT #12  
BOARD OF COMMISSIONERS SPECIAL MEETING  
December 18, 2019, 6 pm  
Marysville Fire District Administration Office**

***CALL TO ORDER***

Chairperson Christoffersen called the meeting to order at 6:08 pm.

**The following were in attendance:**

**Commissioners:**

Tonya Christoffersen  
Rick Ross  
Pat Cook

**Staff Members:**

Martin McFalls, Chief  
Jeff Cole, Deputy Chief  
Paula DeSanctis, Board Secretary\

**Guests:**

Grant Weed, District Attorney

District Attorney Grant Weed sworn in Commissioner Rick Ross as Fire District 12 Commissioner Position 1 for a six year term.

***SCFD #12 CONSENT AGENDA***

- A. Approve minutes of the November 20, 2019, special meeting
- B. Approve minutes of the December 4, 2019, special meeting
- C. Approve November 2019 Financial Statements

**Motion:** To approve the SCFD 12 Consent Agenda  
**Made By:** Ross  
**Seconded By:** Cook  
**Action:** PASSED unanimously

***INFORMATION ITEMS***

**Communications:** The Commissioners reviewed the 11-20-19 MFD RFA Meeting Agenda. There was a lengthy discussion on the Agenda Bill listed for the suggested 2020 Administrative Leave Bank. Chief McFalls explained this personnel policy was amended to help satisfy the management letter received from the State Auditor's Office following the 2018 audit due to employee's vacation accruals exceeding caps set by District Policy. District Attorney Grant Weed suggested that they continue the conversation with the full MFD RFA Board.

***OLD BUSINESS***

None

***NEW BUSINESS***

None

***CALL ON BOARD***

**Christoffersen** – Nothing more.

**Ross** – Appreciates everyone.

**Cook** – Nothing more.

**Chief McFalls** – Nothing more.

***ADJOURN***

With no further business, the meeting adjourned at 6:48 pm.

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District Secretary

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Date Approved

**PRELIMINARY AGENDA**  
**MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**January 15, 2020 – 7 pm – Marysville City Hall**

**1. Call to Order/Flag Salute**

**2. Audience Participation**

**Oath of Office:** Apollo Lewis, Ryan Hardwick

**Recognition:** David Burlingame

**3. MFD Consent Agenda**

- A. Approve minutes of the December 18, 2019, regular meeting
- B. Approve December 2019 Financial Statements
- C. Approval of January Claims and Payroll:
  - i. MFD Expense Fund  
Voucher Numbers 191 - thru - 191 \$
  - ii. MFD Payroll (excluding benefits) \$
  - iii. MFD Capital Fund  
Voucher Numbers 191- thru -191 \$

**4. Information Items**

- A. Communications:
- B. Committee Reports
  - i. EMS Committee: Approval of December EMS accounts recommendations
  - ii. Planning Committee:
  - iii. Personnel Committee:

**5. Staff Business**

- A. Fire Chief Report
- B. Operations Report
- C. Personnel/Overtime Report
- D. Fire Prevention Report
- E. Finance Report
- F. Legal Counsel Report
- G. Local 3219 Union

**6. Old Business**

- A. Agenda Bill - Administrative Benefit Policies #2400 and #2401 Amendment

**7. New Business**

- A. Agenda Bill – Resolution 2020-001 “Travel Fund Authorized Balance Increase”
- B. Architect and Engineer Services Selection

**8. Executive Session**

- A. To Discuss Collective Bargaining Negotiations Per RCW 42.30.140(4)(a)

**9. Call On Board Members**

**10. Adjournment**

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The Board of Directors may add and/or take action on other items not listed on the agenda.