

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS WORKSHOP
February 5, 2020 – 7 pm – Marysville City Hall**

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the MFD meeting to order and Board Member King led the flag salute at 7:05 pm.

The following were in attendance:

Board of Directors:

Michael Stevens	Rick Ross
Tom King	Tonya Christoffersen
Kamille Norton	

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Paula DeSanctis, Board Secretary

Guests:

Grant Weed, District Attorney
Peter Altman, Summit Law

DISCUSSION ITEMS

Planning Committee Meeting Dates:

The Planning Committee is scheduled to meet on February 11, 2020, 6:30 pm at Station 63 and on March 17, 2020, 6:30 pm at Station 65. It was suggested, moving forward, that the Planning Committee meet on the second Tuesday of each month rotating stations.

Personnel Committee Meeting Dates (Interviews):

The Personnel Committee is scheduled to meet on February 13, 2020, 7:30 am at the Fire Administration office to hold fulltime interviews.

OLD BUSINESS

Agenda Bill – Administrative Benefit Polices #2400 and #2401:

Chief McFalls shared that the revisions to Administrative Benefits Polices #2400 and #2401 are in line with Board direction and approval at the December 18, 2019 Board meeting. Commissioner Ross thanked the staff for the revisions requested by the Board.

Motion: To approve the Administrative Benefit Policies #2400 and #2401
Made By: Ross
Seconded By: King
Action: PASSED unanimously



NEW BUSINESS

Agenda Bill – Resolution 2020-001 “Travel Fund Authorized Balance Increase”

Finance Director McInnis shared that there is a need to increase the authorized minimum fund balance in our travel fund. Looking forward, there are two occasions where we have multiple groups traveling for required certifications that will expend more than the current minimum fund balance. This is the only method we have for issuing per diem checks. This resolution would authorize that balance to increase from \$2,500 to \$5k.

Motion: To approve Resolution 2020-001 “Travel Fund Authorized Balance Increase”
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

Architect and Engineer Services Selection:

Deputy Chief Neuhoff shared with the Board that a request was sent out for an RFQ for architect and engineering firms to be able to do a three year agreement for individual and larger station projects. The selection was narrowed down to one architectural firm that we have used in the past and has a fire background. Once an agreement is made with price and a format that will be utilized, we will bring forward a request to put them under contract. Boardmember Stevens stated he would like to be involved in the project planning process.

CALL ON STAFF

Edin – Stated he will be giving the Personnel report moving forward. For the month of January we had five members out on FMLA and one out on short term disability. We are currently recruiting for the Tech Rescue, Rescue Swimmer, and Hazmat Teams.

Neuhoff – Our rescue truck is currently out of service with what we believe to be catastrophic damage. More information will be brought to the Board once the extent of damage has been determined and the direction we need to go is decided.

Maloney – We received official notification that the Fire Districts insurance fire rating is a full three for both the City and District 12. We started the regional grant process along with Granite Falls for new SCBA's.

Cole – Nothing more to report.

Weed – We are working through the final details of the IT ILA between the City and the Marysville Fire District RFA. His partner, Brett Vinson, will report back with an update or call for action at the next Board meeting. Vinson and Weed have been working on a new rules and procedures for the RFA Board which will also be brought to the next meeting.

McInnis – Nothing more to report.

McFalls – We have received a lot of calls on taxes and funding resulting in the creation of a fact sheet which was shared with the board. Shared a hand out from the successful All American Leadership seminar.

DeSanctis – Nothing more to report

CALL ON BOARD

Norton – Nothing more to report.



Ross – Congratulations to Deputy Chief Maloney for the level three fire rating. Thank you Finance Director McInnis for the amendment and being ahead of the upcoming travel. Thank you to the staff for the amendments to the vacation policy.

Christoffersen – Thank you Chief for the handout on the increased taxes and asked how the calls are being handled.

Maloney shared that PIO Christie Veley has been working with the press to correct the inaccuracies reported. McInnis has contacted the Assessor's office on the information being given from their office. After further discussion it was agreed no further efforts or explanation to the media is needed.

King – Council went to Olympia to lobby with our legislators for transportation funds. The proposed project for a train crossing on Grove Street is moving forward. Attended the annual Fire Commissioner Banquet with Chief McFalls.

Stevens – Thanked everyone for being flexible last month with the inclement weather and meeting schedules.

EXECUTIVE SESSION

Chairperson Stevens called for a 20 minute executive session at 7:45 pm to discuss Collective Bargaining Negotiations Per RCW 42.30.140(4)(a) to return at 8:05 pm.

Chairperson Stevens called for a five minute extension to return at 8:10 pm.

RECONVENE

The open public meeting reconvened at 8:10 pm.

ADJOURNMENT

With no further action required, the meeting adjourned at 8:12 pm.



Martin McFalls
District Secretary



Date approved



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
January 15, 2020

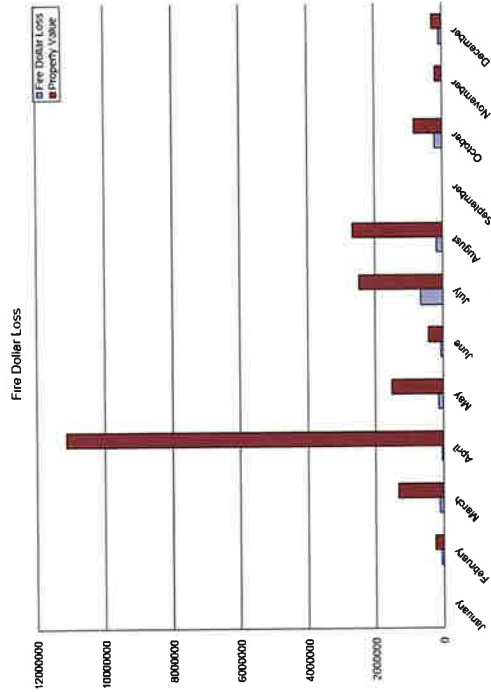
- The total fire loss for 2019:
 - There was 27 fire incidents investigated in 2019. With over \$21 million in assessed value and over \$1.5 million in fire loss.
- We finished up a very productive 2019. We continue to see greater compliance with our prevention inspections. One of our greatest improvements this year was commercial kitchen suppression systems and bringing them into compliance.
- Our 2019 Keep the Wreath Green campaign to prevent structure fires in our jurisdiction this holiday season. All fire stations have giant wreaths hung outside. The green bulbs change to red when there is a structure fire within MFD. The bulbs are changed to white when a U.S. firefighter dies in the line of duty. We currently have 3-Red and 4-White bulbs displaying.
- Christie participated in the Marysville Holiday Toy Store and was able to network with members of our community, and also provide safety information for families shopping at the toy store.
- We ran an education campaign on Washington's new car seat laws, informing families and answering questions through social media and in person.
- We are beginning meetings with the City of Marysville to partner on the city's first teen CERT camp this summer.
- Our Facebook audience increased nearly 2 percent this month to 3,360 likes and 3,515 follows. Our Twitter audience is also up to 1,796 followers. Our most successful Facebook post ever reached more than 49,000 people. The post on December 16 showed a photo of firefighters extinguishing a car fire on 85th Place NE. The car happened to be a Nissan Skyline, which is apparently a cult favorite.

Public Education

Program	People Reached Current Month	2019 Total
Preschool Program	0	484
Elementary Age (K-5)	20	670
High School	0	40
Station Tours	0	218
Smoke Alarm Installations	1	62
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	3
Public Events	200	3200
Car Seat Installs	4	18
Older Adult Fire/Fall Prevention	0	20
Parent Education	0	30
Fire Extinguisher Training	0	110

Marysville Fire District 2019 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ 0	\$ 0
February	3	2	0	1	1	0	0	2	\$ 258,000.00	\$ 62,500.00
March	2	1	0	1	1	1	0	0	\$ 1,343,000.00	\$ 105,000.00
April	3	2	0	1	0	1	0	1	\$ 11,136,942.00	\$ 46,454.00
May	3	2	0	1	2	0	0	1	\$ 1,537,899.00	\$ 135,095.00
July	5	3	0	2	3	0	0	0	\$ 2,081,822.00	\$ 662,411.00
August	3	2	1	0	1	1	0	0	\$ 2,670,214.00	\$ 187,003.00
September	1	1	0	0	0	0	0	1	\$ 6,000.00	\$ 6,000.00
October	2	2	0	0	2	0	0	0	\$ 845,823.00	\$ 227,166.00
November	1	1	0	0	1	0	0	0	\$ 200,000.00	\$ 200.00
December	2	1	1	1	2	0	0	0	\$ 301,524.00	\$ 91,157.00
Totals	27	18	1	8	14	4	0	5	\$ 21,209,024.00	\$ 1,588,986.00



Marysville Fire District Fire Causes Ending December 31, 2019

