

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 18, 2020 – 7 pm – Marysville Fire District Admin Office

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order at 7:08 pm.

The following were in attendance:

Board of Directors:

Rick Ross Steve Muller (By Phone)
Tom King
Michael Stevens

Staff Members:

Martin McFalls, Fire Chief
Paula DeSanctis, Admin Assist

Guests:

Grant Weed, District Attorney (By Phone)

Chairperson Stevens called for a motion to allow Boardmember Muller to join the meeting by phone.

Motion: To authorize Boardmember Muller to participate in the MFD regular meeting via conference call.

Made By: Ross

Seconded By: King

Action: PASSED unanimously

AUDIENCE PARTICIPATION/PRESENTATIONS

MFD CONSENT AGENDA

- A. Excuse Commissioner Christoffersen from the 3-18-20, regular meeting
- B. Excuse Boardmember Norton from the 3-18-20, regular meeting
- C. Approve minutes of the February 19, 2020, regular meeting
- D. Approve February 2020 Financial Statements
- E. Approval of March Claims and Payroll:
 - i. MFD RFA Expense Fund 778-70
Voucher Numbers 200301001 - thru – 200301087 \$ 279,894.86
 - ii. MFD Payroll (excluding benefits) \$ 1,090,941.66

Motion: To approve the MFD Consent Agenda as amended

Made By: King

Seconded By: Ross

Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing more to report.



COMMITTEE REPORTS

EMS Committee: Approval of March EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
March	4,103.53	24,133.69	0.00	2,306.64

Motion: To approve the March ambulance account recommendations.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Planning Committee: The 3-17-20 Planning Committee Meeting has been postponed until further notice. Chief McFalls stated he is looking into virtual meetings for both the board and committees.

Personnel Committee: Has not met. Chief McFalls shared we have three members finishing up the fulltime hiring process and will be online as soon as possible.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the ongoing District COVID-19 procedures:

- PIO Christy Veley is sending daily emails on city, county and state wide updates.
- DC Neuhoff is sending daily email to all members regarding county wide daily protocols.
- Station Proactive Measures and Self-Assessment/Monitoring steps have been posted at all Stations.
- BC's are conducting daily go-to-meetings with captains to keep communication flowing to all members.
- Stations have been closed to all public visitors.
- We have limited the entrance/exits to all stations to limit exposure.
- PPE precautions: County wide is operating at a level two; goggle, gloves and masks, MFD is operating primarily at level three; sealed goggles, gloves, N95 masks and gowns.
- Area Command is meeting daily virtually with area County Chiefs, SNO911, Rec Cross and all partner agencies collaborating on what is and is not working. We will be setting up a Regional FOC at District One's Station by Mariner High School anticipating call volume and the need to share personnel and or units. We have a signed ILA with the locals for ARUs' "alternate response units".
- At the efforts of Captain Dean Shelton, Congressman Rick Larsen visited our Stations and got a firsthand look at our challenges.

Operations Report: Chief Cole was excused from the meeting.

Overtime Report:

February 2012	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 55,899.13	853.00	1,182.50
Part time			
Month Total	\$ 55,899.13	853.00	1,182.50
YTD Totals	\$ 119,950.52	1,866.50	2,238.32



Human Resources/Personnel Report: Human Resource Manager Steve Edin was excused from the meeting. Chief McFalls reported that our part-time group just graduated and have several ready for the next round of part-time hires. We are having staffing challenges. Yesterday we had 24 members off, 12 of those quarantined, 6 were in isolation (sick), three have tested positive for C-19. Station 65 has been our common denominator. We have a professional cleaning company, Pure Clean, coming to thoroughly disinfect the Station.

Fire Prevention Report: Fire Marshal Maloney was excused from the meeting. The Fire Prevention Report was included in Board packets.

Finance Report: Finance Director Chelsie McInnis was excused from the meeting. The Financial Summary was included in the Board packets.

Legal Counsel Report: District Attorney Grant Weed reported the following:

- With the declaration of emergency, it is important to have formal rules and procedures in place to conduct future remote meetings to include the public's ability to hear and give public comment. Weed suggested that the Board adopt these new procedure for future use.
- Executive Session during a virtual meeting:
 - take roll call of everyone on the call
 - mute all public attendee's
 - Each Boardmember will state on the record there identity and confirm that they are in a secure environment with no one else in the room

Local 3219 Union Report: Chief McFalls reported for Local President Dean Shelton. There was a unanimous decision by the members to accept the negotiated collective bargaining agreement.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Agenda Bill: Minimum Balance Use Authorization

After reviewing the estimated cash flow cycle for March, as expected the District's Expense Fund minimum fund balance set in policy will likely be accessed to fund regular operating expenditures until first half tax collections are deposited by the Snohomish County Treasurer. Per District policy, the Board must make a motion to officially authorize the use of this minimum fund balance. Once the tax deposits for April begin to post the District's minimum fund balance will be replenished.

Motion: To approve the use of minimum fund balance in the MFD Expense Fund during the month of March 2020, if necessary.
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Agenda Bill: ILA Snohomish County Regional Training Consortium

Chief McFalls shared that this is a five year agreement designed for the Regional Fire Training Academy between four Districts with room for expansion. District Attorney Grant Weed stated



he has reviewed the ILA and feels it is a solid document that will fit the needs of all agencies involved.

Motion: To approve the Snohomish County Training Consortium ILA and Authorize and Direct the Fire Chief to Sign on Behalf of the Board
Made By: Ross
Seconded By: King
Action: PASSED unanimously

Agenda Bill: ILA City of Marysville IS Services

District Attorney Grant Weed reported that Brett Vinson and City Attorney Jon Walker worked through all issues including indemnification language. They came to common ground that will protect both the City and District.

Motion: To approve the City of Marysville IS Services ILA
Made By: King
Seconded By: Ross
Action: PASSED unanimously

Emergency Proclamation and Resolution 2020-003 “Emergency Procurement Procedures and Procedures for holding Public Meetings Reducing the Risk of Exposure and Spread of Contagious Viruses”

District Attorney Grant Weed stated the main purposes of adopting the emergency proclamation and resolution 2020-003 is to allow the District to forego its normal procedure for holding public meetings. It will also allow the District to forego procurement processes. If federal or state funds become available, it will allow for the District to apply for reimbursement of extraordinary expenses related to the COVID-19 response.

Motion: To approve the Emergency Proclamation and Resolution 2020-003 “Emergency Procurement Procedures and Procedures for holding Public Meetings Reducing the Risk of Exposure and Spread of Contagious Viruses”
Made By: Ross
Seconded By: King
Action: PASSED unanimously

EXECUTIVE SESSION

Chairperson Stevens stated for the record that Commissioner Rick Ross, Boardmember Tom King, Fire Chief Martin McFalls and he (Boardmember Michael Stevens) were present. Boardmember Steve Muller, attending by phone, confirmed that he is in a secure environment, at home by himself. Attorney Grant Weed, attending by phone, confirmed that he is at his office by himself.

Chairperson Stevens called for a five minute executive session at 7:55 pm to discuss Collective Bargaining Negotiations per RCW 42.30.140(a) to return at 8 pm.

Chairperson Stevens called for a five minute extension to return at 8:05 pm.

RECONVENE

The open public meeting reconvened at 8:05 pm.

Board member Stevens called for a motion to approve the Collective Bargaining Agreement.

Motion: To authorize the Collective Bargaining Agreement.
Made By: King
Seconded By: Ross
Action: PASSED unanimously

CALL ON BOARD

Ross – Thanked the staff for all their work with the challenges we are facing today. He appreciate everyone’s efforts. Hope all stay healthy.

King – Likes staffs new blue uniforms.

Muller – Make sure line staff and admin staff know the Board appreciates all they are doing. Had a great time at the Florida Convention with a lot of good information. Great job on the collective bargaining contract.

Stevens – Nothing more to report.

Weed – Nothing more to report.

McFalls – Everyone has been doing a fantastic job. Staff leadership in the office has really stepped up to impressive levels. They never cease to amaze, I am again reminded that we have some very special people working here at MFD.

DeSanctis – Asked if the Board would like to cancel future workshop meetings until further notice. The Board agreed there was no need to hold workshop meetings unless the need arises.

Motion: To suspend all future MFD Workshop meetings until further notice.
Made By: King
Seconded By: Ross
Action: PASSED unanimously

ADJOURNMENT

Motion: To adjourn the 3-18-20 MFD regular meeting
Made By: King
Seconded By: Ross
Action: PASSED unanimously

With no further action required, a motion was made to adjourn at 8:12 pm.



Martin McFalls
District Secretary

4/15/2020
Date approved



Fire Prevention Report

Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
March 18, 2020

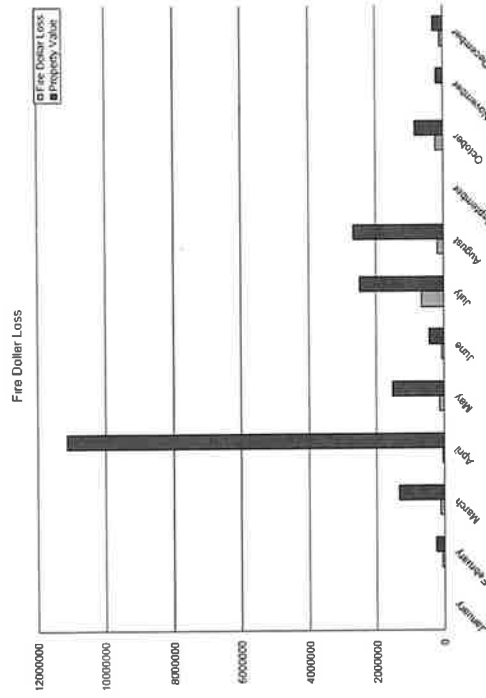
- The total fire loss for 2019:
 - There was 27 fire incidents investigated in 2019. With over \$21 million in assessed value and over \$1.5 million in fire loss.
- After years of hard work to better the services we provide our community, we achieved a Class 3 rating across the entire Marysville Fire District, by the Washington Surveying and Rating Bureau (WSRB). We are considering sending a postcard to District 12 residents as part of an education campaign about the rating change.
- We are focused on providing consistent and helpful messaging to the public regarding our community's evolving health situation. We have shared social media messaging on protection measures that our firefighters are taking and how residents can stay healthy.
- We have postponed public education events for the month of March, including our planned Open House, to help prevent the spread of illness.
- We are working on a postcard to be sent to District 12 residents, alerting them to the change in our fire protection class status and what it means for them.
- In February, we conducted an Youth Firesetter intervention interview with a child and mother. The family has been referred for mental health counseling.
- We participated in Liberty Elementary's "For the Love of a Good Book" month in February, with Chief Martin McFalls, Firefighter Dustin Jensen and Christie Veley reading to a total of five classes.
- We published several successful videos on our Facebook and Twitter pages. Our Facebook audience increased another two percent this month to 3,458 likes and 3,622 follows. Our Twitter audience is also up to 1,862 followers. We currently reach 13,080 people with our posts on Nextdoor.

Public Education

Program	People Reached Current Month	2020 Total
Preschool Program	86	186
Elementary Age (K-5)	0	20
High School	0	0
Station Tours	0	30
Smoke Alarm Installations/Checks	3	7
Youth Fire-Setter Interventions	1	1
Helmet Fittings	0	0
Public Events	0	0
Car Seat Installs	1	8
Older Adult Fire/Fall Prevention	0	20
Parent Education	0	30
Fire Extinguisher Training	20	40

Marysville Fire District 2019 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$ 0	\$ 0
February	3	2	0	1	1	0	0	2	\$ 258,000.00	\$ 62,500.00
March	2	1	0	1	1	1	0	0	\$ 1,343,000.00	\$ 105,000.00
April	3	2	0	1	0	1	0	1	\$ 11,136,942.00	\$ 46,454.00
May	3	2	0	1	2	0	0	1	\$ 1,537,899.00	\$ 135,095.00
July	5	3	0	2	3	0	0	0	\$ 2,081,822.00	\$ 662,411.00
August	3	2	1	0	1	1	0	0	\$ 2,670,214.00	\$ 187,003.00
September	1	1	0	0	0	0	0	1	\$ 6,000.00	\$ 6,000.00
October	2	2	0	0	2	0	0	0	\$ 845,823.00	\$ 227,166.00
November	1	1	0	0	1	0	0	0	\$ 200,000.00	\$ 200.00
December	2	1	1	1	2	0	0	0	\$ 301,524.00	\$ 91,157.00
Totals	27	18	1	8	14	4	0	5	\$ 21,209,024.00	\$ 1,588,986.00



Marysville Fire District Fire Causes Ending December 31, 2019

