

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
July 15, 2020 – 7 pm – Virtual Via Zoom**

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order at 7: 00 pm.

OPENING STATEMENT

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

The following were in attendance:

Board of Directors:

Rick Ross	Participant ID 477622
Steve Muller	Participant ID 456684
Tom King	Participant ID 054368
Kamille Norton	Participant ID 475566
Michael Stevens	Participant ID 455033
Tonya Christoffersen	Participant ID 463862

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Darryl Neuhoff, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, Local 3219 President
Paula DeSanctis, Admin Assist

Guests:

Grant Weed, District Attorney

MFD CONSENT AGENDA

- A. Approve minutes of the June 17, 2020, regular meeting
- B. Approve June 2020 Financial Statements
- C. Approval of July Claims and Payroll:
 - i. MFD RFA Expense Fund 778-70
 - Voucher Numbers 20070100 -thru- 200701071 \$ 331,569.52
 - ii. MFD Payroll (excluding benefits) \$ 1,096,125.45

Motion: To approve the MFD Consent Agenda
Made By: Ross
Seconded By: King
Action: PASSED unanimously



INFORMATION ITEMS

Communications: Chief McFalls shared a citizen appreciation for the removal of a large dangerous leaning tree. Chief stated he forwarded the thank you to Public Works Director Kevin Neilson.

COMMITTEE REPORTS

EMS Committee: Approval of July EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
July	1845.19	32,810.85	78.22	0.00

Motion: To approve the July ambulance account recommendations.
Made By: King
Seconded By: Muller
Action: PASSED unanimously

Planning Committee: The July 8, 2020 Planning Committee was canceled due to Washington State guidelines. Chief McFalls stated we will reschedule once guidelines open up. Board member King suggested the Board do individual Station 65 tours. Chief McFalls stated anyone wanting to set up a tour can contact himself or Chief Neuhoff.

Personnel Committee: Held interviews on July 13, 2020. Darren Green was promoted to Training Captain. The Committee will meet again on July 17, 2020 to hold captain interviews. Chief McFalls stated he will be reaching out to the Committee to set up entry level interviews.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- The staff have been reviewing plans, projects, and programs in the 2020 budget for items that can be delayed or deleted.
- In our continuing efforts to improve the way we communicate and interact, we have made available to all full time personnel the monthly development and learning platform through All American Leadership. Chief stated he will email July’s program to all Board members to review.
- Shared dates for the upcoming Center for Public Safety Excellence, Community Driven Strategic Planning Process. September 14 thru 17, 2020 are the days the Boardmembers are encouraged to make note of attending.

Operations Report: Chief Cole reported the following:

- Our incidents are about 15% behind 2019 and our transports are down about 22%.
- 4th of July was fairly quiet in the City with exception of one significant firework related fatality. We did have several mutual aid calls within a five hour period; two MEDX calls, two residential fires and one commercial response.
- Our Force Protection Committee continues to meet on a weekly basis. Our COVID protection remains at the highest level. We have had five employees in quarantine for off duty exposures over the last month. Fortunately none of the five tested positive.

- The Snohomish County Training Academy has been moved up to August 31, 2020. We have five slots reserved as well as sending a Company Officer.
- We are finishing up our part-time recruit academy 2020-2. We have nine part-time firefighters who will graduate and start shifts Monday, July 20, 2020. Thank you to Jason Huizenga for taking the lead on the academy.
- Welcomed lateral Paramedic Reece Williams.
- Congratulations to Solomon Wilson for completing and graduating from Harborview Medic Program.
- Thanked Chief Terry Matsumura for his years of dedication serving our community.

Overtime Report:

June 2020	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 32,681.67	472.24	1,423.50
Part time			
Month Total	\$ 32,681.67	472.24	1,423.50
YTD Totals	\$ 302,129.06	5,187.12	6,456.07

Human Resources/Personnel Report: HR Manager Steve Edin reported the following:

- We have two employees out on intermittent FMLA, two out on FMLA for births, and two out on temporary disability.
- We have completed the entry level testing ending with eleven names on a new list
- We are gearing up for the process of creating a new list for Captain and Battalion Chief this fall.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- We had one significant firework related call where there were two injuries. One was a fatality of a 21 year old and the second was transported to Cascade hospital in a private vehicle. Station 63 crews did a remarkable job performing lifesaving efforts.
- Weed burner fires are on the rise with two this week.
- Two large projects in the City have been completed, Roy Robinson and La Quinta Inn.
- We are transitioning to new electronic key Knox boxes.
- Christie updated our website adding forms for permits and plan review.
- Brian Merkley is now certified passing his Fire Inspector 1 class.

Commissioner Ross inquired if peer support was available to the responding crew and the MPD responding officer after the fatality firework call. Chief Maloney shared that members of the Peer Support team were available to our crews that night. Chef McFalls stated he would reach out to Chief Goldman at the PD to check in on the responding officer.

Finance Report: Finance Director Chelsie McInnis reported the following:

- Updates on our multiple outstanding COVID grants.
 - a. We have received both round one and round two of the CARES grant for lost Medicare revenues totaling \$64,270.
 - b. We are still enrolled in the COVID uninsured patient program. We have had 33 confirmed positive COVID transports, one being uninsured which we were reimbursed at a Medicare rate and as a grant requirement waived the patient co pay.

- c. We submitted our first FEMA Public Assistant Portal Package. The total value of the package is \$76,790, being reimbursed at 75%, which is about \$57,000. FEMA has accepted all the costs submitted.
 - d. The FEMA AFG Regional Grant is pending award..
- Preliminary property values have been posted by the Snohomish County Assessors. The City of Marysville AV increase was listed at 6.35%. Historic values of District 12 are about 2% lower on average, which puts the RFA as a whole at about a 6% increase. Based on these preliminary numbers our regular levy rate would reduce from \$1.45 to about \$1.41. Even with our regular levy rate declining, we will see an approximate 3.6% increase in total levy dollars. The assessor's office will be releasing updated values, to include new construction, within the next month or so.
 - With the new state fiscal year beginning, we will be preparing our SFY 2020 GEMT cost reports. Starting July 2020 our rate increased from \$2,487 to \$2,800 per transport due to the rising cost of providing EMS.
 - Second quarter budget and funds update report. We have increased our cash position by \$3.1 million. Our regular fee schedule transports are down 7% due to COVID. We received a rather large SFY 2019 interim rate settlement from GEMT which is now at 77% collected. We are on track with all contracts. Our investment interests are down slightly because the rates have been lowered. We are above budget on all other revenues. Globally our revenues are only down about 1%. Our expense budget is 7% under budget and our apparatus and capital funds are both on track.

Legal Counsel Report: District Attorney Grant Weed shared the Snohomish County Board of Health reported that our COVID numbers are back up to the level they were in late April. Available hospital capacity remains high. The Health District staff are doing all they can to reach the metrics to move from phase 2 to phase 3.

Local 3219 Union Report: Union President Dean Shelton wished Chief Matsumura all the best in his retirement and appreciates his years of service to our community. Congratulated Solomon Wilson on completing Harborview Paramedic School. We continue to have great collaboration as a unit. Command Staff and Local Leadership continue to find ways to work through issues to provide the highest quality of care and protection for citizens and our crews. Appreciates our Boards support for Peer Support for our members. Healthy-In Healthy-Out is coming out with version 2 inclusive of mental wellness, orthopedic injuries and reducing exposure to cancers. This will be made available to all employers and employees. Our Operation Warm Coats Program has been quite successful. We continue to work closely with the radio station KISW in regards to fundraising for the program. We still have a very large supply of coats due to COVID and an inability to get into the schools to distribute them. We are working with the Parks Department and the schools to find ways to increase the ability to get those coats on kids without having physical contact or being in the schools. Our firefighters continue to find ways to service our community both on and off duty.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill – Stryker Medical Equipment Lease Restructure

MSA Shelton shared that staff is recommending a new lease-to-own agreement commencing in 2021 for our three existing LP-15's and two Lucas devices while adding two new LP-15's and 21 LP-1000 AED's. This would outfit every fire vehicle with an AED. The cost each year would be \$63,791 for 2021, 2022 and 2023 totaling \$191,374.00 over three years. The current payment of \$38,503.85 would not be payable this year. The new agreement would require trade in of the two older LP-15's and 12 Philips AED's. After much discussion the following motion was made.

Motion: To approve the new Stryker medical equipment lease/purchase agreement as presented.
Made By: Ross
Seconded By: Norton
Action: PASSED unanimously

Agenda Bill – Resolution 2020-2005 Appointment of Personnel Update

Finance Director McInnis shared with the retirement of MSA Matsumura came the need to look at the current ambulance billing structure to make it more efficient. The ambulance billing function has been moved under Kelsey Fox who does our account payable with MSA Dean Shelton performing the quality control aspect. Former MSA Terry Matsumura will also need to be removed from the previous bank account that handle all the ambulance billing collections and from the appointment of personnel resolution associated with that bank account access. With the restructure there is no need for an additional signer.

Motion: To approve Resolution 2020-2005 Appointment of Personnel
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously

CALL ON BOARD

Ross – Good to see everyone. Hope everyone is safe and healthy. The COVID experience is different for everyone. Take the extra time to recognize and be kind to those around us. Expressed his appreciation for everyone.

King – Happy to report that the previously burnt house on 35th St. in Sunnyside last year is now being rebuilt to its original condition.

Christoffersen – Thank you everyone for the extensive information tonight. Everyone stays safe and healthy.

Muller – Happy to see everyone safe and healthy. Marysville has been fortunate through the financial side of all this at both the City and Fire District. This is a testament to the hard work done by our community members leading those organizations.

Norton- Good to see you all. Hoping to be able to meet in person next month.

Stevens – Thanked Terry for his years of service and commitment to our community. Congratulated Solomon on completing Paramedic School. Thanked everyone who worked on the 4th of July holiday keeping our community safe. Nice to see everyone.

Weed – Nothing more to report.



McFalls – It's nice to come together and see everyone.

Cole – Nothing more to report. Stay safe and healthy out there.

Neuhoff – Projects are still moving forward. Radios should start being distributed by the end of the year followed by phase 1 of changing out the infrastructure and phase 2 planning for system enhancements.

Maloney – Nothing more to report.

McInnis – Nothing more to report.

Edin – Nothing more to report.

Shelton – Thanked the Board for approving the new Stryker Agreement.

DeSanctis – Shared that the WFCFA Conference in October has been canceled. Asked the Board to consider dates for the 2021 Budget Workshop.

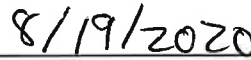
ADJOURNMENT

With no further action required, the 7-15-20 regular meeting adjourned at 8:27 pm.

Motion: To adjourn the 7-15-20 regular meeting
Made By: Ross
Seconded By: Muller
Action: PASSED unanimously



Martin McFalls
District Secretary



Date approved





Fire Prevention Report

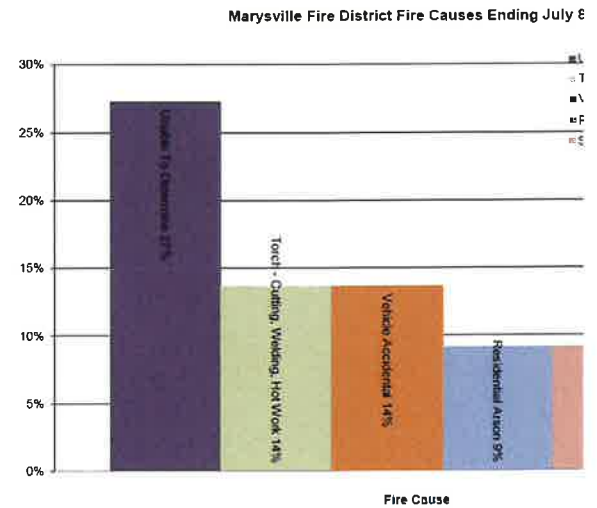
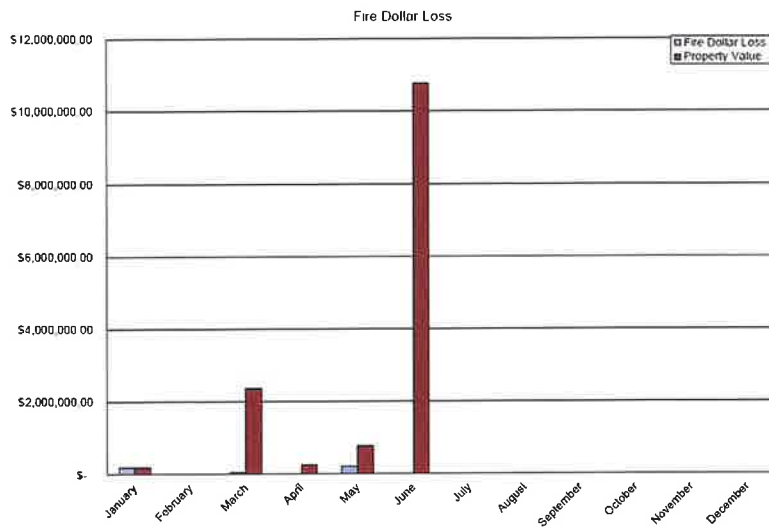
Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
July 15, 2020

- The total fire loss for 2020:
 - There was 22 fire incidents investigated in 2020. With over \$14.3 million in assessed value and over \$500,000 in fire loss.
- We have created new checklists for permitting and informational sheets for our most frequently asked questions these are now active on our web site. The page has been redesigned to make it easier to find things as well. Christie has spent some time making our site look improved.
- Brian Merkley passed his fire inspector exam and is a certified as a fire inspector. All of the FMO staff have a certification related to their position.
- We had one significant fireworks related incident on Fourth which resulted in a fatality. This was the only fireworks related incident within the district but we did respond mutual aid to Arlington and Lake Stevens. I have attached the annual fireworks report.
- We received mostly positive community feedback from our educational fireworks campaign. We published 15 fireworks-related social media posts for a total "audience reach" of over 18,000. We collaborated with agencies across the county on these safety messages. We also sponsored two electronic reader boards with fireworks safety messaging at prominent locations visible to drivers entering Marysville.
- We recently updated the "Services" section of our website to be more user-friendly and usable for our customers. View the changes at:
<https://www.marysvillefiredistrict.org/services/>
- We are soliciting feedback from our community on a virtual class we hope to begin offering in August on Car Seat Awareness. Research shows that most child car seats are installed incorrectly. We aim to educate parents on the most common car seat issues to keep children in our community safer in vehicles. Traffic crashes are one of the top causes of injuries and deaths for children.
- Our Facebook audience increased to 3,776 likes and 4,064 follows. Our Twitter audience is also up to 2,010 followers. We currently reach 13,910 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2020 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other
January	3	2	0	1	1	0	1	1
February	1	1	0	0	0	0	1	0
March	7	4	1	2	2	2	1	1
April	1	1	0	0	1	0	0	0
May	5	2	2	1	3	0	0	1
June	3	2	1	0	1	2	0	0
July	2	2	0	0	1	0	0	1
August								
September								
October								
November								
December								
Totals	22	14	4	4	9	4	3	4



Marysville Fire District										
Fireworks Totals 2009 - 2020										
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
City	27	13	13	13	15	9	29	9	8	0
District	0	3	0	6	1	2	11	2	4	0
Village					0	1	2	4	1	4
Fireworks Injury/Fatality Totals 2009 - 2020										
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
City	0	0	0	0	1	1	2	2	0	0
District	0	1	0	3	0	2	1	0	0	0
Village					0	1	2	3	1	2