

MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
September 16, 2020 – 7 pm – Virtual Via Zoom

CALL TO ORDER/FLAG SALUTE

Chairperson Stevens called the meeting to order at 7:01 pm.

OPENING STATEMENT

As indicated in the public notice, the public has been invited to join via Zoom. The public comment section of our agenda has been suspended until further notice. However any member of the public may submit comment via email, mail, or phone. Comments received will be read into the record at the following meeting.

No public comments have been received.

The following were in attendance:

Board of Directors:

Steve Muller	Participant ID151086
Tom King	Participant ID138985
Michael Stevens	Participant ID147414
Kamille Norton	Participant ID163853
Rick Ross	Participant ID167667
Tonya Christoffersen	Participant ID172583

Staff Members:

Martin McFalls, Fire Chief
Jeff Cole, Deputy Chief
Tom Maloney, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Manager
Dean Shelton, MSA, Local 3219 President
Paula DeSanctis, Board Secretary

Guests:

MFD CONSENT AGENDA

- A. Approve minutes of the August 19, 2020, regular meeting
- B. Approve minutes of the August 25, 2020, special meeting, St. 62 Emergency Declaration
- C. Approve minutes of the September 14, 2020, special meeting, CPSE
- D. Approve August 2020 Financial Statements
- E. Approval of September Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 200902001-thru-200902076 \$ 215,311.88
 - ii. Capital Reserve Fund
Voucher Number 200901001 \$ 19,031.90
 - iii. Void/Canceled Warrant No. 2072913 \$ 1,975.00
 - iv. MFD Payroll (excluding benefits) \$ 1,148,154.14

Motion: To approve the MFD Consent Agenda

Made By: Norton

Seconded By: Muller

Action: PASSED unanimously



INFORMATION ITEMS

Communications: Chief McFalls highlighted a thank you note received from a previous Phoenix Award recipient. This gentleman contacts the District every year on the anniversary of his incident to thank the crew members who saved his life. The second letter was from the Strawberry Festival Court thanking the crews for the tour of Station 61.

COMMITTEE REPORTS

EMS Committee: Approval of September EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
September	1,904.60	38,350.16	0.00	0.00

Motion: To approve the September ambulance account recommendations.
Made By: Muller
Seconded By: Ross
Action: PASSED unanimously

Planning Committee: The Planning Committee has not met. Chief McFalls stated that any member still wanting to tour Station 65 is welcome to contact himself or Chief Neuhoff.

Personnel Committee: Chief McFalls shared that he and HR Manager Steve Edin have met with each of the Personnel Committee members individually to share a preliminary budget overview. It is the Chief's goal to meet with all Board members before the 2021 Board Workshop.

STAFF BUSINESS

Fire Chief Report: Chief McFalls reported on the following:

- We have a verbal agreement with Quil Ceda Village General Manager Martin Napiahi for a 3% increase on the 2021 contract. District Attorney Grant Weed is preparing a draft of the one year agreement for both the Quil Ceda Board of Directors and Fire Board to approve.
- Our five recruits, Training Officer and Company Officer started at the Snohomish County Fire Training Academy on August 31, 2020; this will run through December 4, 2020. They are training at a new site which has been challenging but overall working out great.
- Thanked the Board members who joined the September 14, 2020 Center for Public Safety Excellence meeting with external stakeholders to help with our community driven strategic plan. Chief shared the next three days our internal stakeholders will meet to share their thoughts and suggestions on future planning for the District. A final report will be shared with the Boards of Directors when completed.

Operations Report: Chief Cole reported on the following:

- We continue to see a slight decline in our transports in comparison to 2019.
- Finance Director Chelsie McInnis is working with Fire Stats LLC on a new incident report. We should have a draft for Board review next month.
- We have made a significant change to our COVID response. We have reduced our level of PPE for standard calls only, removing the required gown. We continue to monitor our stock of PPE ensuring we have adequate supply.

- Rescue Swimmer Training scheduled for this month has again been cancelled. It is anticipated that it will be pushed out until May of 2021.
- Due to the poor air quality and health hazards, we are limiting our outdoor training for all employees.
- After a tragic accident where a resident lost her life after a vehicle crashed into her home, the family and Medical Examiner reached out to let us know what a great job and how professional our staff handled the situation and extrication of their loved one.
- Station 62 has had two incidents within a week. First, a vehicle collided into the training room. The building is in the process of being repaired. Second, a couple nights later, a vehicle missed the turn at the round about going through our shrubs and hit the backup command vehicle. Insurance claims have been started for both. In both cases, Marysville police responded quickly and apprehended the responsible parties.
- There are currently thirteen state mobilizations. Among those thirteen, there are nineteen Snohomish County units that have been deployed.

Overtime Report:

August 2020	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 56,087.26	792.83	1,531.75
Part time			
Month Total	\$ 56,087.26	792.83	1,531.75
YTD Totals	\$ 400,400.89	6,620.28	9,005.82

Human Resources/Personnel Report: Human Resources Manager Steve Edin reported the following:

- We have six employees off on intermittent FMLA for different family health conditions.
- We have one employee off on FMLA through the end of the month for the birth of a child.
- Attending the Center for Public Safety Excellence meetings. They have been hard work but very productive.
- We are currently recruiting for the Captains test in January 2021.
- We have been performing an inventory of all archived records.
- DC Cole will be conducting the Driver Operator written test on September 24, 2020.
- Human Resources has been helping Finance with salary and benefit figures as well as preparing for our upcoming 2019 audit.

Fire Prevention Report: Deputy Chief Maloney reported the following:

- The Fire Prevention Division is back to full staff with Brian Merkley returning.
- Our fires are up from the last three years. We had another structure fire on Thursday morning. A neighbor pulled a disabled person from the involved structure. Our crews did a wonderful job preventing the fire from extending. We have had multiple BBQ fires. PIO Veley has been getting campaigns out to help in prevention.
- There is a full burn ban in effect for Snohomish County.

Finance Report: Finance Director McInnis Reported The following:

- The Budget Workshop is coming up on September 29, 2020. It will be on a virtual platform. Packets will be available for review September 24, 2020.
- The information gathering for the Snohomish County District 12 audit started today. We have confirmed the audit is of FD12 only. All official communication will be with FD12



Commissioners. The exit conference will be an open public meeting that everyone will be invited to attend.

- We are working on updating three financial policies; funds, asset management, and procurements. The updates will include future changes being made in BARS to the way fund balance is assigned and federal procurements/asset management standards to facilitate the SCBA GEMT grant recently awarded to the District. These updated policies should be ready for board review within the next couple of months.

Legal Counsel Report: No legal representation in attendance.

Local 3219 Union Report: Local 3219 President Captain Dean Shelton reported the following:

- COVID continues to be a driver of change and adjustment. We continue to work with our members to help keep them safe reducing the number of exposures which maintains our staffing levels.
- This year's Operation Warm, our community coat distribution event, coordinated efforts with the back to school event with the school district and the Salvation Army for a drive through distribution of school supplies and coats.
- Our 9/11 ceremony was virtual this year. We had great collaboration between Fire Prevention, the District and the Local.
- Solomon Wilson received his first State of Washington Paramedic Certification. Thanked the Board for their support of our members training.
- The new AED's have arrived and have been distributed. We are still planning an AED training class for all Board members.
- We are getting creative with our training to protect our members and abide to the state guidelines.
- Shared he is impressed by our energetic young members. Through the strategic planning sessions we have seen a lot of good ideas coming from our youth. 2020 has been a difficult year but we are excited about the future of Marysville Fire District.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Agenda Bill – Interlocal Purchasing Agreement – SCFD #4 and City of Bothell Fire Department
We have two fire agencies that would like to piggyback on a couple of our open bids. Snohomish County Fire District 4 has requested to purchase from our open power cots bid and Bothell Fire has requested to purchase from our open ambulance bid. RCW requires that governments enter into a Cooperative Purchasing Agreement prior to commencing with all interlocal piggyback type procurements. Staff is recommending the Board approve the requested agreements and authorize Chief McFalls to sign both contracts.

Motion: To approve the Interlocal Cooperative Purchase Agreements between Marysville Fire District, Snohomish County Fire District No. 4 and City of Bothell Fire Department, and gives authorization for the Fire Chief to execute such agreements.

Made By: Ross

Seconded By: Norton

Action: PASSED unanimously



CALL ON BOARD

King – Toured Station 65 with Chief Neuhoff viewing the possible future remodel projects. Attended the Sno Isle Commissioners virtual meeting. The Director of Snohomish County Department of Emergency Management gave an update on COVID responses and the possibility of future fire and floods this winter. Roy Wa reported that agencies should receive new radios by the end of the year. Next Monday Marysville swears in their new police chief.

Christoffersen – Thanked Chief McFalls for the 9/11 event in memory of that day.

Muller – The virtual 9/11 ceremony was very nice. We had over three thousand views on Facebook.

Stevens – Appreciates the commitment to 9/11 and the memory of our own Jeff Thorton and his family.

Ross – Thankful for the fire service during these times. Keep your due diligence and stay safe.

McFalls – Thanked Captain Matt Campbell for his passion in keeping the 9/11 ceremony going. Gave a special thanks to Mayor Nehring and BC Dean Shelton for going the extra mile to keep the Thorton family involved and honoring them. Shared that he gave District Attorney Grant Weed the night off tonight. Many have expressed interest in the upcoming October 21, 2020 Snure Seminar. Asked the Board to reschedule the October regular board meeting to allow for attendance. It was agreed to move the October 21, 2020 regular meeting to Monday, October 19, 2020, 7 pm via zoom.

Norton – Thanks for the 9/11 ceremony. It's important that we always remember. The town hall meeting was interesting with good feedback. Thoughts and prayers for all the firefighters out fighting wildfires.

McInnis – Nothing more tonight.

Shelton – The Thorton Family appreciates the Districts efforts to honor the memory of their son Jeff.

Cole – Nothing more to report.

Maloney – Nothing more to report.

Edin – Nothing more to report.

DeSanctis – Nothing to report.

ADJOURNMENT

With no further action required, the September 16, 2020 regular meeting adjourned at 7:50 pm.



Martin McFalls
District Secretary



Date approved





Fire Prevention Report

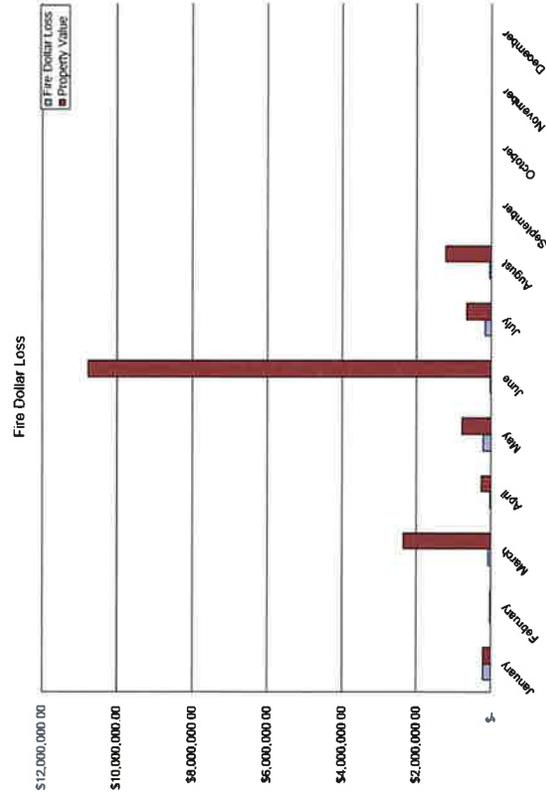
Prepared by: Thomas Maloney, Deputy Chief/Fire Marshal
September 16, 2020

- The total fire loss for 2020:
 - There was 29 fire incidents investigated in 2020. With over \$16.2 million in assessed value and over \$696,000 in fire loss.
- Our current public messaging is focused on our community's high fire risk and educating people on the elevated burn ban. Our initial social media messages reached approximately 11,000 people in under 24 hours.
- We coordinated with Local 3219 and the City of Marysville to successfully publish a virtual September 11th ceremony online.
- Marysville Fire and the Local 3219 played a significant role in our community's School Supply Drive. Every elementary school child received a fire safety coloring book. Local 3219 members gave free winter coats to every child who needed one.
- We will be distributing cloth face coverings to our community in partnership with Snohomish County DEM to fight COVID-19. These face coverings will be available on all responding apparatus and distributed to other community organizations including mobile home parks and churches. We expect to coordinate with City of Marysville Emergency Management to partner on a distribution event as well.
- We conducted another virtual car seat inspection for a family expecting a child and were able to coordinate with Safe Kids Snohomish County in efforts to obtain a free car seat for another family in need.
- Our Facebook audience increased 3 percent to 3,925 likes and 4,258 follows. Our Twitter audience is also up to 2,079 followers. We currently reach 14,208 households on Nextdoor.

Public Education – Chart was removed as we are not conducting in-person events at this time.

Marysville Fire District 2020 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	3	2	0	1	1	0	1	1	\$ 196,600.00	\$ 196,600.00
February	1	1	0	0	0	0	1	0	\$ 11,000.00	\$ 11,000.00
March	7	4	1	2	2	2	1	1	\$ 2,357,500.00	\$ 55,500.00
April	1	1	0	0	1	0	0	0	\$ 259,000.00	\$ 10,000.00
May	5	2	2	1	3	0	0	1	\$ 783,467.00	\$ 209,979.00
June	3	2	1	0	1	2	0	0	\$ 10,765,273.00	\$ 17,479.00
July	3	3	0	0	1	0	0	3	\$ 652,450.00	\$ 152,950.00
August	6	5	0	1	2	0	2	2	\$ 1,216,143.00	\$ 42,542.00
September										
October										
November										
December										
Totals	29	20	4	5	11	4	5	7	\$ 16,241,433.00	\$ 696,050.00



Marysville Fire District Fire Causes Ending August 31, 2020

