

**SNOHOMISH COUNTY FIRE DISTRICT #12**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**May 20, 2020, 6 pm**  
**Virtual via Zoom**

**CALL TO ORDER**

Chairperson Christoffersen called the meeting to order at 6:08 pm.

**The following were in attendance:**

**Commissioners:**

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Tonya Christoffersen	Participant ID 296282
Rick Ross	Participant ID 288946
Pat Cook	Participant ID 86484356595

**Staff Members:**

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Martin McFalls, Chief  
Jeff Cole, Deputy Chief  
Chelsie McInnis, Finance Director  
Paula DeSanctis, Board Secretary

**Guests:**

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Grant Weed, District Attorney

**SCFD #12 CONSENT AGENDA**

- A. Approve minutes of the December 18, 2019, regular meeting
- B. Approve minutes of the January 15, 2020, regular meeting
- C. Approve December 2019 Financial Statements
- D. Approve January 2020 Financial Statements
- E. Approve February 2020 Financial Statements
- F. Approve March 2020 Financial Statements
- G. Approve April 2020 Financial Statements

**Motion:** To approve the SCFD 12 Consent Agenda  
**Made By:** Ross  
**Seconded By:** Cook  
**Action:** PASSED unanimously

**INFORMATION ITEMS**

**Communications:** The Commissioners reviewed the May 20, 2020 MFD RFA Meeting Agenda. Chief McFalls shared that we have several members needing to be sworn in, possibly virtually. Lists have been established for the new Training Captain Position, MSA, and MSO positions.

Commissioner Cook asked for clarification on Commissioner compensation for attending board meetings. District Attorney Grant Weed shared that RCW 52.14.010 authorizes payment for Fire District 12 Commissioners attendance of District 12 meetings or doing District 12 business. The question becomes, is Commissioner Cook's presence in the audience observing an RFA meeting considered doing compensable District 12 business? District 12 has no financial funds for compensation, the RFA Board would have to authorize payment of compensation. It was agreed to bring the topic to the full RFA Board for discussion.

## **OLD BUSINESS**

## **NEW BUSINESS**

**2019 Annual Financial Report:** Finance Director McInnis gave an overview of the 2019 Annual Financial Report, which includes Statement C-4, the Notes to the Financial Statement, Schedule 9 and other supplementary schedules. McInnis shared that this will be the last set of audited financial statements for Fire District 12 and the former interlocal agency known as Marysville Fire District. From this point forward District 12 will be under the \$2 million revenue mark which means we will get accountability audits only every 2 to 3 years, and submit a condensed financial reporting package.

McInnis shared that as of December 31, 2019, all District 12 funds were at a zero balance as all funds were transferred to the RFA on October 1, 2019. Moving forward the only activity we will see is EMS levy taxes coming in and then again being transferred out to the RFA. The Notes to the Financial Statement are a narrative that supports the main C-4 Statement and the Schedule 9 lists all the liabilities of the district prior to the RFA transfer. McInnis reviewed all activity presented on the statements and answered any follow up questions.

**Motion:** To approve the Fire District 12 2019 Annual Financial Statements  
**Made By:** Ross  
**Seconded By:** Cook  
**Action:** PASSED unanimously

## **CALL ON BOARD**

**Christoffersen** – Happy everyone is well and healthy.

**Ross** – Thanked Chelsie for the financial presentation. Your professionalism has come to be expected and is always appreciated.

**Cook** – Everyone is doing great under the new RFA. With a steady budget we are going to be able to do great things.

## **ADJOURN**

With no further business, the meeting adjourned at 6:54 pm.

Marta Mc Falls  
District Secretary

11/18/2020  
Date Approved